



REGIONAL HEALTH AUTHORITY
CHURCHILL, MANITOBA R0B 0E0 CANADA

BOARD OF DIRECTORS

Friday September 29, 2006
Boardroom @ 1:30 p.m.

PRESENT:

R. Penwarden, Chair
V. Flett, Treasurer
J. Massan, Board Member
B. Tattuinee, Board Member
S. Kernaghan, Board Member
J. Brown, MB Health Liaison

RECORDER:

K. McGregor, Executive Assistant

ALSO PRESENT:

M. Lessing-Turner, Chief Executive Officer
B. Sigurdson, Chief Financial Officer
V. Brew, Director Human Resources
K. Grant, Director of Social Services & CPO

REGRETS:

D. Macri, Vice Chair
D. Martens, Director of Clinical Services & CNO
P. Kabloona, Board Member

GUESTS:

Louise Lawrie, Community Member

1.0 CALL TO ORDER

The meeting was called to order at 1:30 p.m.

2.0 ADDITIONS TO AGENDA

The following item was added under 13.0 New Business

13.4 In Camera

3.0 ACCEPTANCE OF AGENDA

Resolution 51/06

Moved by V. Flett, seconded by J. Massan to accept the agenda of September 29, 2006 as presented
CARRIED

4.0 MINUTES OF THE PREVIOUS MEETING

Resolution 52/06

Moved by J. Massan, seconded by S. Kernaghan to approve the Board of Directors meeting minutes of August 31, 2006
CARRIED

5.0 BUSINESS ARISING FROM PREVIOUS MEETING

5.1 Nutritional content of vending machines

Deferred

6.0 COMMITTEE SUBMISSIONS

There were no committee submissions at this time

7.0 CEO MONITORING REPORTS

7.1 BP-B-60 Audited Reports & Financial Statements

M. Lessing -Turner reviewed monitoring report BP-B-60 Audited Reports & Financial Statements.

Resolution 53/06

Moved by S. Kernaghan, seconded by B. Tattuinee to approve CEO monitoring report BP-B-60 as presented.

CARRIED

8.0 POLICY VIOLATIONS

There were no policy violations to report.

9.0 BOARD SELF EVALUATION

There were no policies for board self evaluation for the month of September 2006.

10.0 POLICY CHANGES

There were no policy changes

11.0 EDUCATION

11.1 Provincial Health Conference

R. Penwarden reported that he would be attending the Provincial Health Conference on October 25th and 26th along with Percy Kabloona, Jennifer Massan, Verna Flett and Bernadette Tattuinee

12.0 COMMUNICATION

12.1 Chairman's Report

R. Penwarden reported that the front steps have been completed for this year. The CRHA has purchased a new air compressor to replace the old one that broke down.

He added that the Nursing Station renovation costs (in principal) are up for approval from the Board. M. Lessing-Turner reviewed the draft budget for the nursing station. She stated that all contractors / sub-contractors have been met with and that Stan Rhoda will be sending a letter of intent. She is requesting approval, in principal, from the board that as long as the budget does not change substantially, she will approve and sign off on the project. If the \$10,000.00 change orders that the CRHA is responsible for increase more than \$5000.00, she will bring the issue back to the board for review.

Resolution 54/06

Moved by S. Kernaghan, seconded by J. Massan to approve the draft nursing station renovation budget as presented. .

CARRIED

12.2 Nunavut Members' Update

B. Tattuinee had no report at this time.

12.3 Chief Executive Officer's Report*

M. Lessing-Turner reviewed her previously submitted report and highlighted the workplace safety initiative. She reported that this initiative would cost the CRHA approximately \$3,500.00. There were no questions or concerns from the Board.

12.4 Chief Financial Officer Report*

B. Sigurdson reviewed her financial report. As of the month of July, the CRHA was in a positive variance of just of approximately \$300,000.00. The Children Centre is sitting in a positive variance of approximately \$12,000.00 and this is expected to continue into the month of August.

J. Massan noted that the vending machine income is down. B. Sigurdson reported that a few of the machines were down for repairs, so that may have affected their income.

12.5 Chief of Staff's Report*

There was no Chief of Staff report.

12.6 Director of Clinical Services & CNO Report*

M. Lessing-Turner reported that Michel Petit submitted a report on behalf of D. Martens. She noted that as mentioned in the report, the number of diabetics in Churchill has increased to 137 and that we clearly have to take some measures to deal with this increase.

12.7 Director of Social Services & Chief Planning Officer Report*

K. Grant reported that Corrie Crawford was hired into the CFS position and will start on October 23, 2006. He explained the Chronic Disease Prevention Initiative and said that at the end of November, there would be a town hall meeting on the issue. This initiative needs to be community driven, not RHA driven and MB Health would like to come up to help us to develop this community driven volunteer program.

There will be a mass immunization exercise in November as part of pandemic planning. He has requested that Manitoba Health use Churchill to test their mass immunization database system. M. Lessing-Turner added that this mass immunization exercise would run with our normal immunization schedule. There was a discussion about the timing of immunizations this year (November 2006). It was noted that production of immunizations is late, therefore we are holding immunizations later than usual.

