



REGIONAL HEALTH AUTHORITY  
CHURCHILL, MANITOBA R0B 0E0 CANADA

**BOARD OF DIRECTORS**

THURSDAY, 25 AUGUST 2005  
BOARDROOM - 1600 Hours

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<b>PRESENT:</b>	R. Penwarden, Board Chair D. Macri, Vice Chair J. Massan, Board Member S. Kernaghan, Board Member
<b>TELECONFERENCE:</b>	B. Tattuinee, Board Member P. Kabloona, Board Member (5:00-5:30) J. Brown, Manitoba Health Liaison
<b>ALSO PRESENT:</b>	M. Lessing Turner, Chief Executive Officer V. Brew, Director Human Resources K. Grant, Chief Operating Officer Social Services and Planning D. Pomietlarz, Chief Operating Officer Finance D. Martens, Chief Operating Officer Clinical Services
<b>REGRETS:</b>	V. Flett, Secretary-Treasurer
<b>RECORDER:</b>	K. McGregor, Executive Secretary

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**1.0 CALL TO ORDER**

The meeting was called to order at 5:01 p.m.

**2.0 ADDITIONS TO AGENDA**

There were no additions to the agenda

**3.0 ACCEPTANCE OF AGENDA**

*Resolution 37/05: Moved by S. Kernaghan, seconded by D. Macri to accept the agenda of August 25, 2005 as presented.*  
**CARRIED**

**4.0 MINUTES OF THE PREVIOUS MEETING**

*Resolution 38/05: Moved by D. Macri, seconded by S. Kernaghan to accept the Board of Director's Minutes of June 23, 2005 as presented*  
**CARRIED**

**5.0 BUSINESS ARISING FROM PREVIOUS MEETING**

**5.1 John Carver – Policy Governance Course**

M. Lessing-Turner reported that Susan Rogers would be holding a full-day policy governance course in Churchill on September 15, 2005.

**6.0 COMMITTEE SUBMISSIONS****6.1 NPTP Committee – March 16, 2005\***

Circulated for information

**6.2 NPTP Committee – July 6, 2005\***

Circulated for information

M. Lessing-Turner reported that during the July 6, 2005 NPTP meeting, a situation arose where the Committee had to interpret a policy regarding escorts. The Committee found that the NPTP policies, as written, are difficult to interpret when looking at situations that have extenuating circumstances. The Committee is requesting that the Board ask MB Health for clarification on the NPTP policies.

**Resolution 39/05: Moved by S. Kernaghan, seconded by B. Tattuinee that the Board Chair send a letter to the Minister of Health requesting a review of the NPTP Policies.**

**CARRIED**

**6.3 MAC Committee – Nurse Managed Care Protocols**

D. Martens stated that as part of the primary health care model, we are introducing Nurse Managed Care Policies / Protocols. They are divided in to 3 categories:

Category 1 – A Registered Nurse can perform with out a physician overseeing

Category 2 – A Registered Nurse may perform after receiving in-house certification.

Category 3 – These protocols are performed by a Nurse Practitioner only.

She stated that all categories would relieve pressure on the physician so they are not being called for issues that could be handled by a nurse.

**Resolution 40/05: Moved by P. Kabloona, seconded by S. Kernaghan to approve the MAC Committee minutes as presented.**

**CARRIED**

**7.0 CEO MONITORING REPORTS****7.1 Temporary Privileging of Medical Staff Policy BP-B-120**

**Resolution 41/05: Moved by D. Macri, seconded by S. Kernaghan to accept CEO Monitoring Report BP-B-120 Temporary Privileging of Medical Staff as presented.**

**CARRIED**

**8.0 POLICY VIOLATIONS**

No policy violations to discuss

**9.0 BOARD SELF EVALUATION**

There are no Board Policies for evaluation this month

**10.0 POLICY CHANGES**

There were no policy changes to discuss

## 11.0 EDUCATION

There was no education to discuss

## 12.0 COMMUNICATION

### 12.1 Chairman's Report

R. Penwarden reported that the sprinkler system installation is complete.

The next project will be the standby generator. Contractors will be on-site September 6, 2005 to pour the pad for the generator. The entire project will take approximately 4 months to complete. The standby generator is for the CRHA only. The cable will extend to the complex generator so if there is a problem with one of the generators, the other one can take over.

