



**REGIONAL HEALTH AUTHORITY
CHURCHILL, MANITOBA R0B 0E0 CANADA**

BOARD OF DIRECTORS

**THURSDAY, 16 DECEMBER 2004
BOARDROOM - 1600 Hours**

- PRESENT:** R. Penwarden, Board Chair
D. Macri, Vice Chair
V. Flett, Secretary-Treasurer
- ALSO PRESENT:** B. Langevin, Chief Executive Officer
D. Pomietlarz, Chief Financial Officer
S. Todd, Director of Community Programs and Planning
V. Brew, Human Resources Co-ordinator/Privacy Officer
D. Martens, Director of Clinical Services
C. Basler, Executive Secretary
- TELECONFERENCE:** C. Phelan, Board Member
- ABSENT:** B. Tattuinee, Board Member
J. Massan, Board Member
S. Kernaghan, Board Member
J. Brown, Manitoba Health Liaison
- RECORDER:** K. McGregor, Executive Assistant
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1.0 CALL TO ORDER

R. Penwarden called the meeting to order at 4:10 p.m.

2.0 ADDITIONS TO AGENDA

The following item was added to the agenda under 12.0 Communication.

12.5 Director of Clinical Services

3.0 ACCEPTANCE OF AGENDA

Resolution 65/04: Moved by C. Phelan, seconded by D. Macri to accept the agenda of December 16, 2004 as amended.

4.0 MINUTES OF THE PREVIOUS MEETING

Resolution 66/04: Moved by C. Phelan, seconded by D. Macri to accept the Board of Director's minutes of November 25, 2004 as presented.

5.0 BUSINESS ARISING FROM PREVIOUS MEETING

5.1 Letter to Town Council

The letter was circulated for information.

V. Flett stated that Town Council is waiting for a report from the Town of Churchill Administration regarding this situation.

6.0 COMMITTEE SUBMISSIONS

6.1 NPTP Minutes of June 2, 2004

The minutes were circulated for information

V. Flett stated that at one time the CRHA had a contact in Winnipeg who transported patients to and from the airport / appointments. She asked if this service was still in place.

B. Langevin replied that this service is no longer needed. We closely monitor the use of escorts and D. Macri works at getting the appropriate appointments seen through telehealth.

6.2 NPTP Minutes of November 3, 2004

The minutes were circulated for information.

V. Flett asked if we have reduced the amount of travel for Mental Health patients now that there are additional Mental Health Clinicians.

S. Todd replied that the number of psychiatric medivacs has reduced considerably in the last six months.

7.0 CEO MONITORING REPORTS

There was no CEO Monitoring Report for the month of December.

8.0 POLICY VIOLATIONS

There were no policy violations to discuss.

9.0 BOARD SELF EVALUATION

There was no Board self-evaluation for the month of December.

10.0 POLICY CHANGES

There were no policy changes for the month of December.

11.0 EDUCATION

There was no education to discuss.

12.0 COMMUNICATION

12.1 Chairman's Report (verbal)

R. Penwarden reported that the Staff Christmas lunch is being held on Friday December 17, 2004.

12.2 Nunavut Members' Update

C. Phelan had no report.

12.3 Chief Executive Officer's Report*

B. Langevin circulated her report for information. She distributed an additional handout regarding the presentation made by the Honourable Tim Sale, Minister of Health.

She reported that Robert Vigneault has been appointed as Director of MB Telehealth, effective January 17, 2005.

12.4 Chief Financial Officer's Report

D. Pomietlarz reported that per diem rates for the CRHA were scheduled for a significant increase for out of province patients. After some investigation, and changes in coding the per diem rates will drop to a more appropriate rate.

D. Pomietlarz reported that the CRHA Auditors have offered to share the cost of bringing a "Bullying" workshop to Churchill. BDO Dunwoody is willing to pay trainer fees, if the CRHA will cover the cost of airfare.

12.5 Director of Clinical Services

D. Martens stated that she is happy to be back in Churchill and she is looking forward to working in her position.

12.6 Chief of Staff's Report

No Report

12.7 Director of Community Programs and Planning

S. Todd reported that the Community Health Assessment was submitted to Manitoba Health and they expressed concerns regarding the document. It was rewritten and a draft was resubmitted. They have indicated that they are impressed with the new version.

The Strategic Long Range Plan will be held at the end of January 2005 and the Accreditation will be in early May 2005.

He distributed the Draft Community Wellness Team model and reviewed it with the Board.

12.8 Human Resources/Privacy Officer

V. Brew reported that Dan Trakalo has started in his position with EMS.

She extended a welcome to D. Martens, Director of Clinical Services and C. Basler, Executive Secretary.

Mike Phillips was hired as the part time Network Support Technician. This position is a 6-month term.

The CRHA is sponsoring two staff in the Health Care Aid course through University College of the North.

12.9 **Audit Committee Report**

There will be an Audit Committee meeting in January with the Auditors over telehealth.

13.0 **NEW BUSINESS**

There was no New Business to discuss.

14.0 **CORRESPONDENCE/INFORMATION**

14.1 **Letter from CRHA Task Force**

This was a thank you letter to P. Atkinson and L. Mudrak for the fantastic menu during the November 28 & 29 CRHA Task Force meetings.

V. Flett added that they did a great job at the CRHA Christmas party as well.

The Board was in agreement to follow up with a letter of appreciation to P. Atkinson and L. Mudrak from the CRHA Board of Directors.

R. Penwarden stated that D. Macri, Telehealth Co-ordinator has been working very hard to improve telehealth usage. He suggested that a letter of appreciation from the Board of Directors be forwarded to her as well. The Board was in agreement to write a letter of appreciation to D. Macri.

15.0 **CONSENT AGENDA**

15.1 **Privileges for Dr. Jay. T. Biber, Paediatric Dental Specialist**

Privileges for Dr. J. T. Biber have been reviewed by the Manitoba Dental Association and are in good standing.

Resolution 67/04: Moved by V. Flett, seconded by D. Macri to approve the privileges for Dr. Jay T. Biber, Pediatric Dental Specialist.

16.0 **ADVISORY COUNCIL INFORMATION**

Nothing to report

17.0 **PUBLIC PARTICIPATION**

There was no public participation

18.0 **DATE OF NEXT MEETING**

The next Board of Directors meeting will be held on January 27, 2005

19.0 **ADJOURNMENT**

R. Penwarden adjourned the meeting at 5:02 p.m.