



REGIONAL HEALTH AUTHORITY
CHURCHILL, MANITOBA R0B 0E0 CANADA

BOARD OF DIRECTORS
MINUTES

Thursday, 24 April 2003
1600 hours – CRHA Board Room

PRESENT: B. Penwarden, Chair
B. Langevin, Chief Executive Officer
J. Massan, Board Member
N.L. Deslauriers, Chief Operating Officer
D. Macri, Board Member
D. Forsythe, Human Resources

TELECONFERENCE: J. Brown, Board Member
J. Simailak, Board Member

REGRETS: Dr. W. Gerntholtz, Chief of Staff
D. Pomietlarz, Chief Financial Officer
M. Fern, Director of Planning
V. Flett, Board Member
C. Phelan, Board Member

RECORDER: P. Gresham, Executive Assistant

1.0 CALL TO ORDER AND OPENING PRAYER

B. Penwarden called the meeting to order at 1620 hours.
J. Simailak delivered the opening prayer.

2.0 ADDITIONS TO AGENDA

The following items were added to the agenda.

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| 2.1 | Letter of Appreciation*
Sharon Power & Stephen Canning | (Under Correspondence 14.4) |
| 2.2 | Letter from Manitoba Health Finance Dept* | (Under Correspondence 14.5) |
| 2.3 | Dental Petition* | (Under New Business 13.2) |
| 2.4 | MB Telehealth* | (Under CEO's report 12.3) |
| 2.5 | Inservice – Dr. Brothwell | (Under Business Arising 5.1) |
| 2.6 | Portable X-ray machine & Under | (Under Committee Submissions 6.2) |

3.0 ACCEPTANCE OF AGENDA

Resolution 17/03: Moved by J. Massan, seconded by D. Macri to accept the agenda as amended.

4.0 MINUTES OF THE PREVIOUS MEETING

4.1 Board of Director's Meeting – 27 March, 2003

Resolution: 18/03: Moved by J. Massan, seconded by D. Macri to accept the minutes of 27 March, 2003 as presented.

5.0 BUSINESS ARISING FROM PREVIOUS MEETING

5.1 Inservice of Dr. Brothwell

B. Langevin reported that the inservice held in March by Dr. Brothwell was not well attended by community representatives. Information on the Dental program was published in the Update.

6.0 COMMITTEE SUBMISSIONS

6.1 The Medical Advisory Committee Minutes February, 2003 were given out for information. D. Macri inquired if there was a new policy on animals being seen in the hospital. B. Langevin explained that there is a revised policy.

6.2 Under portable x-ray machine, Dr. B. Martin found one for the CRHA to borrow, the CRHA is looking into the possibility of purchasing it.

7.0 CEO MONITORING REPORTS

7.1 Contracts for Services Policy BP – C – 80

Contracts for Services Policy BP – C – 80 report was reviewed.

Resolution 19/03: Moved by J. Massan, seconded by D. Macri to approve the monitoring report on Contracts for Services Policy BP – C – 80.

CARRIED.

7.2 Financial Condition Policy BP – B – 30

The Board Members reviewed the Financial Condition Policy BP – B 30.

Resolution 20/03: Moved by D. Macri seconded by J. Simailak to approve the Financial Condition Policy BO – B – 30.

CARRIED.

8.0 POLICY VIOLATIONS

B. Langevin reported that we are in violation of policy BP – B – 40. The CRHA is operating in a deficit. The CRHA is spending more than Manitoba Health has allotted. Manitoba Health is aware of this violation and the Chief Financial Officer submits monthly reports to Manitoba Health.

9.0 BOARD SELF EVALUATION

9.1 Board Committee Principles BP – C – 60

After review of the Policy Board Committee Principles BP – C – 60, the Board is in compliance with this policy.

9.2 Chief Executive Officer Job Description BP-D-30

After review of the Chief Executive Officer Job Description BP – D – 30, The Board will do a performance appraisal for 2003. It will be scheduled for May 27, 2003 at 4:00 p.m.

10.0 POLICY CHANGES

There were no policy changes

11.0 EDUCATION

There was nothing to report.

12.0 COMMUNICATION

12.1 Chairman's Report

R. Penwarden informed the committee that improvements are being done in A Block. The CRHA has received funds for improvements to the hospital facility. The new ultrasound machine is being set up this week. The CRHA is ready to purchase the portable x-ray machine that is on loan at present. Wayne Gouverneau, from Nunavut, would like video conferencing from Churchill to the north.

12.2 Nunavut Members' Update

J. Simailak provided an update.

12.3 Chief Executive Officer's Report*

B. Langevin conveyed to the committee that members from the Manitoba Health were here to investigate the Medi Vac situation. Interviews were done and a report will be provided. Dr. Vos, the permanent dentist is in Canada and should be here May 12th. With regards to the Health Plan D. Pomietlarz and B. Langevin will be meeting with the Deputy Minister on May 12, 2003. D. Macri supplied a report for Telehealth. The report details progress of the Telehealth. The CRHA is going to try and connect with Baker Lake

12.4 Chief Financial Officer's Report

We have received a tentative budget with an increase of 22.6%. The auditors are due to come to Churchill in May. There was a general discussion regarding an RFP for audit services for the next fiscal year.

12.5 Chief Operating Officer

N.L. Deslauriers reported she had a meeting with Community Services with the following outcome:

- Elimination of an executive secretary position.
- J. Bartley will oversee the running of the receiving home thus eliminating a co-ordinator position.

Acute Care - Two new nurses have been hired in Acute Care.

Diagnostics – S. Schonewille has accepted the position as Supervisor for Diagnostics. He has expressed interest to cross train in x-ray.

The new ultrasound is being set up next week. The CRHA will not require a permanent ultrasound technician. At present we are having ultrasound clinics one week a month. J. Ollander, the x-ray technician, will stay until next year. She has re-organised the x-ray dept.

Medical Clinic – The Clinic was closed for 3 days as we couldn't get a locum.

N.L. Deslauriers gave a SARS update informing the committee that the CRHA is prepared as best as possible. The Infection Control Committee will be re-activated.

12.6 Chief of Staff's Report

There was no Chief of Staff report.

13.0 NEW BUSINESS

13.1 Physician Approval Dr. Jeff Unger*

Resolution 21/03: J. Simailak made the motion, J. Massan seconded to approve temporary general practitioner medical privileges for Dr. Jeff Unger as recommended by the College of Physicians & Surgeons of Manitoba.

CARRIED.

13.2 Dental Petition

A Dental petition was dropped off at the Executive Office. The Board Members were informed the petition was old and no longer relevant.

14.0 CORRESPONDENCE/INFORMATION

14.1 Letter from Deputy Minister of Health*

Re: Nursing Safety and Security Fund

The CRHA will upgrade chairs and better safety equipment in the emergency rooms.

14.2 Letter from Deputy Minister of Health*

Re: Senior Management Salary Increases

With regards to Senior Management Salary freeze, this letter was circulated to the Board Members for their information.

14.3 Organization Chart

A copy of the new Organizational Chart was circulated for the Board Members.

14.4 Letter of Appreciation from Sharon Power & Stephen Canning

This letter was circulated for information.

14.5 Letter from MB Health Finance Department

An information letter from MB Health Finance Department was circulated.

10.0 CONSENT AGENDA

There was nothing scheduled for this agenda.

11.0 PUBLIC PARTICIPATION

There was no public participation at this meeting.

12.0 DATE OF NEXT MEETING

The next Board Meeting will be Tuesday May 27, 2003.

13.0 ADJOURNMENT

B. Penwarden adjourned the meeting at 1740 hours.