M. Lessing-Turner reported that there are new airport regulations in regards to flying with medication. Passengers can not take medication on airplane unless the label is applied directly to the product (as opposed to the box in comes in - i.e. puffers). She informed the Board that our Pharmacy is taking action to address this requirement.

12.8 Director Human Resources Report*

V. Brew reviewed her submitted report. She provided an overview of the "Backcheck" system and said that a number of RHA's are using Backcheck for criminal record checks, child abuse registry checks, reference checks and employment verifications. A representative from this firm will be at the next Provincial HR meeting to provide more information.

There was a discussion about Criminal Record Check's and how often they are done. The question of what if an employee obtains a criminal record after they have been hired at the CRHA and after the initial criminal record check is completed. V. Brew stated that at this time, it is not a requirement of the RHA to provide these checks annually. This is an issue that is also being discussed at the Provincial HR meetings.

ACTION: V. Brew will provide an update on Backcheck and the issue of criminal record checks at the next board meeting.

12.9 Audit Committee Report

V. Flett reported that an Audit Committee meeting will be held shortly.

13.0 NEW BUSINESS

13.1 Governance

R. Penwarden reported that the issue of Governance is being raised in response to the recent events involving the Burntwood RHA. He said that this issue was discussed in length at the Council of Chairs and there will be some different regulations introduced. M. Lessing-Turner reported that she was given the executive summary of the audit report from the Burntwood RHA. MB Health is asking all RHA's to go through the recommendations and identify what processes they have in place for each issue.

After a discussion it was decided that the Board would hold a number of meetings to review the recommendations with M. Lessing-Turner and B. Sigurdson. Manitoba Health requires our response to these recommendations by the end of October.

13.2 CCHSA Accreditation

M. Lessing-Turner reported that she attended a CCHSA conference last week regarding upcoming changes in the accreditation process. She said that there will be some major changes in the process for surveys in particular regarding ROP's for Patient Safety issues. She reviewed the majority of the changes that would affect the CRHA's survey in 2008.

13.3 Medicine Wheel

R. Penwarden reported that various groups are in the process of building a medicine wheel behind the complex. Louise Lawrie approached him requesting a donation from the Churchill RHA.

Louise Lawrie stated that in partnership with the Churchill RHA, the Town of Churchill and the Churchill Ladies Club, they are trying to get the medicine wheel completed. She said that the Inukshuk was placed behind the complex to represent the Inuit Culture and the medicine wheel was decided upon to represent the other cultures in Churchill. She added that money has come from the Mitigation Fund, local CML and the Town has provided in kind work.

M. Lessing-Turner noted that any donations would have to come out of ancillary funds, as hospital funding could not be used towards this type of project.

The Board decided that they would like to see more information in writing before approving a donation. M. Lessing-Turner and Louise Lawrie will submit detailed information for the next meeting.

13.4 Vision / Values Statements*

Two concerns were raised regarding the newly revised Vision / Values Statement.

1. In regards to the Vision Statement: J. Massan raised concern about the word "model" being used in the updated vision statement. She said that the Churchill RHA has not been considered a "model of northern and aboriginal health care" in the past. M. Lessing-Turner stated that this is a vision statement, so it should state where we want to be or what we are striving for in the future.

2. In regards to the Values Statement “We Value Continuous Quality Improvement and Innovation”: The last sentence which reads “...that we provide through creative, constructive, and innovation” does not sound complete. The sentence will be changed to read “...that we provide through creative, constructive and innovative services.”

Resolution 55/06

Moved by J. Massan, seconded by B. Tattuinee to approve the above mentioned changes to the Values Statement.

CARRIED

14.0 CORRESPONDENCE/INFORMATION

There was no correspondence or information to review.

15.0 CONSENT AGENDA

15.1 Clinical Privileges

1. Dr. Derek Higgins (addition) – General Practitioner

Resolution 55/06

Moved by V. Flett, seconded by S. Kernaghan to approve the addition to Dr. Derek Higgins clinical privileges as recommended by the Clinical Privileges Advisory Panel.

CARRIED

2. Dr. Rand Rudland – General Practitioner

Resolution 56/06

Moved by J. Massan, seconded by V. Flett to approve the clinical privileges of Dr. Rand Rudland as recommended by the Clinical Privileges Advisory Panel.

CARRIED

16.0 ADVISORY COUNCIL INFORMATION

16.1 Advisory Council Minutes of September 20, 2006

There was a discussion about the Advisory Council recommendations to the Board of Directors.

ACTION: M. Lessing-Turner will prepare a response to the Advisory Council, which will be brought to the Board for approval before being taken back to the Advisory Council.

17.0 PUBLIC PARTICIPATION

Louise Lawrie thanked the board for their consideration of her donation request. She added that plaques with names of donors will be added to the site and that for a \$50.00 donation, citizens can have their names on a plaque. Donations are accepted through the Royal Bank. They are hoping for the project to be complete by June 2007 for the official opening.

18.0 DATE OF NEXT MEETING

The next meeting will be held on October 30, 2006 @ 4:00 p.m.

19.0 ADJOURNMENT

The regular meeting was adjourned at 2:50 p.m. to move in camera.