A date has not been set to repair the front steps this year.

### 12.2 Nunavut Members' Update

B. Tattuinee had nothing to report

P. Kabloona stated that in regards to the fire at the Rankin Inlet Health Centre, there was smoke damage to the upper floors. The fire started in the basement area. They are planning to move into the new facility 6 weeks early.

### 12.3 Chief Executive Officer's Report\*

M. Lessing-Turner reviewed the highlights of her written report. She added that she would be meeting with Dr. Larry Reynolds in September in regards to physician shortages and their new rural family medicine residency program. Dr. Bruce Martin, NMU will be at that meeting as well.

Dr. Rennie, Orthopaedic Surgeon, will be handling some of the hand surgeries on our referral list. We are sending a nurse to Winnipeg to become orientated with Dr. Rennie's processes and procedures. D. Macri asked that we keep telehealth in mind for follow up appointments.

**Resolution 42/05: Moved by J. Massan, seconded by S. Kernaghan to accept the Chief Executive Officers report as presented.  
CARRIED**

### 12.4 Chief Operating Officer Finance Report\*

D. Pomietlarz reviewed his financial report / summary. The organization is in a favourable financial position.

**Resolution 43/05: Moved by J. Massan, seconded by D. Macri to accept the report of the Chief Operating Officer Finance, as presented.  
CARRIED**

### 12.5 Chief of Staff's Report

No Report

**12.6 Chief Operating Officer Clinical Services Report\***

D. Martens reviewed the highlights of her written report. She added the following updates to her submitted report:

- The negative pressure unit has arrived on site.
- She will be going to Rankin Inlet the first week of September to assist with policy and program development.
- The Nurse Manager and Charge Nurse job descriptions have been reviewed and revised to clarify the unique functions in each job description. They have been renamed to the Team Leader position and Nurse Educator position.
- Public Health has developed an extensive 2-year plan for diabetes care, awareness and education in the community.

**Resolution 44/05: Moved by B. Tattuinee, seconded by D. Macri to accept the report of the Chief Operating Officer Clinical Services as presented.**  
**CARRIED**

**12.7 Chief Operating Officer Social Services and Planning Report\***

K. Grant reviewed the highlights of his written report. He added that the Support for Seniors Group Living proposal that was submitted to MB Health would be going forward to the Treasury Board. If the Treasury Board passes the proposal, we will be informed of the next steps.

***P. Kabloona excused himself from the meeting at this time. (5:35 p.m.)***

K. Grant went on to say that the Receiving Home has moved to two 12-hour shifts. The Receiving Home has passed the inspection and has received licensing for another year. We have been actively recruiting staff for 2 months and are currently advertising for a ½ time position and for casual staff. In response to a question he confirmed that Criminal Record Checks and Child Abuse Registry Checks are made on all employees being hired into the Receiving Home.

**Resolution 45/05: Moved by D. Macri, seconded by S. Kernaghan to accept the report of the Chief Operating Officer Social Services and Planning as presented.**  
**CARRIED**

**12.8 Director Human Resources Report \***

V. Brew reviewed the highlights of her written report. She added that she has completed four ECE interviews for the Children's Centre. There was a discussion regarding how these candidates are screened.

**Resolution 46/05: Moved by J. Massan, seconded by S. Kernaghan to accept the report of the Director Human Resources as presented.**  
**CARRIED**

**12.9 Audit Committee Report**

No Report

**13.0 NEW BUSINESS****13.2 Midwifery**

D. Martens reported that she participated in a conference call with the new midwife. We are looking at starting deliveries in early October. We will not be doing high-risk

deliveries as per previous protocol as we do not have access to equipment for emergency c-sections.

M. Lessing-Turner added that we now have a full time physician, Dr. Marianne Ehlers, who has signed on for one year. A full time Nurse Practitioner has signed on and we hope she will be here for approximately three years.

### **13.3 Mental Health**

D. Martens reported that Dr. Bruce Martin is organizing a meeting with Dr. Wilkie. The new Mental Health Manager will be on-site the third week of September and we are presently doing an inventory of on-site resources.

