



REGIONAL HEALTH AUTHORITY
CHURCHILL, MANITOBA R0B 0E0 CANADA

BOARD OF DIRECTORS

THURSDAY, 24 NOVEMBER 2005
BOARDROOM @ 1600 HOURS

PRESENT:	D. Macri, Vice Chair J. Massan, Board Member V. Flett, Secretary-Treasurer S. Kernaghan, Board Member (left at 6:00 p.m.)
ALSO PRESENT:	M. Lessing Turner, Chief Executive Officer K. Grant, Chief Operating Officer Social Services and Planning D. Martens, Chief Operating Officer Clinical Services V. Brew, Director Human Resources
TELECONFERENCE:	J. Brown, Manitoba Health Liaison (left at 6:30 p.m.) B. Tattuinee, Board Member P. Kabloona, Board Member R. Penwarden, Board Chair (left at 7:00 p.m.)
REGRETS:	B. Sigurdson, Chief Operating Officer Finance
RECORDER:	K. McGregor, Executive Assistant

1.0 CALL TO ORDER

D. Macri called the meeting to order at 4:07 p.m. She introduced M. Neumann who presented the Physical Plant and Environment Quality Improvement annual report and B. Robotham who presented the Information Management Quality Improvement annual report.

2.0 ADDITIONS TO AGENDA

The following addition was made to the agenda under 13.0 New Business:
13.6 Applications to the Mitigation Trust Fund

3.0 ACCEPTANCE OF AGENDA

Resolution 60/05: Moved by V. Flett, seconded by J. Massan that the agenda of November 24, 2005 be accepted with additions.
CARRIED

4.0 MINUTES OF THE PREVIOUS MEETING

Resolution 61/05: Moved S. Kernaghan, seconded by J. Massan to approve the Board of Directors minutes of September 16, 2005 as presented.
CARRIED

5.0 BUSINESS ARISING FROM PREVIOUS MEETING

5.1 Update regarding letter requesting review of NPTP policies*

M. Lessing-Turner reported that R. Penwarden sent a letter to Manitoba Health requesting a review of the NPTP policies. He received a reply stating that the letter was directed to Donna Forbes who will look into and respond to the request.

5.2 Honourable Leona Aglukkaq / “First Beach” Picture

M. Lessing-Turner reported that the picture of “First Beach” should be completed tomorrow and sent to the Honourable Leona Aglukkaq, Minister of Health and Social Services of Nunavut this week.

5.3 Bylaw No.3 – Conduct of the Affairs of the Medical Staff*

M. Lessing-Turner reported that amendments were made to CRHA bylaw #3, Conduct of the Affairs of the Medical Staff, to accommodate new clinicians such as Nurse Practitioners, Midwives and Clinical Assistants. A section outlining the complaint process was adopted from the NOR-Man RHA and added to this bylaw.

The bylaw was reviewed and approved by the Medical Advisory Committee and is now being presented to the Board for approval.

J. Massan stated that she would like to defer approval of the bylaw until the next meeting as she would like to review it further. M. Lessing-Turner requested that if Board members have questions about By-Law #3 to forward those to her prior to the next Board meeting and she would attempt to answer the questions to facilitate the approval at the next meeting.

D. Macri asked if references made to the Churchill Health Centre should be changed to read Churchill RHA. She also questioned the use of the term “Professional Advisory Committee”. M. Lessing-Turner replied that the term Professional Advisory Committee is used as we are adding Nurse Practitioners, Midwives and Clinical Assistants and the committee encompasses more than physicians.

TABLED

6.0 COMMITTEE SUBMISSIONS**6.1 NPTP Committee Minutes – September 7, 2005***

Reviewed for Information

6.2 NPTP Committee Minutes – October 19, 2005*

Reviewed for Information

6.3 MAC Committee Minutes – October 28, 2005*

M. Lessing-Turner provided an explanation on the MAC recommendation to move forward with the Churchill Health Centre Task Force recommendations. She stated that we are waiting for an official announcement from Manitoba Health and the Nunavut Government and are unable to move forward until that time. J. Brown confirmed and added that this announcement should come shortly.

