



REGIONAL HEALTH AUTHORITY
CHURCHILL, MANITOBA R0B 0E0 CANADA

BOARD OF DIRECTORS

Thursday September 25th, 2008
Board Room @ 4:00 p.m.

PRESENT:

V. Flett, Board Chair

K. Demeulles, Board Member

D. Macri, Board Member

S. Kernaghan, Vice-Chair

D. Daley, Board Member

TELECONFERENCE:

J. Brown, MB Health Liaison

B. Tattuinee, Board Member

RECORDER:

A. Deschenes, Executive Assistant

ALSO PRESENT:

M. Petit, Director of Community Services & Planning

B. Sigurdson, Chief Financial Officer

R. Sweeney, Director Human Resources

REGRETS:

D. Martens, Chief Executive Officer

1.0 CALL TO ORDER

The meeting was called to order at 4:04 p.m.

2.0 ADDITIONS TO AGENDA

There was one addition under New Business – Letter of resignation from D. Caskey, Chair of Advisory Council.

3.0 ACCEPTANCE OF AGENDA

Resolution: 50/08

Moved by S. Kernaghan, seconded by K. DeMeulles to accept the agenda of September 25th, 2008 as amended.

CARRIED

4.0 MINUTES OF THE PREVIOUS MEETING

4.1 Board of Directors minutes August 21st, 2008

Resolution: 51/08

Moved by D. Macri, seconded by S. Kernaghan to accept the previous Board of Directors minutes from August 21st, 2008 as presented.

CARRIED

5.0 BUSINESS ARISING FROM PREVIOUS MEETING

5.1 Hand Washing Education

The hand washing education is postponed to October 30th, 2008 since all Board members will be present at the time.

5.2 Audit Committee Election of Chair & Terms of References

The Audit Committee needs to elect a Chair person since P. Kabloona resigned. D. Macri volunteered to be the Chair/Treasurer of the Audit Committee.

Resolution: 52/08

Moved by S. Kernaghan, seconded by K. DeMeulles to accept D. Macri as Chair/Treasurer of the Audit Committee.

The membership part of the terms of references is to be amended. A. Deschenes to make the changes and present at the next Board meeting for approval.

6.0 COMMITTEE SUBMISSIONS

6.1 Town of Churchill Sustainability Plan Strategy Document

M. Petit advised the Board that the Churchill RHA is a member of the Sustainability Plan Strategy Committee. This committee is still in the first stage. They are presently brainstorming the challenges and strengths of the Churchill community. The committee is also still working on getting funding.

7.0 CEO MONITORING REPORTS

7.1 BP-B-30 Audit Reports & Financial Statements

Tabled to next meeting.

8.0 POLICY VIOLATIONS

9.0 BOARD SELF EVALUATION

10.0 POLICY CHANGES

11.0 EDUCATION

11.1 Governance Flag – Education Session Date

Tabled to next meeting. M. Petit advised the Board it would be beneficial if they would read the information before the next meeting.

12.0 COMMUNICATION

12.1 Chairman's Report

V. Flett recently went to a Board education session and found it to be very informative. She encourages everyone to participate. D. Martens mentioned she would like to attend the education session. D. Macri asked if the Board Orientation Manuals were updated. A. Deschenes is still working on them and they will be ready shortly.

12.2 Nunavut Members' Update

B. Tattuinee informed the Board that there was a crisis in one of the communities in Nunavut and was wondering what type of support could the Board offer to the families? V. Flett will talk to D. Martens upon her return to inquire on the type of support the Board and CRHA can offer.

12.3 Chief Executive Officer's Report

This report is for review only.

12.4 Chief Financial Officer Report*

B. Sigurdson presented the Financial Monitoring Report for the month ending July 31st, 2008.

Resolution: 53/08

Moved by D. Daley, seconded by B. Tattuinee to accept the July 2008 Financial Monitoring Report as presented.

CARRIED

12.5 Chief of Staff's Report

There was no Chief of Staff's report.

12.6 Director of Clinical Services & CNO Report*

The report was circulated for review.

12.7 Director of Social Services & CPO Report*

The report was circulated for review. M. Petit noted he was away on vacation last month. He mentioned that the Receiving Home staff received training by a legal lawyer on how to write their reports. He also mentioned that the mental health department is short staff.

12.8 Director Human Resources Report*

The report was circulated for review. R. Sweeney advised the Board that he his conducting an on site interview with a candidate for the Director of Clinical Services position. He also noted that we are still looking to hire two ECE II. The pharmacy technician position has been filled and we are now working on a start date.

12.9 CCHSA Progress Report

There was no report.

13.0 NEW BUSINESS**13.1 Children's Centre Budget**

Tabled to the next Board meeting.

13.2 Letter of resignation from D. Caskey – Advisory Council Chair

V. Flett said she received a verbal resignation from D. Caskey as Chair of the Advisory Council. Since this position is Board appointed the Board is to appoint a new Chair. The Board asked A. Deschenes to advertise a vacant position to be filled.

14.0 CORRESPONDENCE/INFORMATION

14.1 Board Leadership

This is for information only.

15.0 CONSENT AGENDA

15.1 Clinical Privileges

**Dr. Helmut Huebert
Dr. Ludovic Delabie
Dr. Anton Kloppers
Dr. Chris Beeston**

Resolution: 54/08

Moved by D. Daley, seconded by K. DeMeulles to approve the clinical privileges for Dr. Huebert, Dr. Delabie, Dr. Kloppers and Dr. Beeston.

CARRIED

16.0 ADVISORY COUNCIL INFORMATION

17.0 PUBLIC PARTICIPATION

18.0 DATE OF NEXT MEETING

The next meeting will be held on October 30th, 2008.

19.0 ADJOURNMENT

The meeting was adjourned at 4:45 p.m.

Board Chair

Date Approved