



REGIONAL HEALTH AUTHORITY
CHURCHILL, MANITOBA R0B 0E0 CANADA

BOARD OF DIRECTORS
MINUTES
THURSDAY, 25 MARCH 2004
BOARDROOM - 1200 Hours

- PRESENT:** R. Penwarden, Board Chair
D. Macri, Vice Chair
V. Flett, Board Member
- TELECONFERENCE:** C. Phelan, Board Member
J. Brown, MB Health Liaison
- ALSO PRESENT:** B. Langevin, Chief Executive Officer
D. Pomietlarz, Chief Financial Officer
R. Ermann, Director of Primary Health Programs
V. Brew, Human Resources Co-ordinator
- GUEST:** L. Laurie, Public Participant
- ABSENT:** J. Massan, Board Member
M. Fern, Director of Planning/Privacy Officer
Dr. M. Patterson, Chief of Staff
- RECORDER:** P. Gresham, Executive Assistant
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1.0 CALL TO ORDER

R. Penwarden called the meeting to order at 1158 hours.

2.0 ADDITIONS TO AGENDA

- | | | |
|------------|---|----------------|
| 2.1 | Draft Letter of Request* (Under New Business 13.5) | For |
| Discussion | | |
| 2.2 | New Board Members* (Under New Business 13.6) | For |
| Discussion | | |
| 2.3 | Letter from MB Justice (Under New Business 13.7)
Criminal Just Division* | For Discussion |
| 2.4 | Performance Deliverables* (Under New Business 13.8) | For Approval |

3.0 ACCEPTANCE OF AGENDA

Resolution 20/04: Moved by C. Phelan, seconded by D. Macri to accept the agenda as amended.

CARRIED.

4.0 MINUTES OF THE PREVIOUS MEETING

4.1 Board of Director's Meeting – 20 February 2004*

C. Phelan (by Teleconference) and J. Massan (Present) were omitted from the roister.

Resolution 21/04: Moved by D. Macri, seconded by C. Phelan to accept the previous minutes of 20 February 2004 as amended.

CARRIED.

5.0 BUSINESS ARISING FROM PREVIOUS MEETING

5.1 PHIA Presentation (see 12.5)

B. Langevin reported on behalf of M. Fern that everyone is welcome to attend the CRHA Advisory Council meeting on Tuesday March 30th, 2004. There will be a presentation given on the Personal Health Information Act.

6.0 COMMITTEE SUBMISSIONS

6.1 Chief of Staff Minutes*

These were circulated for information.

6.2 Medical Advisory Committee Minutes*

These were circulated for information.

6.3 NPTP Minutes*

These were circulated for information. C. Phelan inquired if patients from Churchill are responsible for their own lodging while in Winnipeg. First Nation people have a residence. All others are required to pay for their accommodations. B. Langevin explained that we have a brochure that lists numerous reasonable places available.

7.0 CEO MONITORING REPORTS

7.1 General Executive Constraint Policy BP – B – 70*

Resolution 22/04: Moved by V. Flett, seconded by D. Macri to approve the monitoring report BP – B – 70 General Executive Constraint.

CARRIED.

8.0 POLICY VIOLATIONS

There were no policy violations.

9.0 BOARD SELF EVALUATION

9.1 Governance Commitment Policy BP – C - 40*

After review of Policy BP – C – 40, the Board stated that it was in compliance with this policy.

10.0 POLICY CHANGES

There were no policy changes.

11.0 EDUCATION

There was nothing to report at this time.

12.0 COMMUNICATION

12.1 *Chairman's Report (verbal)*

R. Penwarden reported that B. Langevin, J. Massan and himself attended a two day Aboriginal Days Workshop in Winnipeg. J. Brown informed the committee that a summary of all recommendations will be put forth shortly.

The Stores department will be moved to the new location downstairs the first week of April and then work on the Telehealth room will commence.

12.2 *Nunavut Members' Update*

C. Phelan informed the committee Jean Simailak would be ordained a priest on Psalm Sunday. Jean's husband now has two important positions with the Nunavut Government.

12.3 *Chief Executive Officer's Report*

B. Langevin commented that the CRHA honours all staff members through Farewell Teas but to date, nothing has been done for Board Members when they leave.

