



REGIONAL HEALTH AUTHORITY
CHURCHILL, MANITOBA R0B 0E0 CANADA

Board of Director's
Minutes

Thursday, 27 March 2003
1600 hours – CRHA Board Room

- PRESENT:** B. Penwarden, Board Chair
B. Langevin, Chief Executive Officer
D. Pomietlarz, Chief Financial Officer
N.L. Deslauriers, Director of Clinical Services
M. Fern, Director of Clinical Services
D. Macri, Board Member
J. Massan, Board Member
- TELECONFERENCE:** V. Flett, Board Member
C. Phelan, Board Member
- REGRETS:** Dr. W. Gerntholtz, Chief of Staff
J. Simailak, Board Member
J. Brown, Manitoba Health Liaison
- RECORDER:** P. Gresham, Executive Assistant
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1.0 CALL TO ORDER AND OPENING PRAYER

B. Penwarden called the meeting to order at 1640 hours. As J. Simailak was absent B. Penwarden delivered the prayer.

2.0 ADDITIONS TO AGENDA

There were no additions to the agenda.

3.0 ACCEPTANCE OF AGENDA

Resolution 13/03: Moved by J. Massan, seconded by C. Phelan to accept the agenda as presented.

CARRIED.

4.0 MINUTES OF THE PREVIOUS MEETING

4.1 Board of Director's Meeting – 25 February, 2003

C. Phelan pointed out that her name was listed as Present; it should have been under Teleconference.

M. Fern pointed out that on her report (5.1) Date of Policy should have read 2003 not 2002.

Resolution 14/03: Moved by D. Macri, seconded by J. Massan to accept the minutes as amended.

5.0 BUSINESS ARISING FROM PREVIOUS MEETING

There was no business arising from the previous meeting.

6.0 COMMITTEE SUBMISSIONS

6.1 Medical Advisory Committee Minutes – 29 January, 2003

The Medical Advisory Committee Minutes were given out for information.

7.0 CEO MONITORING REPORTS

7.1 General Executive Constraint – BP-B-70

B. Langevin is in compliance with this policy.

Resolution 15/03: Moved by D. Macri, seconded by J. Massan to approve the monitoring report on General Executive Constraint Policy BP-B-70.

CARRIED.

8.0 POLICY VIOLATIONS

B. Langevin reported that we are in violation of policy BP-B-40. The CRHA is operating in a deficit. The CRHA is spending more than Manitoba Health has allotted. Manitoba Health is aware of this violation and the Chief Financial Officer submits monthly reports to Manitoba Health.

9.0 BOARD SELF EVALUATION

9.1 Governance Commitment – BP- C-40

After review of the Policy BP-C-40, the Board stated that it was in compliance with this policy.

10.0 POLICY CHANGES

There were no policy changes.

11.0 EDUCATION

There was nothing to report at this time.

12.0 COMMUNICATION

12.1 Chairman's Report

B. Penwarden reported that construction on the apartment buildings has resumed.
B. Langevin reported we received approval to take out all the counters and remove the mould in A block. The contract is with the government but the money flows through the CRHA.

12.2 Nunavut Members' Update

B. Penwarden asked C. Phelan how the northern Telehealth is doing in Nunavut. C. Phelan reported that she has used it from Baker Lake to Winnipeg and it worked well.
D. Macri reported that there would be a test run tomorrow with Rankin Inlet.

12.3 Chief Executive Officer's Report

NPTP – B. Langevin reported that we have finished a brochure that will be passed out to all people travelling on the program. Patients will sign a form when they pick up their tickets explaining about the rules and regulations. D. Macri will help patients understand more about Telehealth. Dr. W. Gertholtz is chairing the committee. N.L. Deslauriers commented that the committee works to resolve issues.

Indigenous Health Group – (13.4) Mr. Bear wrote a letter to the Board informing them about the services offered. B. Langevin explained that we are trying to fill our positions with full time employees. At present we do not require the services of another nursing agency. This was supported by the board members.

Confidentiality – This will be covered in camera.

Performance Deliverables – The final document is in the Board package for review and approval. On behalf of the Board, B. Penwarden will sign the final documents on April 10, 2003.

