



REGIONAL HEALTH AUTHORITY
CHURCHILL, MANITOBA R0B 0E0 CANADA

**BOARD OF DIRECTORS
MEETING**

MONDAY, 2 MAY 2005
BOARDROOM - 1600 Hours

PRESENT: R. Penwarden, Board Chair
V. Flett, Secretary-Treasurer
D. Macri, Vice Chair
J. Massan, Board Member
B. Tattuinee, Board Member
P. Kabloona, Board Member

ALSO PRESENT: B. Langevin, Chief Executive Officer
M. Lessing Turner, Incoming Chief Executive Officer
D. Pomietlarz, Chief Operating Officer Finance
D. Martens, Chief Operating Officer Client Services
V. Brew, Director Human Resources / Privacy Officer
K. Grant, Chief Operating Officer Planning and Social Programs

REGRETS: J. Brown, Manitoba Health Liaison
S. Kernaghan, Board Member

RECORDER: K. McGregor, Executive Secretary

1.0 CALL TO ORDER

R. Penwarden called the meeting to order at 4:05 p.m.

2.0 ADDITIONS TO AGENDA

There were no additions to the agenda

3.0 ACCEPTANCE OF AGENDA

Resolution 20/05: Moved by D. Macri, seconded by B. Tattuinee to accept the agenda of May 2, 2005 as presented
CARRIED

4.0 MINUTES OF THE PREVIOUS MEETING

Resolution 21/05: Moved by D. Macri, seconded by J. Massan to accept the Board of Director's meeting minutes of March 23, 2005 as presented
CARRIED

5.0 BUSINESS ARISING FROM PREVIOUS MEETING

5.1 Dental Payments

It was reported that dental payments are submitted electronically.

6.0 COMMITTEE SUBMISSIONS

No Committee Submissions to review.

7.0 CEO MONITORING REPORTS**7.1 Financial Condition Policy BP-B-30* For Approval**

*Resolution 22/05: Moved by J. Massan, seconded by B. Tattuinee to approve CEO monitoring report Financial Condition Policy BP – B – 30
CARRIED*

7.2 Contracts for Services Policy BP-C-80* For Approval

*Resolution 23/05: Moved by D. Macri seconded by J. Massan to approve CEO monitoring report Contracts for Services Policy BP-C-80
CARRIED*

8.0 POLICY VIOLATIONS

No policy violations to report

9.0 BOARD SELF EVALUATION**9.1 Board Committee Principles BP-C-60***

The Board is in compliance of Board Committee Principles Policy BP-C-60

9.2 CEO Job Description Policy BP-D-30*

The Board is in compliance of CEO Job Description Policy BP-D-30

10.0 POLICY CHANGES

No policy changes to report.

11.0 EDUCATION

No education to discuss

12.0 COMMUNICATION**12.1 Chairman's Report (verbal)**

R. Penwarden welcomed Mary Lessing Turner as Incoming CEO and Percy Kabloona as new Board Member.

He added that accreditation is going well and the CRHA should be commended for the combined effort of Board and staff.

12.2 Nunavut Members' Update

No Report.

12.3 Chief Executive Officer's Report

B. Langevin thanked the Board and Management for their help and support during her four years of employment at the CRHA.

12.4 Chief Operating Officer Finance Report

D. Pomietlarz reported that we are going to run a small surplus this year.

12.5 Chief of Staff's Report

No Report

12.6 Chief Operating Officer Client Services Report

- D. Martens reported that the inpatient unit has had an increase in admissions in the last month with some RSV+ cases coming in.
- Recruitment has started for the Lab and X-ray positions.
- We are in negotiations with Diagnostic Services of Manitoba (DSM). DSM is looking at a phased in take over of Diagnostics operations as of January 1, 2006.
- Recruitment continues for the Child & Family Service and Mental Wellness Manager positions in Community Services
- Addictions, Public Health and Inpatient Nurses are preparing for the health fair.
- Home Care caseload is stable.
- The Infection Control Practitioner is attending an infection control conference / training this week.