7.0 CEO MONITORING REPORTS**7.1 Compensation and Benefits Policy BP-B-110***

D. Macri asked for clarification on the last point, which states “...are instituted without prior monitoring of these provisions” and there was a discussion regarding compensation of the Human Resources position

DEFERRED

7.2 Treatment of Staff Policy BP-B-100*

Resolution 62/05: Moved by D. Macri, seconded by S. Kernaghan to approve CEO Monitoring Report BP-B-100 Treatment of Staff.
CARRIED

8.0 POLICY VIOLATIONS

There were no policy violations to report.

9.0 BOARD SELF EVALUATION**9.1 Appointment of Auditors Policy BP-C-10***

DEFERRED

9.2 Board Planning & Policy Review / Monitoring BP-C-50*

DEFERRED

10.0 POLICY CHANGES

There were no policy changes to discuss

11.0 EDUCATION

There were no educational issues to discuss

12.0 COMMUNICATION**12.1 Chairman's Report**

R. Penwarden reported on the status of the front steps. M. Lessing-Turner will be involved in a meeting with Government Services this week for an update on the situation.

12.2 Nunavut Members' Update

B. Tattuinee had nothing to report.

P. Kabloona reported that the Nunavut Government is accepting names for a 3rd person from Kivalliq to sit on the CRHA Board. He updated the board on the future status of the Transient Centre.

P. Kabloona reported that some Kivalliq patients travelling to Winnipeg have been stranded in Churchill due to weather. These patients have informed him that they were not picked up at the airport and were not allowed to stay at the Transient Centre. He asked what could be done to solve this problem.

It was mentioned that if these people were not scheduled for medical appointments in Churchill they would not have been on our transportation list and the Kivalliq Liaison would not have been aware that they were in need of accommodations or travel. The Transient Centre falls under the authority of the Kivalliq Region.

ACTION:

M. Lessing-Turner will discuss the situation with our Kivalliq Liaison and ask for advice regarding who we can contact regarding this issue.

P. Kabloona reported that NTCL (Northern Transportation Company Ltd.) would be returning to Churchill next year.

12.3 Chief Executive Officer's Report*

M. Lessing-Turner provided an overview of her report. There was a discussion about the From Evidence to Action project.

12.4 Chief Operating Officer Finance Report*

M. Lessing-Turner stated that she could speak on the financial report, as B. Sigurdson was unable to attend the meeting.

She reviewed the various departments, commented on their financial state and explained positive variance and offset income.

***Resolution 63/05: Moved by D. Macri, seconded by J. Massan that the Board receive further education on reading financial statements.
CARRIED***

12.5 Chief of Staff's Report

There was no Chief of Staff Report

12.6 Chief Operating Officer Clinical Services Report*

D. Martens provided an overview of her written report. There was an inquiry regarding duplication in duties between her and the COO Social Services and Planning. D. Martens replied that the COO Social Services and Planning is involved from a planning perspective and she is involved from a program delivery perspective.

12.7 Chief Operating Officer Planning & Social Programs Report*

K. Grant provided an overview of his written report. There was a discussion regarding the Children's Therapy Initiative and the Support for Seniors survey results and if they reflect provincial or local findings. D. Macri requested that the Board receive a report on the results from both of these surveys.

ACTION:

K. Grant will provide a report on the results from the Children's Therapy Initiative and the Support for Seniors surveys at the next Board meeting.

12.8 Director Human Resources Report*

V. Brew provided an overview of her written report. She added that she would be interviewing for the Children's Centre Co-ordinator position tomorrow and that two ECE's have submitted their resignations with their last day of work being December 16, 2005.

She provided an update in regards to the MGEU contract saying that they are now working on draft #4. She is meeting with Darcy Strutinsky and Jasper Robinson to discuss some items that need correction.

12.9 Audit Committee Report

There was no Audit Committee report.

13.0 NEW BUSINESS**13.1 CRHA Mission Statement*****DEFERRED****13.2 Children's Centre**

M. Lessing-Turner reported on the financial status of the Children's Centre and stated that the Parent Advisory Committee has been meeting regularly

D. Macri stated that funding and recruitment / retention have been major challenges in the Children's Centre for some time. She would like a report from Human Resources on what the specific problems are in regards to recruitment and retention of staff in that department.

