



REGIONAL HEALTH AUTHORITY
CHURCHILL, MANITOBA R0B 0E0 CANADA

BOARD OF DIRECTORS
MINUTES

Thursday, 27 May 2003
1600 hours – CRHA Board Room

PRESENT: Bob Penwarden, Chair
B. Langevin, Chief Executive Officer
D. Pomietlarz, Chief Financial Officer
D. Forsythe, Human Resources
M. Fern, Director of Planning
D. Macri, Board Member
Dr. M. Patterson, Chief of Staff
V. Flett, Board Member

TELECONFERENCE: C. Phelan, Board Member
J. Simailak, Board Member

REGRETS: N.L. Deslauriers, Chief Operating Officer

RECORDER: Pat Gresham, Executive Assistant

1.0 CALL TO ORDER AND OPENING PRAYER

B. Penwarden called the meeting to order at 1645 hours.
J. Simailak opened the meeting with a prayer.

2.0 ADDITIONS TO AGENDA

- | | | |
|-----|---|------------------------------------|
| 2.1 | Letter from MB Health, Finance
Re: (PHCTF) Phase 2 Initiative final approval | (Under Correspondence & Info 14.5) |
| 2.2 | Churchill Economic Development Information* | (Under Correspondence & Info 14.6) |
| 2.3 | Date of AGM | (Under New Business 13.2) |
| 2.4 | Economic Development | (Under New Business 13.3) |
| 2.5 | Meetings during the summer | (Under New Business 13.4) |
| 2.6 | Appointment of new Advisory Chair | (Under New Business 13.5) |

3.0 ACCEPTANCE OF AGENDA

Resolution 22/03: Moved by C. Phelan, seconded by D. Macri to accept the agenda as amended.

CARRIED.

4.0 MINUTES OF THE PREVIOUS MEETING

4.1 Board of Director's Meeting – 24 April, 2003*

Resolution 23/03: Moved by D. Macri, seconded by J. Simailak to accept the minutes of 24 April 2003 as presented.

CARRIED.

5.0 BUSINESS ARISING FROM PREVIOUS MEETING

5.1 Monitoring Performance of the CEO Policy BP-D-40 **TABLED.**

6.0 COMMITTEE SUBMISSIONS

There was no Medical Advisory Meeting in April.

7.0 CEO MONITORING REPORTS

7.1 Board of Directors Policy BP – B – 40* Budgeting

B. Langevin explained that in the monitoring report #2 provides \$44,000 for Board expenses. Last year the budget was around the \$50,000. D. Macri commented that if we have an additional Board Member from Nunavut we should have additional funds for board travel, teleconferences etc.

Resolution 24/03: C. Phelan made a motion to change the budget in Policy BP – B – 40 from \$44,000 to \$50,000, J. Simailak seconded. All in favour.

CARRIED.

Resolution 25//03: C. Phelan made the motion to approve the monitoring report on Budgeting BP – B – 40.

CARRIED.

8.0 POLICY VIOLATIONS

B. Langevin reported that we are still in violation of policy BP – B – 40. The CRHA is operating in a deficit. The CRHA is spending more than Manitoba Health has allotted. Manitoba Health is aware of this violation and the Chief Financial Officer submits monthly reports to Manitoba Health.

9.0 BOARD SELF EVALUATION

9.1 Board Job Description Policy BP – C – 70*

D. Macri expressed concern that the Advisory Council is not meeting. B. Langevin advised that Rev. Caskey has agreed to chair the committee and has a meeting scheduled next week.

9.2 Monitoring Performance of the CEO Policy BP-D-40

The Board is in compliance with Monitoring Performance of the CEO Policy BP – D - 40.

9.3 Delegation to the CEO Policy BP – D – 10

The Board is in compliance with Delegation to the CEO Policy BP – D - 10.

10.0 POLICY CHANGES

Refer to 7.1 Board of Directors Policy BP – B – 40 Budgeting.

11.0 EDUCATION**11.1 Cancer Care Manitoba Letter**

A letter from CancerCare Manitoba was circulated with information on The North-western Ontario Regional Cancer Centre Fact Sheet.

11.2 Re-newel John Wiley & Sons, Inc.

It was agreed to renew the subscription for the magazine report from John Wiley & Sons, Inc.