12.7 Chief Operating Officer Planning & Social Programs Report

- Participated in the Mock Disaster April 13, 2005 including debriefings and planning for the re-writing of the disaster plan.
- Undertaking a review of CRHA policies pertaining to violence in the workplace
- Ongoing review of Health Plan for its submission June 1, 2005.
- Undertaking a proposal for Housing of Long Term Care persons for Manitoba Health
- Participated in video teleconferences with Protection of Persons in Care and Chronic Disease Management
- Provided an overview of EMS, CFS and Probation / Parole programs including caseload, training and statistics.

12.8 Human Resources/Privacy Officer

- V. Brew reported that there is an opening for an X-ray Technologist and Lab Technologist in Diagnostic Services.
- The Children's Centre is down to one Early Childhood Educator. Advertisements for ECE's and the Children's Centre Co-ordinator position are posted.

- From Community Services, the Child & Family Services Worker, Community / Family Counsellor and Manager of Community Wellness positions have been posted. She is waiting for a response from the individual who has been offered the Mental Health Counsellor position.
- The University College of the North has requested that V. Brew sit on their Advisory Committee.
- She received a letter from Health Employees Pension and Benefits (HEPB). As of July 2005 there will be an increase in contribution rates. All members will receive letters from HEPB regarding this increase.
- MGEU bargaining took place in Churchill last week. D. Pomietlarz and V. Brew will travel to Winnipeg to complete bargaining on June 9 – 10, 2005. Wages, Standardization and Housing are the issues left on the table.

12.9 Audit Committee Report

The April 12, 2005 minutes will be brought to the next board meeting.

13.0 NEW BUSINESS

13.1 Secretary Treasurer Position

There was a discussion regarding another Board member taking on the role of Secretary / Treasurer. As there were no volunteers, V. Flett will continue in the position.

13.2 Strategic Communication Plan 2005 – 2006*

Resolution 24/05: Moved by J. Massan, seconded by B. Tattuinee to approve the 2005 – 2006 Strategic Communication Plan as presented.
CARRIED

13.3 ENDS Policy A 2005 – 2006*

B. Langevin stated that the revisions incorporate risk management statements from CCHSA.

Resolution 25/05: Moved by V. Flett, seconded by J. Massan to approve the revisions to ENDS Policy A as presented.
CARRIED

13.4 In Camera Session

The Board moved in-camera at 5:10 p.m.

Rise and Report:

Resolution 26/05: Moved by J. Massan, seconded by D. Macri to approve up to \$75,000.00 of operating surplus for contingency funding, if required, on the new back up generator project.
CARRIED

The Board adjourned the in-camera session and returned to the regular Board meeting at 6:10 p.m.

14.0 CORRESPONDENCE/INFORMATION

14.1 Minister of Family Services & Housing Letter*

Circulated for information.

14.2 RHA Board Appointees 2005*

Circulated for information.

14.3 Home Care Appeal Panel Letter*

Circulated for information.

There was a discussion regarding providing transportation to home care patients vs. seniors for activities.

15.0 CONSENT AGENDA

15.1 Clinical Privileges*

- Dr. Kenneth Parker, Anaesthesia
- Dr. Frank Lall, General Practitioner
- Dr. David Huebert, Orthopaedics
- Dr. Linda Forgach, Anaesthesiologist
- Dr. Deirdre O'Flaherty, General Practitioner

Resolution 27/05: Moved by V. Flett, seconded by D. Macri to approve the Clinical Privileges of the above mentioned physicians.

CARRIED

16.0 ADVISORY COUNCIL INFORMATION

16.1 Advisory Council Minutes – March 9, 2005*

V. Flett noted an omission under item 5.2 of the Advisory Council Minutes. The completed sentence should read "The lab will be watching for elevated blood sugars"

17.0 PUBLIC PARTICIPATION

No public participation

18.0 DATE OF NEXT MEETING

The next meeting will be held on May 26, 2005 @ 4:00 p.m.

19.0 ADJOURNMENT

The meeting was adjourned at 6:20 p.m.