



REGIONAL HEALTH AUTHORITY
CHURCHILL, MANITOBA R0B 0E0 CANADA

BOARD OF DIRECTORS

Thursday June 5th, 2008
Board Room @ 4:00 p.m.

PRESENT:

K. Demeulles, Board Member
D. Macri, Board Member
D. Daley, Board Member
S. Kernaghan, Vice-Chair
V. Flett, Chair

TELECONFERENCE:

ALSO PRESENT:

B. Sigurdson, Chief Financial Officer
D. Martens, Chief Executive Officer
M. Petit, Director of Community Services & CPO
REGRETS:

B. Tattuinee, Board Member
P. Kabloona, Secretary / Treasurer
J. Brown, MB Health Liaison
K. Slobodesky, Manger of Support Services
R. Sweeney, Director Human Resources

RECORDER:

A. Deschenes, Executive Assistant

1.0 CALL TO ORDER

The meeting was called to order at 4:32 p.m.

2.0 ADDITIONS TO AGENDA

There were two additions to the agenda. The first addition was added under Minutes of Previous Meeting with two additional sets of minutes to be approved. The second addition was added under Education.

3.0 ACCEPTANCE OF AGENDA

Resolution: 24/08

Moved by D. Macri, seconded by S. Kernaghan to accept the agenda of June 5th, 2008 as amended.

CARRIED

4.0 MINUTES OF THE PREVIOUS MEETING

4.1 Board of Directors minutes April 24th, 2008

Resolution: 25/08

Moved by D. Daley, seconded by D. Macri to accept the previous Board of Directors minutes from April 24th, 2008 as presented.

CARRIED

4.2 Board of Directors minutes May 20th, 2008

D. Macri mentioned that under 3.4 Governance Flags – General Discussion the following should be amended: It should read – that the Board was not **always** notified in the past of critical incidents. A. Deschenes will make the corrections.

Resolution: 26/08

Moved by D. Macri, seconded by D. Daley to accept the previous Board of Directors minutes from May 20th, 2008 as amended.

CARRIED

4.3 Board of Directors minutes June 2nd, 2008

Resolution 27/08

Moved by S. Kernaghan, seconded by D. Daley to accept the previous Board of Directors minutes from June 2nd, 2008 as presented.

CARRIED

5.0 BUSINESS ARISING FROM PREVIOUS MEETING

5.1 Update Purchase Service Agreements (for info only)

D. Martens mentioned that both the Chiropractor and the Optometrist have signed a letter of agreement and attached are the signed contracts.

5.2 Accreditation Canada Survey

D. Martens mentioned that she had nothing further to add regarding the survey and she believes it went well.

5.3 Aboriginal Advisory Committee

The Board appointed Katie DeMeulles to be part of the Aboriginal Advisory Committee. A. Deschenes will send her information to Melody Ebbitt who will contact her with committee information.

6.0 COMMITTEE SUBMISSIONS

6.1 NPTP Meeting minutes April 25th, 2008

The meeting minutes were distributed for review and information only. No questions were asked.

6.2 Ethics Committee Minutes February 25th, 2008

The meeting minutes were distributed for review and information only. No questions were asked.

6.3 Advisory Council Minutes May 14th, 2008

The meeting minutes were distributed for review and information only. M. Petit mentioned that the Advisory would like to make changes to the Terms of References and the Board of Directors need to approve them. It was suggested that a meeting be set up between the Board of Directors and the Advisory Council sometime in June. A. Deschenes will set up the meeting.

7.0 CEO MONITORING REPORTS

7.1 BP-B-40 Budgeting

D. Martens said she was reporting compliance. A couple of changes regarding dates are to be made to the report by A. Deschenes.

Resolution: 28/08

Moved by D. Macri, seconded by S. Kernaghan to accept BP-B-40 Budgeting as amended.

CARRIED

7.2 BP-B-90 Treatment of Public

D. Martens said she was reporting compliance.

Resolution: 29/08

Moved by D. Daley, seconded by K. DeMeulles to accept BP-B-90 Treatment of Public as presented.

CARRIED

8.0 POLICY VIOLATIONS

There were no policy violations for review.

9.0 BOARD SELF EVALUATION

9.1 Annual Board Self-Assessment

A. Deschenes amended the CEO Evaluation tool document and presented it to the Board. The Board will evaluate the CEO next week during a lunch meeting.

Resolution: 30/08

Moved by K. DeMeulles, seconded by S. Kernaghan to accept the Board of Directors – CEO Evaluation tool document as presented.

