



REGIONAL HEALTH AUTHORITY
CHURCHILL, MANITOBA R0B 0E0 CANADA

BOARD OF DIRECTORS

THURSDAY, 24, JUNE 2004
BOARDROOM - 1600 Hours

PRESENT:	R. Penwarden, Chair D. Macri, Vice Chair V. Flett, Board Member S. Kernaghan, Board Member
ALSO PRESENT:	B. Langevin, Chief Executive Officer D. Pomietlarz, Chief Financial Officer S. Todd, Director of Community Programs and Planning V. Brew, Human Resources Co-ordinator/Privacy Officer
TELECONFERENCE:	C. Phelan, Board Member B. Tattuinee, Board Member
GUEST:	M. Verwey, Auditor
ABSENT:	J. Massan, Board Member
RECORDER:	P. Gresham, Executive Assistant

1.0 CALL TO ORDER

R. Penwarden called the meeting to order at 1605 hours. He welcomed the Auditor, Mr. Mark Verwey.

The Annual General Meeting will be held on 24 September, 2004 Mr. Verwey will be in attendance.

S. Todd, Director of Community Programs and Planning, introduced himself to the Board Members.

2.0 ADDITIONS TO AGENDA

2.1 In Camera session

2.2 Financial Statement to the Board (Under New Business 13.2)

3.0 ACCEPTANCE OF AGENDA

Resolution: 35/04: Moved by C. Phelan, seconded by S. Kernaghan to accept the agenda as amended.

CARRIED

4.0 MINUTES OF THE PREVIOUS MEETING

4.1 *Board of Director's Meeting – 29 April 2004**

Resolution 36/04: Moved by D. Macri, seconded by S. Kernaghan to accept the minutes of 29 April 2004 as presented.

CARRIED

4.2 *Board of Director's Meeting – 27 May 2004**

Resolution 37/04: Moved by D. Macri, seconded by S. Kernaghan to accept the minutes of 27 May 2004, 2004 as presented.

CARRIED

5.0 BUSINESS ARISING FROM PREVIOUS MEETING

5.1 *Summer Closure Update*

Recruitment for the Day Care has gone well therefore the CRHA Children's Centre will continue to stay open for the summer months.

5.2 *Breach of Confidentiality Update*

V. Brew reported that all the security guards from the complex have signed a confidentiality form.

6.0 COMMITTEE SUBMISSIONS

6.1 *Medical Advisory Minutes**

Circulated for information

6.2 *Northern Patient Transportation Program Minutes**

Circulated for information

6.3 *Chief of Staff, Clinical Services & Administration Minutes**

Circulated for information

7.0 CEO MONITORING REPORTS

7.1 *Budgeting Policy BP – B – 40**

Resolution 38/04: Moved by D. Macri seconded by V. Flett to approve policy BP – B – 40 Budgeting.

CARRIED

7.2 Treatment of the Public Policy BP – B – 90*

Resolution 39/04: Moved by S. Kernaghan, seconded by D. Macri to approve policy BP – B – 90 Treatment of the Public.

CARRIED

8.0 POLICY VIOLATIONS

There have been two policy violations.

1. A staff member breached confidentiality on more than one occasion, the staff member has been terminated.
2. B. Langevin is investigating allegations of abuse in the workplace that falls under the policy of Treatment of Staff.

9.0 BOARD SELF EVALUATION**9.1 Board Members' Code of Ethics Policy BP – C - 80***

The Board is in compliance of policy BP – C – 80 Code of Ethics.

9.2 Chief Executive Officer Role Policy BP – D – 20*

The Board is in compliance of policy BP – D – 20 Chief Executive Officer Role.

10.0 POLICY CHANGES

There were no policy changes.

11.0 EDUCATION

There was nothing for education.

12.0 COMMUNICATION**12.1 Chairman's Report (verbal)**

The Telehealth Facility has been completed and there will be a grand opening on July 5th. There is an office, an examination room and a conference room. Dr. Sara Muttitt and Rural Co-ordinator Liz Adair will be attending.

12.2 Nunavut Members' Update

C. Phelan reported that there was a teleconference with Bernie Blais Deputy Minister of Health and Social Services in Nunavut. She explained they are concentrating on a working close to home policy.

B. Tattuinee informed everyone that there have been a few incidents in Nunavut involving ATV's. There have been two deaths with head injuries. The RCMP is trying to enforce helmet laws.

12.3 Chief Executive Officer's Report*

B. Langevin informed the committee that the Churchill Health Centre Task Force continues to look for a chairperson. B. Langevin and R. Penwarden attended the second meeting in Winnipeg on May 22nd.

Midwife Program - A draft for the position of a midwife has been forwarded to Manitoba Health.

Effective January 1, 2005 payments to Board members will be deducted at source and T4's will be sent out for the year 2005. A policy from Manitoba Health was distributed showing guidelines for payments to Board members. It stipulated payment is to be according to attendance of meetings and the number of hours involved.

B. Langevin informed the committee that she met with Mr. Tony DaSilva, the owner of Gypsy's Bakery. He identified concerns regarding the sale of bread products in the cafeteria and the CRHA competing with the catering business for the community. He also expressed concerns regarding CRHA staff selling groceries in the community. The concerns have been addressed.

12.4 Chief Financial Officer's Report

D. Pomietlarz gave a brief summary for the month of April.

12.5 Chief of Staff's Report

There was no Chief of Staff report.

12.6 Director of Community Programs and Planning

S. Todd informed the committee that he would have a report for the next meeting.

12.7 Human Resources/Privacy Officer

V. Brew reported that a Registered Psychiatric Nurse and a Pharmacy Technician has been hired for the middle of July. We have also hired a Community and Family Councillor.

12.8 Audit Committee Report

V. Flett had nothing to report. Mark gave a detailed report on the Net Worth Accumulation Analysis.

13.0 NEW BUSINESS**13.1 Annual Rural and Northern Health Care Meeting***

B. Langevin asked that the Board Members complete the application form for the Annual Rural and Northern Health Care meeting and send it to P. Gresham.

13.2 Financial Statement Report

M. Verwey presented the 2003 – 2004 audited financial statement to the Board.

14.0 CORRESPONDENCE/INFORMATION**14.1 MB Health Service Providers to Residents of Nunavut
Draft Minutes***

Circulated for information.

14.2 PDM Media Monitor Report*

Circulated for information.

**14.3 MB Government News Release Re: Financial Support For
Medical Students Keeping Graduates in Manitoba***

Circulated for information.

14.4 Letter from Nunavut*

Circulated for information.

**14.5 Letter from MB Health/Health Living
Re: 2004/2005 Performance Agreements***

Circulated for information.

**14.6 Letter from MB Health/Healthy Living
Re: 2004/2005 Funding Policies***

Circulated for information.

15.0 CONSENT AGENDA

15.1 Darren Kinden and Raymond Girardin

Resolution: 40/04 Moved by S. Kernaghan, seconded by D. Macri to appoint Darren Kinden and Raymond Girardin as members of the Advisory Council.

CARRIED

16.0 ADVISORY COUNCIL INFORMATION

16.1 Volunteers for CRHA Health Advisory Council*

17.0 PUBLIC PARTICIPATION

There was no public participation.

18.0 DATE OF NEXT MEETING

The next meeting will be August 26th at 1600 hours.
The Annual General Meeting will be held September 24, 2004.

The Board Members went In Camera:

19.0 ADJOURNMENT

R. Penwarden adjourned the meeting at 1700 hours.

*Note: *Asterisk * - indicates an attachment*