



REGIONAL HEALTH AUTHORITY
CHURCHILL, MANITOBA R0B 0E0 CANADA

BOARD OF DIRECTORS
MINUTES
FRIDAY, 28 NOVEMBER 2003
CRHA COMMUNITY SERVICES - 1200 Hours

PRESENT: R. Penwarden, Chair
V. Flett, Board Member
J. Massan, Board Member
D. Macri, Board Member

TELECONFERENCE: C. Phelan, Board Member

ALSO PRESENT: B. Langevin, Chief Executive Officer
D. Pomietlarz, Chief Financial Officer
R. Ermann, Director of Primary Health Services
M. Fern, Director of Planning/Privacy Officer
V. Brew, Human Resources Co-ordinator
Dr. M. Patterson, Chief of Staff

ABSENT: R. Ogden, MB Health Liaison

RECORDER: P. Gresham, Executive Assistant

1.0 CALL TO ORDER

R. Penwarden called the meeting to order at 1205 hours

2.0 ADDITIONS TO AGENDA

- 2.1 Remembrance Day (Under New Business)
- 2.2 Discussion on Vice Chair (Under New Business)
- 2.3 Letter to Town
re: Community Fluoridation Report (Under Business Arising)

3.0 ACCEPTANCE OF AGENDA

Resolution 52/03: Moved by V. Flett, seconded by D. Macri to approve the agenda as amended.
CARRIED

4.0 MINUTES OF THE PREVIOUS MEETING

- 4.1 *Board of Director's Meeting – 30 October 2003**

The Action from 13.1 New Business, stating R. Penwarden would write a letter to the Town re: Community Water Fluoridation Report, was omitted from this agenda.

Resolution 53/03: Moved by C. Phelan, seconded by D. Macri to accept the minutes of 30 October 2003 as amended.
CARRIED

5.0 BUSINESS ARISING FROM PREVIOUS MEETING

5.1 *Board of Director's Meeting – 25 September 2003**

Resolution 54/03: Moved by J. Massan, seconded by D. Macri to accept the minutes of 25 September 2003 as presented.
CARRIED

5.2 *Annual General Meeting – 25 September 2003**

Resolution: 55/03: Moved by C. Phelan, seconded by D. Macri to accept the minutes of the Seventh Annual General Meeting of 25 September 2003.
CARRIED

5.3 *Compensation and Benefits**

Resolution: 56/03: Moved by D. Macri, seconded by C. Phelan to approve the monitoring report BP – B – 110 Compensation and Benefits.
CARRIED

5.4 *Financial Condition**

Resolution 57/03: Moved by J. Massan, seconded by V. Flett to approve the monitoring report BP – B – 30 Financial Condition.
CARRIED

5.5 **Policy BP – C – 10, Appointment of Auditors – Board Monitoring***

There is validation that the Board is in compliance with this policy.

5.6 **CRHA Deliverable – One Year Action Plan***

There was a general discussion with regards to the Deliverable.

Resolution 58/03: Moved by J. Massan, seconded by V. Flett to approve the CRHA Deliverable – One Year Action Plan and it will be sent to Manitoba Health for review and feedback.
CARRIED

5.7 **Renewal of Consent Privileges***

Resolution 59/03: Moved by J. Massan, seconded by D. Macri to approve medical privileges as recommended by The College of Physicians and Surgeons of Manitoba. For Dr. L. J. Nel, Locum.
CARRIED

Resolution 60/03: Moved by J. Massan, seconded by D. Macri to approve medical privileges as recommended by The College of Physicians and Surgeons of Manitoba for Dr. Christo Baben, General Practitioner.
CARRIED

Resolution 61/03: Moved by J. Massan, seconded by D. Macri to approve renewal privileges for the following:

- Dr. James Ksionzyk, Dental Surgery
- Dr. Robert Bard, Urology
- Dr. David Hubert, Consultant – Orthopedics
- Dr. Grobbelaar, General Practitioner
- Dr. Ken Parker, Anaesthetics
- Dr. Bernie Chodirker, Consultant – Pediatrics
- Dr. Don Klassen, Anaesthetics
- Dr. Helmut Hubert, Consultant – Orthopedics
- Dr. Richard Quesada, Anaesthetics
- Dr. James Carson, Consultant - Pediatrics
- Dr. Tony Krawat, Dental Surgery
- Dr. William Rennie, Consultant – Orthopedics
- Dr. George Assuras, General Surgery
- Dr. David McCullough, Otolaryngology
- Dr. Robert Lotocki, Colposcopy
- Dr. Eric Sterns, Obstetrics/Gynecology
- Dr. Mark Heywood, Colposcopy

CARRIED

5.8 Letter to Town re: Community Water Fluoridation Report

R. Penwarden wrote a letter to the Town of Churchill.

6.0 COMMITTEE SUBMISSIONS

6.1 Medical Advisory Committee*

These were circulated for information, there were no questions.