### **13.4 Need to Know**

K. Grant reported that the Need to Know group is coming to Churchill on November 16, 2005. They would like to talk about what they can do in regards to studies and research. We would like to tap into their expertise in regards to how our programs effect the public (e.g. Chronic Disease Initiative)

### **13.5 Support to Seniors**

K. Grant reported that we received funds to enhance the quality of living for Seniors in the Community. He has been speaking with staff to gather ideas of how this could best be done.

It was suggested that he enlist the help of the Advisory Council and have a focus group with the seniors in the community to see what kind of activities / resources they would like. It was also suggested that he talk to the activities worker as she has contact with a number of people in this age group.

### **13.6 Annual Health Conference\***

M. Lessing-Turner stated that we need to start planning for the Annual Health Conference in October. She stated that we have five spots for the CRHA and need to know how many members would like to attend.

### **13.7 Medical Staff By-Laws**

M. Lessing-Turner stated that she would be contacting other regions to see how they addressed midwifery in their Medical Staff By-laws.

### **13.8 Annual Report 2004-2005\***

R. Penwarden noted an error in his profile on page 6. He stated that he has had twenty-four years of experience on the Churchill Health Centre Board, not seventeen.

**Resolution 47/05: Moved by S. Kernaghan, seconded by J. Massan to accept the 2004-2005 Annual Report for publication as amended.**

**CARRIED**

### **13.9 September Annual General Meeting**

The Annual General Meeting is scheduled for Friday September 16<sup>th</sup> at 12:00 noon in the Telehealth Conference Room. There will be a short Board Meeting prior to the AGM.

**Resolution 48/05: Moved by J. Massan, seconded by D. Macri to approve the Board meeting and AGM date and time.**  
**CARRIED**

#### **13.10 Clinical Assists**

M. Lessing-Turner stated that MB Health has requested that the CRHA Board consider a pilot project for Clinical Assists. She explained the concept of Clinical Assists and how they work in relation to the physician. This concept came about to address the physician shortage and the need for ongoing coverage. MB Health is looking for approval from the Board to move forward with the pilot to use Clinical Assists within the CRHA by developing a proposal for the project.

**Resolution 49/05: Moved by S. Kernaghan, seconded by J. Massan that the Board approve moving forward with the concept of Clinical Assists within the CRHA by developing a proposal for the project.**  
**CARRIED**

#### **13.11 In Camera Session**

*Rise and Report:*

**Resolution 50/05: Moved by S. Kernaghan, seconded by J. Massan to approve policy BP-C-120 Board Stipends as presented.**  
**CARRIED**

#### **14.0 CORRESPONDENCE/INFORMATION**

##### **14.1 Board Leadership: Policy Governance in Action May-June 2005**

Circulated for information

##### **14.2 Board Leadership: Policy Governance in Action July-Aug 2005**

Circulated for information

#### **15.0 CONSENT AGENDA**

##### **15.1 Clinical Privileges\***

**Resolution 51/05: Moved by J. Massan, seconded by B. Tattuinee to approve the clinical privileges of Dr. Christine Buchel, General Practitioner as recommended by RHAM**  
**CARRIED**

**Resolution 52/05: Moved by D. Macri, seconded by S. Kernaghan to approve the clinical privileges of Dr. Rand B. Rudland, General Practitioner as recommended by RHAM.**  
**CARRIED**

#### **16.0 ADVISORY COUNCIL INFORMATION**

There was no Advisory Council Information to discuss.

The next Advisory Council meeting is scheduled for September 14, 2005

**17.0 PUBLIC PARTICIPATION**

Two members of public attend the meeting. There were no items for discussion.

J. Brown stated that in regards to the Churchill Health Centre Task Force, Cabinet has endorsed the direction of the Task Force recommendations. The Minister of Health will be contacting the Minister in Nunavut for approval and support. Upon approval, a communications plan will need to be developed.

**18.0 DATE OF NEXT MEETING**

September 16, 2005

**19.0 ADJOURNMENT**

**Resolution 53/05: Moved by D. Macri, seconded by S. Kernaghan that the Board of Directors meeting move in camera at 6:20 p.m.  
CARRIED**

**Resolution 54/05: Moved by S. Kernaghan, seconded by D. Macri to adjourn the in-camera meeting at 7:23 p.m.  
CARRIED**

**The meeting was adjourned at 7:23 p.m.**