12.0 COMMUNICATION**12.1 Chairman's Report**

B. Penwarden informed the committee the Premier was here to observe how Telehealth worked. Unfortunately, there were transmission problems. The new ultrasound machine was discussed.

12.2 Nunavut Members' Update

There was nothing to report from Nunavut.

12.3 Chief Executive Officer's Report

B. Langevin gave a report on NPTP explaining that we will be receiving a report from Manitoba Health on the medi vac investigation.
Dr. Vos, the new dentist, commenced work on May 13th.
The CRHA Staff and Community members had tea in the cafeteria with the Premier.
D. Pomietlarz and B. Langevin presented the CRHA Health Plan to the Deputy Minister on May 12th.
The Community Crime Forum will be the first week in June and the CRHA will take part in this.

12.4 Chief Financial Officer's Report

D. Pomietlarz circulated a summary of the audit. He reported the audit went extremely well. The CRHA showed an over all loss of \$375,000 opposed to 1.5 million last year.

12.5 Director of Planning

M. Fern reported there was a Cultural Diversity in the Work Place inservice. A detailed report is attached in Community Services QI report.

12.6 Chief of Staff's Report

Dr. M. Patterson did not have anything to report.

12.7 Chief Operating Officer

N.L. Deslauriers is on vacation but B. Langevin reported her departments have been working very smoothly.

13.0 NEW BUSINESS**13.1 Letter from Office of the Auditor General**

Following consultation with the Auditor General, an audit committee will be formed. The committee will be comprised of six board members. It was recommended by the board that V. Flett chair the audit committee.

13.2 Annual General Meeting (AGM)

The Annual General Meeting will take place on 25 September 2003. The auditor, Mark Verwey has been invited to attend.

13.3 Churchill Economic Development

B. Langevin attended the Economic Development Corporation meeting. The CRHA had promised them a gift of \$10,000. There was a general discussion and it was decided the money would be provided from the ancillary funds. The CRHA will give the money in payments, \$2,000 now and the rest later.

Resolution 26/03: V. Flett made the motion to give the Churchill Economic Development Corporation \$2,000 out of the ancillary funds. This was seconded by D. Macri.

CARRIED.

13.4 Summer Meetings

There was a general discussion with regards to summer meetings. There will be a meeting 28 August 2003.

13.5 Appointment of New Advisory Chair

Resolution 27/03: V. Flett made the motion that Reverend Caskey be the chairperson for the Advisory Council. D. Macri seconded the motion.

CARRIED.

14.0 CORRESPONDENCE/INFORMATION**14.1 Health Plan Presentation**

The Health Plan Presentation was circulated for information.

**14.2 Letter from Deputy Minister of Health
Re: Update on Diagnostic Services of Manitoba Information**

The letter from the Deputy Minister of Health on update DSM information was circulated.

14.3 News Letter J.A. Hildes Northern Medical Unit

The newsletter was circulated for information.

14.4 University of Manitoba/Faculty of Dentistry

Letter from the University of Manitoba/Faculty of Dentistry was circulated for information.

**14.5 Letter from MB Health, Finance (Under Correspondence & Info 14.5)
Re: (PHCTF) Phase 2 Initiative final approval**

D. Pomietlarz reported that Finance received new guidelines to follow. This is for public accountability.

14.6 Churchill Economic Development Information

Information package for the Churchill Economic Development was circulated.

15.0 CONSENT AGENDA**15.1 Medical Privileges**

Resolution 28/03: V. Flett made the motion, C. Phelan seconded to approve temporary general practitioner medical privileges for Dr. Albert Buchel as recommended by the College of Physicians & Surgeons of Manitoba.

CARRIED.

Resolution 29/03: V. Flett made the motion, C. Phelan seconded to approve temporary general practitioner medical privileges for Dr. Christine Buchel as recommended by the College of Physicians & Surgeons of Manitoba

CARRIED.

Resolution 30/03: V. Flett made the motion, C. Phelan seconded to approve temporary general practitioner medical privileges for Dr. Yvette Emerson as recommended by the College of Physicians & Surgeons of Manitoba

CARRIED.

16.0 PUBLIC PARTICIPATION

There was no public participation.

17.0 DATE OF NEXT MEETING

The next meeting will be held at June 26th.

18.0 ADJOURNMENT

B. Penwarden adjourned the meeting at 1805 hours.