



REGIONAL HEALTH AUTHORITY
CHURCHILL, MANITOBA R0B 0E0 CANADA

BOARD OF DIRECTORS

Thursday June 22nd, 2006 @ 4:00 p.m.

PRESENT:

R. Penwarden, Chair
J. Massan, Board Member
S. Kernaghan, Board Member
V. Flett, Board Member

ALSO PRESENT:

M. Lessing-Turner, Chief Executive Officer
D. Martens, Director of Clinical Services & CNO
B. Sigurdson, Chief Financial Officer
K. Grant, Director of Social Services & CPO

TELECONFERENCE:

P. Kabloona, Board Member (depart at 6:00 p.m.)
D. Macri, Vice Chair (4:50 p.m. – 6:15 p.m.)

REGRETS:

J. Brown, MB Health Liaison
B. Tattuinee, Board Member

RECORDER:

K. McGregor, Executive Assistant

1.0 CALL TO ORDER

R. Penwarden called the meeting to order at 4:06 p.m.

2.0 ADDITIONS TO AGENDA

The following items were added to the agenda under 13.0 New Business:

- 13.2 Provincial Health Conference
- 13.3 Volunteer Recognition Tea - July 19th, 2006
- 13.4 Staff Recognition Tea– August 30, 2006
- 13.5 Special Board meeting with auditor on Wednesday June 28th, 2006 @ 4:00
- 13.6 In Camera Session

3.0 ACCEPTANCE OF AGENDA

Resolution 35/06

Moved by S. Kernaghan, seconded by V. Flett that the Board accept the agenda of June 22, 2006 as amended.

CARRIED

4.0 MINUTES OF THE PREVIOUS MEETING

Resolution 36/06

Moved by V. Flett, seconded by S. Kernaghan to approve the Board of Directors meeting minutes of May 30, 2006 as presented.

CARRIED

5.0 BUSINESS ARISING FROM PREVIOUS MEETING

5.1 Review / Revise Vision and Mission Statements

For Approval

M. Lessing-Turner reported that she and D. Macri revised the Vision and Mission Statements, which were presented to the Board in draft form. They took the key points from the strategic planning day and introduced them into this document. She reviewed the revisions in detail.

There was discussion regarding the wording of the first values statement, specifically whether or not the term "contractors" should be used in that statement. It was decided to leave the statement as written, including the term contractors.

Resolution 37/06

Moved by S. Kernaghan, seconded by V. Flett to accept the revised Mission and Vision Statements as presented.

CARRIED

5.2 Internal Audit

The internal audit procedures were distributed for information. The review is scheduled to take place the week of July 24 – 28, 2006. There was a discussion regarding who would be available for the internal audit review.

ACTION:

M. Lessing-Turner will contact the Auditors and inform that the chair of audit committee would not be available during the time indicated.

5.3 Nutritional Content of vending machines

In response to concerns raised at the last board meeting, M. Lessing-Turner reported that 87 percent of the items sold in the CRHA's first vending machine are of nutritional value. The second machine has a much lower nutritional value. She added that the CRHA made \$22,465.00 in revenue from the vending machines and \$10,855 from drinks machine.

ACTION:

M. Lessing-Turner has received policies regarding the nutritional value of vending machines from other facilities, which she will review and report on at the next meeting.

At the request of the Board, this issue will be revisited in 6 months time along with a report on the diabetes rates in Churchill.

5.4 2007-2008 Health Plan

M. Lessing-Turner reported that the 2007-2008 Health Plan was approved in part at the last board meeting. The Health Plan was completed on June 1, 2006 and an email was sent to all board members inviting them to review the completed plan. She informed the Board that Management was able to balance the financial portion of the plan and she explained what changes were implemented and why.

Resolution 38/06

Moved by V. Flett, seconded by S. Kernaghan to approve the 2007-2008 Health Plan as presented.

CARRIED

D. Macri entered the meeting at 4:50 p.m.

5.5 Ethics Committee*

M. Lessing-Turner reviewed the Ethics Committee package that was distributed. There was a discussion as to whether or not this should be a committee of the Board. It was decided that V. Flett would participate in the Committee during the summer months and D. Macri would participate in the ethics committee in the fall.

6.0 COMMITTEE SUBMISSIONS

There were no committee submissions for review.

7.0 CEO MONITORING REPORTS

7.1 BP-B-90 Treatment of Public

M. Lessing-Turner reviewed her monitoring report. There were no questions or concerns. It was noted that Jukeepa Nowdlak is the CRHA Privacy Officer.

Resolution 39/06

Moved by V. Flett, seconded by S. Kernaghan to approve CEO Monitoring Report BP-B-90 Treatment of the Public.

CARRIED

8.0 POLICY VIOLATIONS

There were no policy violations to report

9.0 BOARD SELF EVALUATION

9.1 BP-C-80 Board Member's Code of Ethics

It was noted that there was an anonymous verbal complaint pertaining to confidentiality concerns regarding the Board of Directors. After a discussion, it was decided that the Board of Directors would only address complaints that were submitted in writing.

Resolution 40/06

Moved by S. Kernaghan, seconded by D. Macri that the board is in compliance with policy BP-C-80 Board Member's Code of Ethics.

