



**REGIONAL HEALTH AUTHORITY  
CHURCHILL, MANITOBA R0B 0E0 CANADA**

**Board of Director's Minutes  
Tuesday, 25 February 2003  
1600 hours – CRHA Board Room**

**PRESENT:** B. Langevin, Chief Executive Officer  
D. Pomietlarz, Chief Financial Officer  
N.L. Deslauriers, Director of Clinical Services  
M. Fern, Director of Community Services  
J. Simailak, Board Member  
D. Macri, Board Member  
J. Massan, Board Member  
V. Brew, Human Resources  
C. Phelan, Board Member

**TELECONFERENCE:** Joe Brown, Board Member  
V. Flett, Board Member  
Bob Penwarden, Board Chair

**Guests** Dr. B. Martin  
Dr. P. Marten  
Dr. W. Smith  
Constable Peggy Fournier, RCMP  
Caroline Bjorklund  
Rev. Hannah Bazlik  
Rev. Michael Biddington

**RECORDER:** P. Gresham, Executive Assistant

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R. Penwarden, chair introduced Dr. Pat Marten, Co-Director of the project for Manitoba Centre for Health Policy. Dr. Marten gave a presentation on the "Needs to Know" project and explained the project is in collaboration with Northern Regional Health Authorities, and Manitoba Health. The project is funded by CIHR through Community Alliances for Health Research Program.

The goals of the project are to create new knowledge relevant to rural and northern regional health authorities, both in Manitoba and as a model for communities and develop a useful model for health information and training.

R. Penwarden thanked Dr. Pat Marten and Dr. Bruce Martin for their presentation.

## 1.0 CALL TO ORDER AND OPENING PRAYER

R. Penwarden, chair called the meeting to order at 1825 hours. J. Simailak delivered the opening prayer.

## 2.0 ADDITIONS TO AGENDA

There were no additions to the agenda.

## 3.0 ACCEPTANCE OF AGENDA

**Resolution 08/03:** Moved by J Massan, seconded by D. Macri to accept the agenda as presented.

**CARRIED**

## 4.0 MINUTES OF THE PREVIOUS MEETING

### 4.1 Board of Director's Meeting – 30 January, 2003

N.L. Deslauriers requested the word "procedure" in the 2<sup>nd</sup> paragraph of 12.6 be changed to the word "program".

**Resolution 09/03:** Moved by J. Massan, seconded by C. Phelan to accept the minutes as amended.

**CARRIED**

## 5.0 BUSINESS ARISING FROM PREVIOUS MEETING

### 5.1 Policy on Home Care Transportation

M. Fern explained that there is very little reference to transportation. She has created a policy as to what our practise is here.

### 5.2 CRHA Insurance Coverage

D. Pomietlarz reported that he has been in discussions with Marsh Insurance. He did not have the final figures at this time so he will advise the Board at a later time.

### 5.3 Kivalliq Air Meeting

D. Pomietlarz met with Kivalliq Airlines. They are negotiating some quotes on charters and a report will be given at the next meeting.

At this time V. Flett asked to be excused at 1835 hours

## 6.0 COMMITTEE SUBMISSIONS

### 6.1 Medical Advisory Committee – 27 November 2002

B. Langevin asked if there was any questions regarding the Medical Advisory Committee Meeting. There were no questions raised.

## 7.0 CEO MONITORING REPORTS

### 7.1 Emergency Executive Succession Policy BP – B - 50

B. Langevin is in compliance with her commitment. An explanation was given that the manager in charge has her phone number when she is out of town and they can get a hold of her at anytime.

**Resolution 10/03:** Moved by D. Macri, seconded by J. Massan to approve the monitoring report on Emergency Executive Succession policy BP – B – 50

**CARRIED**

## 8.0 POLICY VIOLATIONS

B. Langevin reported that we in violation of policy BP – B – 40 Budgeting operating in a deficit. The CRHA is spending more than MB Health has allotted. Manitoba Health is aware of this violation and the Chief Financial Officer submits monthly reports to Manitoba Health.

## 9.0 BOARD SELF EVALUATION

### 9.1 Signing Authority – BP – C - 30

The board reviewed the signing authority policy with respect to Board functioning and the Board is in compliance with this policy.

## 10.0 POLICY CHANGES

There were no policy changes.

