



REGIONAL HEALTH AUTHORITY  
CHURCHILL, MANITOBA R0B 0E0 CANADA

BOARD OF DIRECTORS  
MINUTES

THURSDAY, 26 AUGUST 2004  
BOARDROOM - 1600 Hours

---

- PRESENT:** R. Penwarden, Chair  
J. Massan, Board Member  
V. Flett, Board Member  
S. Kernaghan, Board Member
- ALSO PRESENT:** B. Langevin, Chief Executive Officer  
S. Todd, Director of Community Programs and Planning  
V. Brew, Human Resources Co-ordinator/Privacy Officer
- TELECONFERENCE:** C. Phelan, Board Member  
B. Tattuinee, Board Member  
J. Brown, Manitoba Health Liaison
- ABSENT:** D. Macri, Vice Chair  
D. Pomietlarz, Chief Financial Officer  
P. Gresham, Executive Assistant
- RECORDER:** A. Long, Executive Secretary
- 

**1.0 CALL TO ORDER**

R. Penwarden called the meeting to order at 1604 hours.

**2.0 ADDITIONS TO AGENDA**

- 2.1 In Camera Discussion
- 2.2 Letter from B. Sankiw (under 13.2 New Business)
- 2.3 Annual General Meeting (under 13.3 New Business)

**3.0 ACCEPTANCE OF AGENDA**

*Resolution: 41/04:* Moved by V. Flett, seconded by J. Massan to accept the agenda as amended.

**CARRIED**

**4.0 MINUTES OF THE PREVIOUS MEETING**

**4.1 Board of Director's Meeting – 24 June 2004\***

*Resolution: 42/04:* Moved by V. Flett, seconded by J. Massan to accept the minutes of 24 June 2004 as presented.

**CARRIED**

**5.0 BUSINESS ARISING FROM PREVIOUS MEETING****5.1 Information re: Board Stipends\***

R. Penwarden will meet with A. Wilgosh on September 8, 2004 and will report back.

**6.0 COMMITTEE SUBMISSIONS**

There were no committee submissions.

**7.0 CEO MONITORING REPORTS****7.1 Temporary Privileging of Medical Staff\***

Circulated for information.

**8.0 POLICY VIOLATIONS**

There were no policy violations.

**9.0 BOARD SELF EVALUATION**

There was no Board Self-Evaluation.

**10.0 POLICY CHANGES**

There were no policy changes.

**11.0 EDUCATION**

There were no educational issues discussed.

**12.0 COMMUNICATION****12.1 Chairman's Report (verbal)**

R. Penwarden reported success with the video conferencing via Telehealth for the Churchill Task Force with Churchill, Winnipeg and Rankin. R. Penwarden stated that Telehealth may be used by The Town of Churchill as a means of holding court proceedings in the future.

**12.2 Nunavut Members' Update**

C. Phelan and B. Tattuinee had no report.

**12.3 Chief Executive Officer's Report\***

B. Langevin reported that the samples of concrete taken from the new front did not pass the test for strength. Due to safety concerns, the steps cannot be opened until new metal railings are in place that will be able to last through the winter. The architect was at the health centre and he is aware of the problem with the concrete. B. Langevin stated that the trees will not be replanted until next year.

B. Langevin stated that the Churchill RHA Inc. had planned to build a storage garage, within allocated funds for furniture storage, on the 50-foot lot near B Block. D. Pomietlarz and P. O'Connor verified the location and size of the lot prior to speaking with the town about erecting a fence. The same day that the posts were installed, the town removed them as they were blocking a 30-foot public lane that was next to the lot. After some investigation it was discovered that the Churchill RHA Inc. has been paying taxes on a 30-foot public. Arrangements have been made to have the lawyer complete the transfer of Crown Lands to the CRHA. Upon further discussion, it was discovered that the property was zoned Commercial and not R1 as originally indicated on the plan. B. Langevin suggested that the Churchill RHA Inc. consider making a proposal to obtain the property next to the complex to build a shed for storage and a generator if the Churchill RHA Inc. does not already own it. The Board agreed to request a refund for the taxes on the 30-foot public lane and to look into acquiring the land beside the complex for a storage shed.

**12.4 *Chief Financial Officer's Report\****

There was no Chief Financial report.

**12.5 *Chief of Staff's Report***

There was no Chief of Staff report.

**12.6 *Director of Community Programs and Planning***

S. Todd reported that the Community Services team has a new Community Counsellor and a new Mental Health Coordinator.

The Mental Health Planning Committee is meeting weekly to discuss the continuum of services for Churchill and the planning is progressing well.

S. Todd indicated that there are a number of statistical case management positions that Community Services is forced to deal with including handling and storage files, which is currently being addressed.

**12.7 *Human Resources/Privacy Officer***

V. Brew reported that staffing on the Nursing Ward has been very good. A registered nurse was recently hired to fill the new charge nurse's vacant rotation. New casual staff members have been hired for Health Information Services, the Children's Centre, Maintenance, health care aide, and home support worker. V. Brew announced the departure of the Community and Family counsellor and the two new hires for Community Services.

**12.8 *Audit Committee Report***

V. Flett had reported that a meeting will be held in the near future.

### 13.0 NEW BUSINESS

#### 13.1 *Memorandum from MB Health Re: Amendment of RHA General By-Laws\**

The Board agreed to amend the RHA General By-Laws at the June 24, 2004 meeting.