Resolution 23/04: Moved by C. Phelan, seconded by V. Flett to approve Board Members be acknowledged with a gift.

CARRIED.

R. Penwarden and D. Pomietlarz will be accompanying B. Langevin to Rankin for meetings with N. Hatlevik, with respect to the future role of CRHA. A Reference has been drafted for the new Steering Committee. The appointment of a Chair remains outstanding. There has been a noticeable increase in the activity levels and use of the CRHA in the past month.

12.4 *Chief Financial Officer's Report*

D. Pomietlarz reported that the Health Plan that we have now is going to change. The Ministry would like to use a three to five year plan. Manitoba Health are

asking for more of a strategic plan. Wage settlements will be out of the base amount.

12.5 Director of Planning/Privacy Officer*

Protection of Persons in Privacy Act – Dave Williams, from Winnipeg, will do a presentation on the Act on April 1, 2004. A presentation on PHIA will be made to the Advisory Council on March 30, 2004.

12.6 Chief of Staff's Report

There was no chief of staff report. B. Langevin reported that Dr. W. Smith will do the administrative work after Dr. M. Patterson leaves, but we will have to work with locums.

12.7 Director of Primary Health Programs*

R. Ermann reported that the Nursing Department remains fully staffed, education is ongoing.

12.8 Human Resources Report*

V. Brew reported that there would be approximately 12 new staff members attending orientation on March 26, 2004.

12.9 Audit Committee Report

V. Flett completed a survey for the Office of the Auditor General. (see attachment 13.2).

13.0 NEW BUSINESS

13.1 Government Legislation re: Smoking Ban*

B. Langevin informed the committee that the CRHA would be offering smoking cessation assistance to staff with regards to the Government Legislation on smoking ban which will come into affect October 1, 2004.

13.2 Letter from Office of the Auditor General*

Tabled.

13.3 Summer Closure – Day Care

Tabled. .

13.4 Mental Health Deliverable*

Mental feedback. **Resolution 24/04: Moved by D. Macri, seconded by V. Flett to approve the Health Deliverable and send it to MB health for review and**

CARRIED.

13.5 Draft Letter of Request – Alfreda Wells*

CRHA staff housing There was a discussion about a letter from Alfreda Wells requesting to rent a suite. A letter will be sent advising Ms Wells that the CRHA does not rent units to the public.

13.6 New Board Members*

B. Langevin informed the committee the Minister of Health has appointed CRHA two new Board Members. Bernadette Tattuinee is from Arviat, Nunavut and Sean Kernaghan is from Churchill. There will be an orientation for everyone on the 28th of April.

13.7 Letter from MB Justice*

The Town of Churchill employs security people but the CRHA does not therefore this letter will be forwarded to the Town.

14.0 CORRESPONDENCE/INFORMATION

14.1 Volunteers Build Communities*

This was circulated for information.

14.2 Nor-Man RHA Fax re: Physicians*

This was circulated for information.

14.3 Newsletter – John Carver*

This was circulated for information.

14.4 Council of Chairs Minutes*

This was circulated for information

**14.5 Letter from U of M
Re: Family/General Practitioner Resource Status Report for March 2004***

This was circulated for information.

14.6 Hudson Bay Neighbours Regional Round Table*

This was circulated for information.

14.7 Letter from CCHSA from Milton Sussman*

This was circulated for information.

15.0 CONSENT AGENDA

15.1 Renewal Privileges for Dr. Murray B. Reimer

Resolution 25/04: Moved by C. Phelan, seconded by V. Flett to approve renewal privileges for Dr. Murray B. Reimer.

16.0 PUBLIC PARTICIPATION

Louise Laurie attended the Board Meeting. She addressed the Board with regards to the smoking room that was built off the Health Centre. She said the room was never intended for staff.

Louise inquired about A Block, which is owned by the CRHA.

17.0 DATE OF NEXT MEETING

The next meeting will be held April 28th 2004 at 1200 hours.

18.0 ADJOURNMENT

R. Penwarden adjourned the meeting at 1300 hours.

Note: *Asterisk * - indicates an attachment