



**REGIONAL HEALTH AUTHORITY
CHURCHILL, MANITOBA R0B 0E0 CANADA**

**BOARD OF DIRECTORS
MINUTES
THURSDAY, 30 OCTOBER 2003
CRHA BOARDROOM - 1600 Hours**

PRESENT: **R. Penwarden, Chair**
 D. Macri, Board Member
 J. Massan, Board Member
 R. Ogden, MB Health Liaison
 Dr. M. Patterson, Chief of Staff

ALSO PRESENT: **B. Langevin, Chief Executive Officer**
 D. Pomietlarz, Chief Financial Officer
 M. Fern, Director of Planning & Privacy Officer
 R. Ermann, Director of Primary Health Programs
 D. Forsythe, Human Resources Co-ordinator
 V. Brew, Executive Assistant

REGRETS: **J. Simailak, Board Member**
 V. Flett, Secretary - Treasurer

RECORDER: **P. Gresham, Executive Assistant**

1.0 CALL TO ORDER

R. Penwarden called the meeting to order at 1415 hours.

2.0 ADDITIONS TO AGENDA

There were no additions to the agenda.

3.0 ACCEPTANCE OF AGENDA

Resolution 51/03: Moved by R. Penwarden, seconded by D. Macri to accept the agenda as presented.

CARRIED

4.0 MINUTES OF THE PREVIOUS MEETING

4.1 Board of Director's Meeting – 25 September 2003*

TABLED

4.2 Annual General Meeting - 25 September 2003*

TABLED

5.0 BUSINESS ARISING FROM PREVIOUS MEETING

5.1 HEPP/HEBP

B. Langevin reported there is no further information on HEPP/HEBP.

6.0 COMMITTEE SUBMISSIONS

6.1 CRHA Advisory Council – 24 September 2003*

There were no questions with regards to the CRHA Advisory Council.

6.2 Medical Advisory Committee – 30 July 2003*

There were no questions with regards to the Medical Advisory Committee.

7.0 CEO MONITORING REPORTS

7.1 Compensation and Benefits*

TABLED

7.2 Financial Condition*

TABLED

8.0 POLICY VIOLATIONS

8.1 As of October 15, 2003 we are no longer in violation of policy BP – B – 40 Budgeting.

9.0 BOARD SELF EVALUATION

9.1 Policy BP – C – 10, Appointment of Auditors*

TABLED

10.0 POLICY CHANGES

There are no policy changes.

11.0 EDUCATION

There is nothing to report on education.

12.0 COMMUNICATION

12.1 *Chairman's Report (verbal)*

R. Penwarden informed the committee J. Simailak submitted a letter of resignation to commence October 31, 2003. He is hopeful there will be a replacement soon.

There is still outstanding work to be done on A & B block.

12.2 *Nunavut Members' Update (verbal)*

There was no Nunavut update.

12.3 *Chief Executive Officer's Report**

B. Langevin reported D. Forsythe will be leaving the CRHA and moving back to Ontario. His last day will be November 14th, 2003. V. Brew will fill his position for the interim and P. Gresham will fill the Executive Assistant position for the time.

The CRHA will be registered according to the Child & Family Services Act, our legal office is finalising the documents.

The CRHA architect was here. There are quite a few deficiencies with A and B block.

The College of Physicians and Surgeons were in Churchill and did their accreditation survey of the hospital. The pharmacist surveyor was pleased with the pharmacy. The diagnostic surveyors spent the day in the Lab and X-ray.

12.4 *Chief Financial Officer's Report**

D. Pomietlarz summarized his financial report for the committee. He stated that the CRHA is very close to meeting budget from MB Health.

D. Pomietlarz gave detailed information on the visit from the architect. All outside work will come to a halt. He conveyed there is a lengthy list of deficiencies that will have to be dealt with.

12.5 *Director of Planning/Privacy Officer**

M. Fern asked if there were any questions about her written report. She will be contacting the board members for feedback with regards to the Rural Day at the University in Winnipeg.

12.6 *Chief of Staff's Report*

Dr. M. Patterson informed the committee that C. Grobbelaar will remain in Churchill until the spring of 2004. There will be a locum here for two months.

There are concerns with the College of Physicians with regards to the CRHA's low number of births. Inuit mothers are low risk, (Primips) they should be coming to Churchill to deliver but are being sent to Winnipeg. Dr. Patterson informed the committee he is waiting for written notification that we can accept Nunavut mothers.

He also informed the committee that there is a possibility we will have to send nurses to Winnipeg for training in obstetrics.

Mental Health Plan – Dr. Patterson informed the committee that there is an increase in the number of medi vacs being sent out and returned within 24 hours for assessments. The patient is then medi vaced out a second time for long term care. The CRHA is in the process of acquiring links with Telehealth programs. The CRHA could investigate the possibility of a psychiatrist to work with us as well as a psychiatric nurse.

12.7 Director of Primary Health Programs *

R. Ermann reported the accreditation went well. The surveyor gave quite a few suggestions, some of which have already been implemented. The surveyor was pleased with the progressiveness in our new policies and procedures.

R. Ermann stated that the CRHA is investigating the possibility of partnership with Dr. Kettler at Selkirk Mental Health Centre. Dr. Ivey has been asked to participate.

12.8 Human Resources Report*

D. Forsythe gave a brief update on the status of recruitment. A new Charge Nurse has been hired. The CRHA is fully staffed with nurses. A job offer for the Mental Health worker will send out immediately.

13.0 NEW BUSINESS

13.1 Community Water Fluoridation Report*

V. McEwan prepared the report for the Board. It shows the fluoridation levels are significant. There was a discussion and Dr. M. Patterson suggested Dr. Vos could be consulted. It was also suggested that the Board write a letter to the Town stating concerns of the CRHA.

ACTION: R. Penwarden will write a letter to the Town.

13.2 Letter – Milton Sussman, 16 October 2003*

D. Pomietlarz reported that a reply to this letter is not necessary as the CRHA not operating in a deficit situation.

13.3 CRHA Deliverable – One Year Action Plan*

The CRHA Deliverable – One Year Action Plan will be sent but the board will have to approve it at the next meeting.

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13.4 Audit Committee Meeting Date

The Audit Committee will schedule their meetings at 1200 hours. The first meeting will be November 6th at 1200 hours in the Boardroom.

13.4 Board of Directors Meeting Time (change or stay the same)

The committee held a discussion with regards to the time of the board meetings. It was decided they would remain the last Thursday of the month but commence at 1200 hours.

14.0 CORRESPONDENCE/INFORMATION

14.1 Letter – William Bryant, October 1, 2002*

There was a general discussion on the letter from William Bryant.

14.2 Letter – Regional Health Authorities of Manitoba (RHAM) Oct./03*

This letter was handed out for information. B. Langevin gave a brief explanation on this letter.

15.0 CONSENT AGENDA

15.1 Renewal of Consent Privileges*

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16.0 PUBLIC PARTICIPATION

There was no public participation.

17.0 DATE OF NEXT MEETING

The next meeting will be 28 November at 1200 hours in the Boardroom.

18.0 ADJOURNMENT

The meeting was adjourned at 1700 hours.

*Note: *Asterisk * - indicates an attachment*