CARRIED

9.2 BP-D-20 CEO Role

Resolution 41/06

Moved by D. Macri, seconded by S. Kernaghan that the board is in compliance with policy BP-D-20 CEO Role.

CARRIED

10.0 POLICY CHANGES

10.1 Policy BP-B-40 Budgeting

M. Lessing-Turner stated that item #3 of this policy was discussed at the last board meeting as it is the only item that is not being met consistently. She would suggest that the board amend the policy to reflect what is actually being spent on board prerogatives, development and meeting travel. After a discussion it was decided to increase the amount on money allotted in this area to \$65,000.00

Resolution 42/06

Moved by V. Flett, seconded by S. Kernaghan that the board increase the amount of money allotted for board prerogatives, board development, board and committee meetings to \$65,000.00 per year.

CARRIED

P. Kabloona left the meeting at 6:00 p.m.

11.0 EDUCATION

There was no education to discuss.

12.0 COMMUNICATION

12.1 Chairman's Report

R. Penwarden updated the board on the plans to redo the front steps, sprinkler system and nursing station renovations.

12.2 Nunavut Members' Update

B. Tattuinee / P.Kabloona

There was no report.

12.3 Chief Executive Officer's Report

M. Lessing-Turner reviewed her written report. She added the Dr. Awad would be onsite June 28, 2006 and that we should have two physicians and a Nurse Practitioner onsite this summer.

There was a discussion about the pandemic exercise for mass immunization.

Senior Management has been discussing the possibility of developing a bursary to encourage local students to go into the health care field and has decided to offer a bursary to be awarded to the student with the highest average, going into a health care field.

Rhonda Manczuk and the Relay for Life steering committee did an amazing job of organizing the relay for life. Churchill raised over 20,000.00 for cancer research.

The Board was in agreement to send a letter of recognition and congratulations to the Relay for Life steering committee for organizing such a successful event.

12.4 Chief Operating Officer Finance Report*

B. Sigurdson reported that she is waiting for a copy of our audited statements. She has reviewed a draft copy of the report and provided an overview for the board.

The Board was in agreement to send a letter of recognition to B. Sigurdson and M. Lessing-Turner for a job well done on the health plan.

12.5 Chief of Staff's Report*

There was no report.

12.6 Chief Operating Officer Clinical Services Report*

D. Martens reviewed her written report. She reported that all diagnosed diabetes cases have been entered into the database. There are presently 87 diagnosed cases (85 of these are type 2 diabetes). There are an additional 46 borderline cases. This indicates that the majority of diabetes cases are due to lifestyle choices.

J. Massan asked if there was anything further to report regarding FNIHB and diabetic foot clinics. M. Lessing-Turner reported that this issue was discussed at the last Council of Chairs meeting and a number of RHA's were not notified of the change in coverage. The RHA's were encouraged to contact FNIB. D. Martens added that patients are covered if they are seeing the podiatrist on physician referral.

12.7 Chief Operating Officer Planning & Social Programs Report*

K. Grant reviewed his written report and made the following additions:

- He provided an overview of the pandemic planning meetings that took place over the last few days. The writing of the plan will begin in July 2006.
- The Children's Centre held their open house in June. It was a successful event.
- Two staff will be writing their EMT exams next week.
- Enrolment in the Children's Centre is declining. We hope to see an increase in enrollment soon when the Port employees return to work.
- There was a discussion regarding education of Children's Centre staff.

12.8 Director Human Resources Report*

M. Lessing-Turner reported that the Director of Human Resources is on an indefinite leave of absence. The indefinite term position was advertised and we had two external applicants. Due to the short term nature of the position, we are not looking at hiring an external applicant and will need to appoint someone from within the facility.

12.9 Audit Committee Report

There was no report.

13.0 NEW BUSINESS**13.1 Planning for AGM**

The date of the Annual General Meeting was set for September 29, 2006. The meeting will be advertised on the local cable channel and in the CRHA UPDATE.

D. Macri left the meeting at 6:15 p.m.**13.2 Health Conference in October 25th and 26th.**

It was mentioned that the Board needs to decide who would like to represent the CRHA at the 2006 Provincial Health Conference.

13.3 Volunteer Recognition Tea

The Volunteer Recognition Tea has been set for July 19th, 2006 at 3:00 p.m.

13.4 Staff Recognition Tea

The Staff Recognition Tea has been set for August 30, 2006.

13.5 Special Board meeting with Auditor

A special meeting with the Auditors has been set for Wednesday June 28th, 2006 @ 4:00 p.m.

13.6 In Camera Session

DEFERRED due to lack of quorum.

14.0 CORRESPONDENCE/INFORMATION**14.1 From Child Day Care Programs re: Children's Centre Operating Grant**

Circulated for Information

14.2 Board Leadership Newsletter

Circulated for Information

15.0 CONSENT AGENDA

DEFERRED due to lack of quorum.

16.0 ADVISORY COUNCIL INFORMATION

There was no advisory council information to discuss.

17.0 PUBLIC PARTICIPATION

There was no public participation.

18.0 DATE OF NEXT MEETING

August 31, 2006

19.0 ADJOURNMENT

The meeting was adjourned at 6:30 p.m.