



REGIONAL HEALTH AUTHORITY  
CHURCHILL, MANITOBA R0B 0E0 CANADA

## BOARD OF DIRECTORS

Tuesday May 30th, 2006  
Boardroom @ 4:00 p.m.

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### PRESENT:

D. Macri, Vice-Chair  
R. Penwarden, Chair  
V. Flett, Treasurer  
J. Massan, Board Member  
S. Kernaghan, Board Member

### ALSO PRESENT:

M. Lessing-Turner, Chief Executive Officer  
B. Sigurdson, A/ COO Finance  
K. Grant, COO Social Service and Planning  
D. Martens, COO Clinical Services  
V. Brew, Director Human Resources

### TELECONFERENCE:

B. Tattuinee, Board Member

### REGRETS:

P. Kabloona, Board Member  
J. Brown, MB Health Liaison

### RECORDER:

K. McGregor, Executive Assistant

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## 1.0 CALL TO ORDER

R. Penwarden announced that D. Macri would chair this meeting. D. Macri called the meeting to order at 4:10 p.m.

## 2.0 ADDITIONS TO AGENDA

The following item was added to the agenda under 13.0 New Business  
13.4 In Camera session

## 3.0 ACCEPTANCE OF AGENDA

### *Resolution 27/06*

*Moved by J. Massan, seconded by V. Flett that the agenda of May 30, 2006 be accepted with the addition.*

**CARRIED**

## 4.0 MINUTES OF THE PREVIOUS MEETING

### *Resolution 28/06*

*Moved by S. Kernaghan, seconded by R. Penwarden that the Board of Directors meeting minutes of April 27, 2006 be accepted as presented.*

**CARRIED**

## 5.0 BUSINESS ARISING FROM PREVIOUS MEETING

### 5.1 Review / Revise Vision and Mission Statements

#### *Resolution 29/06*

*Moved by S. Kernaghan, seconded by B. Tattuinee that a sub-committee be formed to review / revise the CRHA Vision and Mission statements to be brought forward at the next board meeting. The sub-committee will consist of D. Macri, S. Kernaghan and M. Lessing-Turner.*

**CARRIED**

## 5.2 Children's Centre Budget

M. Lessing-Turner reported that the Children's Centre Budget has been submitted to Family Services and Housing, Child Day Care Branch.

## 5.3 Internal Audit

M. Lessing-Turner reported that internal auditors would be on-site June 12 – 16, 2006. They will be meeting with the CFO, Finance staff, Senior Management and the Board / Audit Committee. A checklist of items to be covered during the internal audit will be distributed.

## 6.0 COMMITTEE SUBMISSIONS

### 6.1 NPTP Minutes – April 4, 2006

There were no questions or concerns pertaining to the minutes.

J. Massan asked for an update on the birthing program in light of the midwife's leave of absence. M. Lessing-Turner said that Dr. Manal Awad has signed a one-year contract starting in June. Dr. Awad is trained in obstetrics, nursing staff has received a large amount of obstetrical education from the Midwife, therefore the birthing program should continue.

There was further discussion about the findings of the Churchill Task Force, the goals of the Churchill Health Centre Health Services Development Working Group, the CRHA birthing program including minimal requirements and the re-establishing our connection with Nunavut women in regards to birthing in Churchill.

## 7.0 CEO MONITORING REPORTS

### 7.1 BP-B-40 Budgeting

M. Lessing-Turner reviewed monitoring report BP-B-40 and noted that item #3 – Board expenditures is the only item that does not meet the deliverable. There was a discussion as to why this item was over the allotted amount and how to address this so the policy is met in the future.

#### **ACTION:**

**The board will review policy BP-B-40 Budgeting at the next board meeting.**

#### ***Resolution 30/06***

***Moved by R. Penwarden, seconded by B. Tattuinee to approve monitoring report BP-B-40 Budgeting as presented.***

***CARRIED***

## 8.0 POLICY VIOLATIONS

There were no policy violations to report

## 9.0 BOARD SELF EVALUATION

### 9.1 BP-D-40 Monitoring Performance of the CEO

The Board is in compliance with policy BP-D-40 Monitoring Performance of the CEO. J. Massan noted that the annual evaluation of the CEO is due in June 2006.

**9.2 BP-D-10 Delegation to the CEO**

The Board is in compliance with policy BP-D-10 Delegation to the CEO.

**9.3 BP-C-70 Board Job Descriptions**

The Board is in compliance with policy BP-C-70 Board Job Descriptions.

**10.0 POLICY CHANGES**

There were no policy changes for review.