## 11.0 EDUCATION

Dr. Pat Martin gave a presentation on the health and health care use of Registered First Nations people living in Manitoba. A population-based study. Dr. Bruce Martin, Director of Northern Medical Unit assisted with the presentation.

## 12.0 COMMUNICATION

### 12.1 Chairman's Report

R. Penwarden stated he had no report at this time.

### 12.2 Nunavut Members' Update

J. Simailak had nothing to report.

C. Phelan requested an in camera meeting.

J. Simailak asked where to direct complaints about the hospital and Transient Centre in Winnipeg. She would like to see a sign showing where patients can call if they have any problems. Dr. Bruce Martin will look in to this.

**12.3 Chief Executive Officer's Report – B. Langevin**

The 2002/03 Auditor General's report was circulated.

A letter of thanks from Mrs. Caskey was circulated. The CRHA helped with the celebration of the New Year's Baby for 2003. B. Langevin will respond to the letter from Mrs. Caskey to indicate that the CRHA should continue to recognize the first New Year baby born in Churchill RHA.

**12.4 Chief Financial Officer's Report – D. Pomietlarz**

D. Pomietlarz reported we had received \$127,000 for a deficit funding of 3 years ago.

He reported that the CRHA received final approval for the capital funding for the ultra sound, defibrillator and improving our network in the computer system. The defibrillator has arrived, and the ultrasound is expected the second week of March. The computer system is expected some time in April.

**12.5 Director of Community Services Report**

M. Fern gave an update on the probation's program and has hired someone for a term of 2 months.

**12.6 Chief of Staff's Report - Dr. W. Gerentholtz**

Dr. Gerentholtz reported that he and Dr. Patterson will share the Chief of Staff position. This will be done in three-month rotations.

Some changes have been made in the emergency dept. Non urgent walk-ins have been seen through the Emerg but now are being seen in the clinic. Dr. W. Gerentholtz reports that it is working well so far but is still on a trial basis.

Dr. W. Gerentholtz also reported that the weekly meetings with Chief of Staff/Clinical Services/Administration are going well.

***Resolution 11/03: Moved by J. Massan, seconded by J. Simailak that Dr. Gerentholtz and Dr. M. Patterson are jointly appointed as Chiefs of Staff.***

**CARRIED**

**12.7 Director of Clinical Services - N. L. Deslauriers**

Report submitted and no questions were raised.

**13.0 NEW BUSINESS****13.1 Ends Policy A**

The Board reviewed Ends policies A, B, C, and D as presented.

***Resolution 12/03: Moved by D. Macri, seconded by J. Massan to approve ends policy A, B, C and D.***

**CARRIED**

**13.2 Ends Policy B**

Reviewed and approved as presented.

**13.3 Ends Policy C**

Reviewed and approved as presented.

**13.4 Ends Policy D**

Reviewed and approved as presented.

**13.5 Ends Policy E**

Reviewed and approved as presented.

**14.0 CORRESPONDENCE/INFORMATION**

**14.1 Letter – Minister of Health re: T. Stover Resignation 31 Jan/03**

Circulated for information

**14.2 Letter – R. Lock re: Administrative Director 3 Feb/03**

Circulated for information

**14.3 Newsletter CCARH – Regionalization: Where has all the Power Gone?**

A survey of Canadian decision-makers in health care regionalization.

Circulated for information

**14.4 Northern Medical Unit News (NMU) - Article by Dr. B. Martin on "Staying Connected"**  
(Faculty of Medicine, University of Manitoba, Volume 1, No. 1)

Circulated for information

**14.5 Newsletter Health Care Renewal Accord 2003 – News Release, fact sheets, other related information.**

**14.6 Letter – Office of the Auditor General Jan 31/03**

Circulated for information

**15.0 CONSENT AGENDA**

There was nothing scheduled for this agenda.

**16.0 PUBLIC PARTICIPATION**

Constable Peggy Fournier, was asked if she would be interested in chairing the CRHA Advisory Committee. Ms. Peggy Fournier showed some interest but was concerned with conflict of interest between her job and the community members.

**17.0 DATE OF NEXT MEETING**

The next meeting will be held 27 March 2003.

**18.0 ADJOURNMENT**

B. Penwarden adjourned the meeting at 1930 hours.