***Resolution: 43/04: Moved by V. Flett, seconded by J. Massan to approve the amendment of the RHA General By-Laws.***

**CARRIED**

#### 13.2 *Letter from B. Sankiw*

B. Langevin received a letter from a community member in regards to a situation that occurred in Gypsy Bakery. J. Massan informed the group that the Children's Centre had applied to the Mitigation Trust Fund for funding. For last two years funding was denied, however, J. Massan contacted B. Andrews, chair of the Mitigation Trust Fund, to request a written response in order that J. Massan may have proof that funding was requested and denied because the licensing agencies require this documentation. After a lengthy conversation regarding the Children's Centre funding and staffing to B. Andrews, he gave a letter to J. Massan as requested. The situation that is documented in the letter from B. Sankiw occurred approximately one month after J. Massan received the letter from the Mitigation Trust Fund committee.

The chairperson for the Mitigation Trust Fund is appointed by the Mayor and Council and the request for funding went through the normal proceedings. When no official letter was sent to the Children's Centre, J. Massan was directed to B. Andrews. It was suggested that J. Massan submit documentation to R. Penwarden and a formal letter from the Board of Directors should be sent to the Town of Churchill regarding B. Andrews' statements regarding the CRHA. The next Town Council meeting is the third week of September. C. Phelan suggested that the Board write a letter to B. Sankiw thanking her for her information.

#### 13.3 *Annual General Meeting*

B. Langevin reported that the Regional Roundtable meeting will be held in Churchill the week between September 23 to 25 including visits from the Winnipeg Symphony Orchestra, L. Axworthy on behalf of OmniTRAX, the premier, and the ambassador from Russia regarding the Polar Bridge.

***Resolution: 44/04: Moved by S. Kernaghan, seconded by J. Massan to change the Annual General Meeting to 7 October 2004.***

**CARRIED**

### 14.0 CORRESPONDENCE/INFORMATION

#### 14.1 *Inaugural Meeting of Churchill Health Centre Task Force\**

B. Langevin congratulated J. Brown for being designated to facilitate the Churchill Health Centre Task Force as A. Gray has resigned. J. Brown indicated that the per diem will not be discussed as the Task Force is focused on collecting the data to fit the

economic analysis. There will be positions for three appointed Nunavut representatives once more information regarding nominees is obtained.

It was reported that Churchill is still a good place for Nunavut patients, except for the current physician shortage. Concerns have been raised in regards to obstetrical patients having had to be sent to Winnipeg. Dr. B. Martin is aware of the situation and is trying to keep one physician in Churchill to be on call.

B. Langevin is in discussions with Manitoba Health regarding the permanent placement for an Registered Nurse Midwife and a Nurse Practitioner through the Northern Medical Unit. B. Langevin stated that after the meeting on Monday this issue will be decided.

**14.2 *John Carver Board Governance\****

Circulated for information.

**14.3 *Letter from MB Health re: 2004/05 Allocation\****

Circulated for information.

**14.4 *Letter from MB Health re: Safety & Security Capital Projects for 2004/05\****

Circulated for information.

**14.5 *MB Health Organization Chart\****

Circulated for information.

**14.6 *Revised RHAM By-Laws\****

Circulated for information.

**14.7 *Churchill Task Force Meeting Minutes June 22, 2004\****

Circulated for information

**14.8 *Letter from MB Health re: Council of Board Chairs\****

Circulated for information

**14.9 *Letter from MB Health re: Board Self-Assessment Performance Deliverables 2003/04\****

Circulated for information

**14.10 *Letter from Dr. Christo and Alma LeRoux\****

Circulated for information

**14.11 *Letter from The Town of Churchill \****

V. Flett stated that the Minister of Justice will meet with the Mayor and Council regarding the use of Telehealth for court sittings.

**14.12 Partnership & Balance re: 2004 Provincial Health Conference & Exhibition \***

Circulated for information

**14.13 Letter from the Minister of Health\***

Circulated for information.

**15.0 CONSENT AGENDA****15.1 Consent Privileges\***

The renewal privileges were presented to the Board for approval for Dr. G. Podolsky, Dr. I. McKeown, Dr. P. C. LeRoux, Dr. A. K. Macklem, Dr. L. deKlerk, Dr. K. A. Jansen, Dr. J. J. Raath, and Dr. W. L. Smith.

**Resolution: 45/04: Moved by J. Massan, seconded by V. Flett to accept the privileges as presented.**

**CARRIED**

**16.0 ADVISORY COUNCIL INFORMATION**

There was no Advisory Council information.

**17.0 PUBLIC PARTICIPATION**

There was no public participation.

**18.0 DATE OF NEXT MEETING**

The next meeting will be Thursday, October 7, 2004 at 1200 hours.

The Annual General Meeting will be held Thursday, October 7, 2004 at 1600 hours.

The next Leadership and Partnership meeting will be on Monday August 30 at 16:00 hours.

**Resolution: 46/04: Moved by J. Massan, seconded by V. Flett to go in camera at 1719 hours.**

**19.0 ADJOURNMENT**

R. Penwarden adjourned the meeting at 1744 hours.

*Note: \*Asterisk \* - indicates an attachment*