CARRIED

9.2 BP-C-70 Board Job Description

The Board is reporting compliance.

9.3 BP-C-80 Board Member's Code of Ethic

The Board is reporting compliance. V. Flett noticed an error in spelling in the title. A. Deschenes will make corrections.

9.4 BP-D-10 Delegation to the CEO

The Board is reporting compliance.

9.5 BP-D-20 CEO Role

The Board is reporting compliance.

9.6 BP-D-40 Monitoring Performance of the CEO

The Board is reporting compliance.

10.0 POLICY CHANGES

There were no policy changes.

11.0 EDUCATION

V. Flett brought in some information on a workshop being given on Building Better Board Bylaws and Board Member Handbooks in August, October and November of 2008. She mentioned that anyone interested should see A. Deschenes for registration and travel arrangements. D. Martens also asked the Board if she could attend the next orientation/education session in Winnipeg and everyone agreed. A. Deschenes will send the two Nunavut members the workshop information.

12.0 COMMUNICATION**12.1 Chairman's Report**

V. Flett had nothing to report but would like to talk about how to re-direct complaints at their next meeting when all the Board members are present. D. Martens will send a letter to the Nunavut members to give them direction on the type of information the Northern Board members need to report.

12.2 Nunavut Members' Update

There was no Nunavut Member's Update.

12.3 Chief Executive Officer's Report

This report is for review only. D. Martens advised the Board that there was no full implementation date for the QHR system yet. She also mentioned that they are still recruiting for the Director of Clinical Services position. The policy review is still ongoing. She noted that the DSM review took place on May 12 and we haven't received any written recommendations yet. The Health Plan has been submitted on June 2nd, 2008 to MB Health.

12.4 Chief Financial Officer Report*

There was no report for this period.

12.5 Chief of Staff's Report

There was no Chief of Staff's report.

12.6 Director of Clinical Services & CNO Report*

The report was circulated for review. D. Martens mentioned that we are one step closer to getting Dr. Bisson for a period of 1 year. She also noted that the Deputies met last week regarding the Churchill Task Force Working Group report and Joe Brown will keep us up to date.

12.7 Director of Social Services & CPO Report*

The report was circulated for review. M. Petit mentioned that the Receiving Home had an Audit done recently but no report has come back yet. He mentioned that there is a lot of planning going on in his departments as well as many training workshops given to his staff. He noted that the Children's Centre coordinator position is filled and that person will start in July.

12.8 Director Human Resources Report*

The report was circulated for review. V. Flett asked why the CRHA was not hiring potential candidate who had criminal records. D. Martens mentioned that the CRHA had a policy that stated that we would not hire anyone with a criminal record. D. Martens asked R. Sweeney to verify with his resources in Winnipeg what their policy is. Senior Management will investigate and revise the policy if necessary.

D. Martens mentioned that the EMS Supervisor position has been offered and just waiting for a response from the successful candidate.

12.9 CCHSA Progress Report

There is nothing to add at this time.

13.0 NEW BUSINESS

13.1 Annual General Meeting

D. Martens asked the Board if the 2008 Annual General Meeting could be in October since she would be away in September. The Board agreed to have the Annual General Meeting in October.

13.2 Northern MB Aboriginal Health Strategy Proposal

D. Martens mentioned that last summer the CRHA submitted three proposals for funding and all three were turned down. The CRHA has also sent a joint proposal with Burntwood and Norman and this proposal was approved. M. Petit will be the representative from the CRHA.

K. DeMeulles stated that the Board should send a letter to congratulate Myrtle DeMeulles on receiving the Order of Manitoba. A. Deschenes will write the letter and have the board sign it.

13.3 Draft Audited Statement (Please see notes for Audit Committee meeting)

13.4 In Camera

Resolution: 31/08

Moved by D. Macri, seconded by S. Kernaghan to go in camera at 5:17 p.m.

CARRIED

14.0 CORRESPONDENCE/INFORMATION

15.0 CONSENT AGENDA

15.1 Clinical Privileges

Dr. Fernando B. Guijon

Dr. Deirdre O'Flaherty

Resolution: 32/08

Moved by D. Daley, seconded by S. Kernaghan to approve the clinical privileges for Dr. Guijon and Dr. O'Flaherty.

CARRIED

16.0 ADVISORY COUNCIL INFORMATION

17.0 PUBLIC PARTICIPATION

18.0 DATE OF NEXT MEETING

The next meeting will be held on June 26th, 2008.

19.0 ADJOURNMENT

The meeting was adjourned at 6:54 p.m.