Trademarks – Our legal counsel contacted B. Langevin informing her that there is a potential buyer for our Trademarks. D. Pomietlarz explained that the trademarks are registered in the United States for another five years with no additional fees. The Canadian version is registered for 15 years with no additional fees. He further explained that if they are not used a person can petition the trademark council to have this overturned. The Board does not want to sell the trademarks at this time, however, would like to know what's being offered. The Board would like to look into the costs of selling some merchandise to recover our costs. B. Langevin will bring back information to the next meeting.

MB Telehealth - The review of the consultant's evaluation report will be available by the middle of May.

V. Flett excused herself at 1740 hours.

12.4 Chief Financial Officer's Report

D. Pomietlarz handed out a Consolidated financial statement. He answered questions from the Board with regards to the statement. He stated that at the end of January 2003 the CRHA is running in a deficit of \$21,607 on Manitoba Health funded programs.

12.5 Director of Community Services Report

M. Fern reported the Receiving Home is again up to capacity. The Temporary Probations Officer is doing quite well. M. Fern reported the Churchill Ladies Club has contacted her. They are upset with the judicial system, in particular that there are so many court remands. She explained that this is an on going concern of the community. M. Fern handed out a copy of a job description for the position which will be jointly shared with Burntwood to do the Community Health Needs Assessment.

12.6 Chief of Staff's Report

Dr. W. Gerntholtz sent his regrets that he would not be able to attend. He had nothing to report at this time.

12.7 Director of Clinical Services

N.L. Deslauriers reported that we have a portable X-ray machine on loan. It is possibly for sale and she is trying to get some quotes. The new ultrasound will be set up next week and should be running by the end of April. N.L. Deslauriers has a technologist that would like to come up one week a month.

13.0 NEW BUSINESS

13.1 Trademarks

See B. Langevin's report (12.3)

13.2 Financial Statements*

See report of D. Pomietlarz (12.3)

13.3 Performance Deliverables

B. Penwarden informed the Board that the deliverables are quite clear. The Deputy Minister said we would have to comply to the dates they have given us.

Resolution 16/03: J. Massan made the motion that R. Penwarden would sign the performance deliverable documents on behalf of the Board on April 10th. C. Phelan seconded it.

CARRIED.

13.4 Indigenous Health Group

See the Chief Executive Officer Board Report (12.3).
B. Penwarden will send a letter on behalf of the Board.

14.0 CORRESPONDENCE/INFORMATION

14.1 Board Leadership (Policy Governance in Action)

Circulated for information

14.2 CCHSA Focus Visit June 9, 2003-03

Schedule

14.3 Letter from MB Health Regional Programs & Services

(One time joint operating funds)
For circulation

14.4 Letter Re: Canadian Council on Health Services Accreditation

Letter from the Executive Director to be circulated

14.5 Letter Re: Family/General Practitioner Resource Status Report for March 2003

For circulation

14.6 Letter from MB Health

Update on revisions made to 2003/2004 performance deliverables documents*

See 13.3

14.7 Letter from Bridget Chylinski (Human Resource Issue)

This was discussed by the Board Members In Camera. A letter from B. Penwarden will be sent to Bridget Chylinski.

14.8 Letter from The Town of Gillam*

Re: Hudson Bay Neighbour's Regional Round Table Meeting

B. Langevin informed the Board that the resolutions are going forward so we will wait and see what happens. The next Round Table meeting will be in Arviat in August. B. Penwarden asked if there was any discussion about NTCL loosing the contracts. B. Langevin informed the group that there was discussion but no resolutions on it.

14.9 Letter from Manitoba Deputy Minister of Health

Re: Senior Management Salary Freeze

B. Langevin reported that a letter was sent in to the Manitoba Deputy Minister of Health with the current wages of the Senior Management.

15.0 CONSENT AGENDA

There was nothing scheduled for this agenda.

16.0 PUBLIC PARTICIPATION

There was no public participation at this meeting.

17.0 DATE OF NEXT MEETING

April 24th is the next meeting.

18.0 ADJOURNMENT

B. Penwarden adjourned the meeting at 1755 hours.