ACTION:

V. Brew will provide a report outlining the problems surrounding recruitment and retention in the Children's Centre.

13.3 CRHA Housing (use for friends and relatives)

M. Lessing-Turner reported that in the past, friends and relatives of staff who live in A block were allowed to rent units in A Block to accommodate their visits to Churchill. Recently there have been complaints as some staff see this as an unfair practice that only benefits people who live in A Block. The issue was taken to the middle management team for feedback and taking their comments into consideration, Executive is proposing the following options:

- No longer permit renting of rooms in A Block for family and friends.
- Rental of A Block units will only be permitted if there are no other accommodations available in Churchill. Rates will be consistent with local hotel rates. Units are designed to accommodate staff and visiting contractors, consultants, and locum physicians and priority is the needs of the Churchill RHA. This is open to all employees of the CRHA based on availability.

There was a question from J. Massan as to whether our insurance covers friends and relatives when they are housed in the A Block.

ACTION:

M. Lessing-Turner will check into any liability issues that may arise due to this process.

It was decided that this issue would be left in the hands of management.

13.4 Rogers Leadership Consulting Report*

There was a discussion regarding how to move forward with the recommendations in the report. It was decided that D. Macri, J. Massan and M. Lessing-Turner would form a small working group to review the recommendations and develop a plan to present to the Board for next steps.

13.5 In Camera Session

Deferred to the end of the meeting

13.6 Applications to the mitigation fund

There was a discussion regarding the proposals submitted by the CRHA to the Mitigation Trust Fund. V. Flett reported that a portion of the CRHA's request was granted by the committee, but was denied on the second night when the public voted on the proposals. People do not understand why we are not funding these ideas ourselves in light of the surplus that is talked about.

D. Martens reported that this proposal came about because it is required by the Family First program that the RHA engage community partners in programming. Without community partners, these initiatives will not get funded.

M. Lessing-Turner stated that we need to provide some education within the community. Although part of the money for these initiatives comes from MB Health, the idea is to develop programming that can be sustained by the community. The RHA usually spearheads the project due to expertise on issues. The public seems to believe that if health care is involved then we should be funding the total project, but MB health does not fund 100% of the cost.

It was mentioned that the proposal could be re-submitted in the spring. Someone from the RHA will attend the public evening to answer questions and explain the project.

14.0 CORRESPONDENCE/INFORMATION

14.1 Independent Contract Agreement*

For discussion in camera.

14.2 Board Leadership: Policy Governance in Action Sept-Oct 2005

Circulated for information

14.3 Letter from Norm Hatlevik

Circulated for information

15.0 CONSENT AGENDA

15.1 Clinical Privileges*

- Dr. Marianne G. Ehlers – General Practitioner
- Martha Aitkin – Midwife
- Dr. David W. McCullough – Otolaryngologist

Resolution 64/05: Moved by V. Flett, seconded by J. Massan to approve the clinical privileges of Dr. David McCullough, Otolaryngologist as recommended by RHAM.

Resolution 65/05: Moved J. Massan, seconded by B. Tattuinee to approve the clinical privileges of Dr. Marianne Ehlers, General Practitioner as recommended by RHAM.

Martha Aitkin – Midwife

Approval of the Midwife privileges are deferred until amendments to bylaw #3 are accepted.

16.0 ADVISORY COUNCIL INFORMATION

No Advisory Council Information to discuss.

17.0 PUBLIC PARTICIPATION

There was no public participation.

18.0 DATE OF NEXT MEETING

Thursday December 15, 2005 at 4:00 p.m.

19.0 ADJOURNMENT

Resolution 66/05: Moved by P. Kabloona, seconded by J. Massan to move the meeting in camera at 6:30 p.m.

Rise and report:

Resolution 67/05: Moved by V. Flett, seconded by J. Massan that the Board suspend the clinical privileges of Dr. A. Pieterse.

Resolution 68/05: Moved by J. Massan, seconded by V. Flett to adjourn the in camera meeting at 7:15.