**11.0 EDUCATION**

There was no education to discuss.

**12.0 COMMUNICATION****12.1 Chairman's Report**

R. Penwarden announced that the front steps would be replaced again this year. The next major construction project will be the OR fire separation and nursing station upgrades.

**12.2 Nunavut Members' Update**

B. Tattuinee had nothing to report.

**12.3 Chief Executive Officer's Report**

M. Lessing-Turner reviewed her written report. She added that the physician from Cancer Care MB would like to come to Churchill to gain an understanding of Cancer Care issues in this area.

**12.4 Chief Operating Officer Finance Report**

B. Sigurdson reported that the CRHA is in a favourable financial position and will be ending the year with a surplus.

There was a discussion about the surplus amount, how much the CRHA can keep and the existing debt that the CRHA is paying off.

**12.5 Chief of Staff's Report**

No report

**12.6 Chief Operating Officer Clinical Services Report**

D. Martens reviewed her written report and added that the number of confirmed cases of diabetes in Churchill has risen to 86. There are another 47 pre-diabetic patients. This is a 67% increase in 4 years.

There was a discussion about the CRHA's diabetic risk assessment / screening program and the prevention initiatives / health promotions being held in the community and in the schools.

It was mentioned that in addition to the healthy choices, we still sell “junk food” in our vending machines. Some board members felt that this was contradictory to the healthy lifestyle message that we are trying to promote. It was suggested that a sign advertising nutritional content of vending machine food be posted for consumer education.

**ACTION:**

**M. Lessing-Turner will discuss the issue with the ARAMARK Manager and report back at the next board meeting.**

There was further discussion about the CRHA's infection control program, pandemic planning and the status of our negative pressure unit.

**12.7 Chief Operating Officer Planning & Social Programs Report\* K. Grant**

K. Grant reviewed his written report. He added that the Children's Centre is holding an open house fundraiser on June 12, 2006.

**12.8 Director Human Resources Report**

The Human Resources report was reviewed. There were no questions or concerns.

**12.9 Audit Committee Report**

The Audit Committee met with Mark Verway, BDO Dunwoody on May 29, 2006 to review the audit plan.

**R. Penwarden left the meeting at 5:00 p.m.**

**13.0 NEW BUSINESS**

**13.1 2007-2008 Health Plan Presentation**

M. Lessing-Turner stated that the deadline for the Health Plan submission is June 1, 2006. She provided an overview of the health plan and what the CRHA is requesting in the various areas.

***Resolution 31/06***

***Moved by V. Flett, seconded by S. Kernaghan to pre-approve the non-financial portions of the Health Plan as presented.***

***CARRIED***

**13.2 Chairman's report for June Council of Chairs Meeting**

M. Lessing-Turner reported that the Council of Chairs is asking that all members prepare a report on their region for the next meeting. R. Penwarden will present this report on behalf of Churchill. Any suggestions on what the report should contain can be emailed to R. Penwarden or K. McGregor.

**13.3 Ethics Committee of the Board**

M. Lessing-Turner reported that one of the recommendations from the accreditation was to develop our ethics framework to provide staff with a process for identification and decision making surrounding ethical issues. Nicole Durocher is the on-site ethics person and we are starting to develop an ethics committee. She added that ethics committees usually are Board Ethics committees, championed by a board member with membership from staff and the community.

**ACTION:**

**M. Lessing-Turner will distribute an ethics package including terms of reference before the next meeting to assist the Board in deciding whether they wanted to develop an Ethics Committee.**

**14.0 CORRESPONDENCE/INFORMATION**

**14.1 Affinity Architecture Construction Review Report No.26**

Circulated for information.

**15.0 CONSENT AGENDA**

15.1 Clinical Privileges

***Resolution 32/06***

***Moved by S. Kernaghan, seconded by V. Flett to approve the clinical privileges of Dr. Helmut Huebert as presented.***

***CARRIED***

**16.0 ADVISORY COUNCIL INFORMATION**

K. Grant reported that there was a community meeting held on May 11, 2006 regarding crystal meth and other drugs. The CRHA Advisory Council was in support of this meeting.

**17.0 PUBLIC PARTICIPATION**

There was no public participation.

**18.0 DATE OF NEXT MEETING**

TBA

**19.0 ADJOURNMENT**

***Resolution 33/06***

***Moved by S. Kernaghan, seconded by V. Flett that the board move in-camera at 5:42 p.m.***

***CARRIED***

***Resolution 34/06***

***Moved by S. Kernaghan, seconded by V. Flett that the board adjourn the meeting at 6:11 p.m.***

***CARRIED***