



REGIONAL HEALTH AUTHORITY
CHURCHILL, MANITOBA R0B 0E0 CANADA

BOARD OF DIRECTORS

Thursday November 19, 2007
Board Room @ 4:30 p.m.

PRESENT:

R. Penwarden, Chair
J. Massan, Board Member
D. Daley, Board Member
S. Kernaghan, Vice-Chair

ALSO PRESENT:

M. Lessing-Turner, Chief Executive Officer
D. Martens, Director of Clinical Services & CNO
R. Sweeney, Director of Human Resources
B. Sigurdson, Chief Financial Officer

TELECONFERENCE:

P. Kabloona, Secretary / Treasurer
B. Tattuinee, Board Member
J. Brown, MB Liaison

REGRETS:

K. Grant, Director of Social Services & CPO

RECORDER:

A. Deschenes, Executive Assistant

1.0 CALL TO ORDER

The meeting was called to order at 4:30 p.m.

2.0 ADDITIONS TO AGENDA

There were no additions to the agenda.

3.0 ACCEPTANCE OF AGENDA

Resolution: 76/07

Moved by D. Daley, seconded by S. Kernaghan to accept the agenda of November 19, 2007 as presented.

CARRIED

4.0 MINUTES OF THE PREVIOUS MEETING

4.1 Board of Directors minutes October 25th, 2007

Resolution: 77/07

Moved by P. Kabloona, seconded by D. Daley to accept the previous Board of Directors minutes from October 25th, 2007 as presented.

CARRIED

5.0 BUSINESS ARISING FROM PREVIOUS MEETING

5.1 Purchase Service Agreements

A Purchase Service Agreement was sent to Dr. B. Lecker, Chiropractor. He asked his lawyer to review the document and has subsequently requested more changes. M. Lessing-Turner informed us that she ran this contract by our lawyer and our lawyer sent us a number of

recommendations related to the requested changes. Kris Gibson expressed some concerns on a number of the requested changes. M. Lessing-Turner will send Dr. Lecker an email with our lawyer's suggestions. We will wait for his reply.

5.2 J.A. Hildes Event (review)

M. Lessing-Turner has informed the Board that the total cost for the event came to \$14,427.15.

5.3 CCHSA Survey Critical Path

M. Lessing-Turner advised the Board that the questionnaires were completed and the results came back with many red flag areas. She believes that the red flag areas are due to people not understanding the questions or procedures we have in place. M. Lessing-Turner will try to put together a package for the Board to review.

5.4 Membership on Audit Committee

The Board needs to decide the membership of the Audit Committee at the next meeting.

5.5 Internal Audit

M. Lessing-Turner gave the Board an update on the Internal Audit. She will give this update to MB Health with the Board's permission.

Resolution: 78/07

Moved by D. Daley, seconded by P. Kabloona to submit the Internal Audit as presented to MB Health as an update.

CARRIED

6.0 COMMITTEE SUBMISSIONS

There were no committee submissions for review.

7.0 CEO MONITORING REPORTS

7.1 BP-B-100 – Treatment of Staff

M. Lessing-Turner stated that she was reporting compliance.

Resolution: 79/07

Moved by J. Massan, seconded by D. Daley to accept BP-B-100 Treatment of Staff as presented.

CARRIED

8.0 POLICY VIOLATIONS

There were no policy violations for review.

9.0 BOARD SELF EVALUATION

9.1 Annual Board Self-Assessment

M. Lessing-Turner advised the Board that they will need to develop action plans to address areas where they scored themselves 3 or less.

9.2 BP-C-50 Board Planning & Policy/Review/Monitoring

The Board is reporting compliance.

Resolution: 80/07

Moved by S. Kernaghan, seconded by D. Daley to accept BP-C-50 Board Planning & Policy/Review/Monitoring as presented.

CARRIED

10.0 POLICY CHANGES

There were no policy changes.

11.0 EDUCATION

11.1 Provincial Health Conference

J. Massan, P. Kabloona and B. Penwarden will be attending the Provincial Health Conference. J. Massan will also attend the Aboriginal Conference and P. Kabloona will attend the Patient Safety Conference. D. Martens will attend the patient Safety Conference.