6.2 Audit Committee Meeting*

The Audit Committee meeting minutes were circulated. There were no questions.

7.0 CEO MONITORING REPORTS

7.1 *Treatment of Staff Policy BP – B - 100**

Board members reviewed the monitoring report submitted by the CEO.

Resolution 62/03: Moved by C. Phelan, seconded by V. Flett to approve the CEO monitoring report, Treatment of Staff Policy BP – B – 100.
CARRIED

8.0 POLICY VIOLATIONS

There are no policy violations.

9.0 BOARD SELF EVALUATION

9.1 *Policy BP-C-50 * Board Planning & Policy/Review/Monitoring*

The policy was reviewed and the Board is in compliance with Policy BP – C
– 50.

10.0 POLICY CHANGES

There were no policy changes.

11.0 EDUCATION

There was nothing for education.

12.0 COMMUNICATION

12.1 *Chairman's Report (verbal)*

R. Penwarden reported that the Council of Chairs has set up an aboriginal advisory board and would like someone from here to participate. J. Massan will let her name be submitted. A discussion was held on the contract work that has not been completed on A and B Block and the hospital.

12.2 *Nunavut Members' Update (verbal)*

C. Phelan gave her report on Nunavut. Influenza has hit the northern communities. She reported everyone is being encouraged to receive a flu shot.

C. Phelan asked when another board member will be appointed, R. Penwarden responded that the Minister of Health is looking at someone from Arviat.

12.3 *Chief Executive Officer's Report**

B. Langevin informed the committee that December 17th is the CRHA's traditional staff Christmas luncheon. The Board and Management will serve this staff. The promotional video has been taken and we should have a copy in January,

2004.

Child The legal work is complete and the Board is now the legal agency for Churchill & Family Services.
V. Brew is the new Human Resources Co-ordinator and P. Gresham is the new Executive Assistant.
There is a retirement party in the cafeteria this afternoon for Eleanor Fraser.

12.4 Chief Financial Officer's Report*

however D. Pomietlarz circulated his monthly report. It shows the CRHA at a loss after completing October's financials we are running a balanced budget.

C. Phelan left the meeting.

12.5 Director of Planning/Privacy Officer*

M. Fern reminded the Board members about the meeting in the conference room with Dr. Albert DeVilliers and the focus groups.

12.6 Chief of Staff's Report

Dr. Patterson reported he received a favourable report from a medical student that worked here.

Dr. Patterson informed the committee that the CRHA has been asked to participate in a program to recruit medical students for northern and rural areas.

12.7 Director of Primary Health Programs

There was a teleconference with MB Health regarding the flu crisis. R. Ermann reported the contingency plan for the CRHA is well organized and in place. Meetings have been initiated with Selkirk Mental Health to enhance our Mental Health Acute Care facilities.

12.8 Human Resources Report*

V. Brew informed the committee she had attended a workshop in Winnipeg on legal issues pertaining to personnel files. Kathy McGregor has replaced Trisha Hunter as an Executive Secretary, Allison Long is a floating Executive Secretary and Lenore Johnson has replaced Eleanor Fraser as the Clinic Receptionist. The new Mental Health Worker, Candice Wit will commence work December 8th. There is one opening for an EC II in the Children's Day Care.

12.9 Audit Committee Report

V. Flett reported that the Audit Committee met in November. Work on the Audit Committee Self-Assessment Tool was done. It will be completed at the next meeting on Dec 4th.

13.0 NEW BUSINESS

13.1 Performance Agreement*

general The Board received copies of the new Performance Agreement. There was a discussion with regards to the draft.

13.2 Remembrance Day

The Board Chair or the Vice-Chair will lay the wreath on behalf of the CRHA at the memorial service each November 11th.

13.3 Discussion on Vice Chair

R. Penwarden stated he will be away, during his absence the Vice Chair will be available. A Vice Chair person will be nominated at the Audit Committee Meeting on December 4, 2003 when all Board Members will be available.

14.0 CORRESPONDENCE/INFORMATION**14.1 U of M Resource Status Report for November 2003***

This was circulated for information.

14.2 Sept/Oct Issue of the Board Leadership *

This was circulated for information.

15.0 CONSENT AGENDA**15.1 Renewal of Consent Privileges***

Resolution 63/03: Moved by V. Flett, seconded by J. Massan to approve renewal privileges for the following:

- Dr. Wendy Hooper, Obstetrics/Gynaecology
- Dr. Cheryl Rockman Greenberg, General Practitioner
- Dr. Robert W. Sanders, Ophthalmology
- Dr. Jeff Ivey, Psychiatry
- Dr. Albert E. Chudley, Consultant - Genetics

CARRIED

16.0 PUBLIC PARTICIPATION

There was no public participation.

17.0 DATE OF NEXT MEETING

The next meeting will be December 18th at 1200 hours.

18.0 ADJOURNMENT

B. Penwarden adjourned the meeting at 1315 hours.

Note: *Asterisk * - indicates an attachment