12.0 COMMUNICATION

12.1 Chairman's Report

R. Penwarden had nothing to report.

12.2 Nunavut Members' Update

P. Kabloona informed the Board that his visit with the Mayor in Baker Lake went well and that they reviewed the escort policy. The Medivac travel should be improving in 2008. P. Kabloona will also address the issue surrounding the ultrasound patients with Norm Hatlevik.

B. Tattuinee asked the Board if they would purchase a fax machine for her since the school where she works does not appreciate the fact that she is using their paper for Board purposes. B. Penwarden decided to send her some paper to bring to the school for fax purposes.

J. Massan left the meeting at 5:00pm.

Action: A. Deschenes will mail a bundle of paper to B. Tattuinee.

12.3 Chief Executive Officer's Report

M. Lessing-Turner previously circulated her report. She spoke about the CCHSA Survey Report and noted that the questionnaires have been completed and that we received the roadmaps for all programs. All teams now have to develop action plans to address red and amber flags.

She also gave an update on the DSM sub-lease agreement. She will meet with the Town of Churchill to discuss opening the lease for sub-leasing the space to DSM. D. Daley will

represent the Board and will accompany M. Lessing-Turner at this meeting. She also spoke about her meeting with HSE regarding the Saint Elizabeth Health Care and Assembly of Manitoba Chiefs Pilot Project. They are looking into the patient Wait Time Guarantee for the Prevention, Treatment and Care of the Diabetic Foot Ulcers in MB First nations Communities.

M. Lessing-Turner informed us that we finally received the QHR contract form Brandon but haven't signed off on it yet since there is charges on it that we haven't agreed upon such as a \$9,200 cost for equipment.

She also noted that our EMS department has received a request from FNIHB to provide detailed information regarding ambulance trips prior to reimbursement for bills.

MB Health is moving forward with the project to eliminate incinerators and go with one incinerator in Brandon. Pat O'Connor is our CRHA representative in this matter.

Arlene Wilgosh informed the CEO's that they are presently working with the Government on budget estimates and that we can expect a lean budget this year.

12.4 Chief Financial Officer Report*

P. Kabloona, Chair of the Audit Committee, recommended that the Board make a motion to accept the September Financial report.

Resolution: 81/07

Moved by D. Daley, seconded by B. Tattuinee to accept the September 2007 Financial Report as presented.

CARRIED

12.5 Chief of Staff's Report

There was no Chief of Staff Report.

12.6 Director of Clinical Services & CNO Report*

D. Martens reviewed her submitted report. She added that the admission occupancy rate is up as well as the mental health referrals.

12.7 Director of Social Services & CPO Report*

His report was circulated for review.

12.8 Director Human Resources Report*

His report was circulated for review and he also noted that the Mental Wellness Worker will start on December 10, 2007.

12.9 Audit Committee Report

There was no Audit Committee report.

13.0 NEW BUSINESS**13.1 Family Services & Housing**

A letter was circulated for review. The CRHA is looking into new approaches and funding available. We have not submitted anything to date.

13.2 DSM Lease

M. Lessing-Turner and D. Daley will be going to the Town of Churchill to see if they can open up the existing lease to sub-lease space to DSM for our xray and lab.

13.4 In Camera Session

Resolution: 82/07

Moved by D. Daley, seconded by S. Kernaghan to go in camera at 5:35 p.m.

CARRIED

The in camera session adjourned at 6:00 p.m.

14.0 CORRESPONDENCE/INFORMATION**14.1 Leadership Management**

M. Lessing-Turner informed the Board that the subscription was renewed.

15.0 CONSENT AGENDA**15.1 Clinical Privileges**

- Dr. Kenneth James Cavers
- Dr. Rand Rudland

Resolution: 83/07

Moved by D. Daley, seconded by P. Kabloona to approve the clinical privileges for Dr. Cavers and Dr. Rudland.

CARRIED

16.0 ADVISORY COUNCIL INFORMATION

There was no information to review.

17.0 PUBLIC PARTICIPATION

There was no public participation.

18.0 DATE OF NEXT MEETING

The next meeting will be held on December 20th, 2007.

19.0 ADJOURNMENT

The meeting was adjourned at 6:30 p.m.