



REGIONAL HEALTH AUTHORITY  
CHURCHILL, MANITOBA R0B 0E0 CANADA

**BOARD OF DIRECTORS**

Thursday February 26<sup>th</sup>, 2009  
Board Room @ 4:00 p.m.

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**PRESENT:**

V. Flett, Board Chair  
D. Daley, Board Member  
K. Demeulles, Board Member  
D. Macri, Board Member  
S. Kernaghan, Vice-Chair

**REGRETS:**

B. Tattuinee, Board Member

**RECORDER:**

A. Deschenes, Executive Assistant

**ALSO PRESENT:**

M. Petit, Director of Community Services & Planning  
B. Sigurdson, Chief Financial Officer  
R. Sweeney, Director Human Resources  
D. Martens, Chief Executive Officer  
P. MacEwan, Director of Clinical Services

**TELECONFERENCE:**

J. Brown, MB Health Liaison

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**1.0 CALL TO ORDER**

The meeting was called to order at 4:13 p.m.

**2.0 ADDITIONS TO AGENDA**

There were two additions to the agenda under Correspondence – Governance Framework and Children's therapy Initiative Brochure.

**3.0 ACCEPTANCE OF AGENDA**

**Resolution: 11/09**

**Moved by D. Daley, seconded by K. DeMeulles to accept the agenda of February 26<sup>th</sup>, 2009 as amended.**

**CARRIED**

**4.0 MINUTES OF THE PREVIOUS MEETING**

**4.1 Board of Directors minutes January 26<sup>th</sup>, 2009**

**Resolution: 12/09**

**Moved by D. Macri, seconded by K. DeMeulles to accept the previous Board of Directors minutes from January 26<sup>th</sup>, 2009 as amended.**

**CARRIED**

**5.0 BUSINESS ARISING FROM PREVIOUS MEETING**

**5.1 Advisory Council Chair Appointment**

Father Albert has declined the role of Advisory Council Chair but will remain on the committee as a member. It was suggested that the Board of Directors take turns in chairing the meeting. The Board agrees to all chair one meeting a year.

## **5.2 Telejustice**

M. Petit received confirmation from Manitoba Justice that Telehealth could not be used for preliminary discussion for privacy reasons.

## **5.3 International Congress on Circumpolar Health**

A. Deschenes researched the cost of this trip and it would cost approximately \$3600 per person for flight, accommodations and registration. This doesn't include meals and taxi. D. Martens suggested that if M. Petit's abstract was approved he should be the only one going due to financial restraints. The Board approves this recommendation.

## **5.4 Diabetic Care Follow Up**

M. Petit followed up on a concern raised at the last meetings in regards to the diabetic care follow up. The primary care clinic nurse advised M. Petit that there was a tracking system in place to keep track of diabetic patients care and medical appointments. M. Petit advised the Board that the concerns raised at the last meeting by a participant were taken care of.

## **6.0 COMMITTEE SUBMISSIONS**

### **6.1 NPTP meeting minutes January 23<sup>rd</sup>, 2009**

For review only.

## **7.0 CEO MONITORING REPORTS**

### **7.1 BP-B-50 Emergency Executive Succession**

**Resolution: 13/09**

**Moved by D. Daley, seconded by D. Macri to accept BP-B-50 Emergency Executive Succession as presented.**

**CARRIED**

## **8.0 POLICY VIOLATIONS**

## **9.0 BOARD SELF EVALUATION**

### **9.1 BP-C-30 Signing Authority**

For review only. B. Sigurdson asked the Board if D. Daley could be taken off the signing authority list and add P. MacEwan for convenience reasons. The Board agreed to the change.

**Resolution: 14/09**

**Moved by D. Daley, seconded by K. DeMeulles to remove D. Daley and add P. MacEwan to the signing authority list.**

**CARRIED**

### **9.2 BP-C-100 MB Health Policy, Accountability, Monitoring, Evaluation Health Accountability**

For review only. It was suggested that the word COO be removed and be replaced by senior executive team.

**Resolution: 15/09**

**Moved by K. DeMeulles, seconded by D. Daley to amend BP-C-100 MB Health Policy, Accountability, Monitoring, Evaluation Health Accountability policy.  
CARRIED**

### **9.3 BP-C-100 Succession Planning for CEO**

For review only. D. Martens suggested that the policy name be amended to CEO Recruitment Process. The Board agreed to change the policy name.

**Resolution: 16/09**

**Moved by D. Daley, seconded by D. Macri to amend the policy name to now read CEO Recruitment Process.  
CARRIED**

## **10.0 POLICY CHANGES**

## **11.0 EDUCATION**

## **12.0 COMMUNICATION**

### **12.1 Chairman's Report**

Nothing to report at this time.

### **12.2 Nunavut Members' Update**

Nothing to report at this time.

### **12.3 Chief Executive Officer's Report**

This report is for review only. M. Petit was acting on behalf of D. Martens for the month of January 2009. D. Martens was proud to announce that the Director of Clinical Services position was filled.

### **12.4 Chief Financial Officer Report\***

The Financial Monitoring Reports for the month ending January 31<sup>st</sup>, 2009 was reviewed. B. Sigurdson noted we were still sitting in a surplus. She also noted that we received funding in the amount of \$65,000 for Basic Capital Equipment and \$36,000 for medical supplies.

**Resolution: 17/09**

**Moved by D. Daley, seconded by K. DeMeulles to accept the January 2009 Financial Monitoring Report as presented.  
CARRIED**

### **12.5 Chief of Staff's Report**

There was no Chief of Staff's report.

### **12.6 Director of Clinical Services & CNO Report\***

The report was circulated for review. M. Petit was covering for D. Martens in the month of January. D. Martens noted that J. Rivers was the new Patient Care Manager. The Sara Patient Lift was purchased and is presently being used. The clinic visits were significantly up in the

month of January. We've added massage therapy services in January and the feedback has been great. The massage therapist will be coming to Churchill every two months for a period of two weeks.

#### **12.7 Director of Social Services & CPO Report\***

The report was circulated for review. M. Petit mentioned that a HIROC analysis review was done revolving around safety. The Community Health Assessment orientation has started in the community. M. Petit is still waiting for the data to come in. This data will be used to complete our 5 year strategic plan next year.

#### **12.8 Director Human Resources Report\***

The report was circulated for review. R. Sweeney noted that an interview was conducted today for an ECE II educator. DSM will be taking over the diagnostics department on April 4<sup>th</sup>, 2009.

#### **12.9 CCHSA Progress Report**

M. Petit noted that as of December all information was entered in the portal and closed. We are presently waiting for Accreditation Canada to review the information.

### **13.0 NEW BUSINESS**

#### **13.1 Bylaws Review**

D. Martens asked the board what type of process they would like to take to review the Bylaws. She offered to review the Medical Staff Bylaws with the Physicians and the Northern Medical Unit. The Board suggested that the Bylaws should be reviewed a couple of pages at a time at each meeting starting next month.

### **14.0 CORRESPONDENCE/INFORMATION**

#### **14.1 Governance Framework**

For information only.

#### **14.2 Children's Therapy Initiative Brochure**

For information only. D. Martens noted that the speech pathologist, the occupational therapist and the physiotherapist were all here working with the children. M. Petit noted that there was a workshop for community members on February 24<sup>th</sup>.

### **15.0 CONSENT AGENDA**

#### **15.1 Clinical Privileges**

There were no clinical privileges to review.

### **16.0 PUBLIC PARTICIPATION**

George and Stella Davis, the new Pastor at the Alliance Church, were present at the Board meeting. The Board of Directors and Senior Executive Team introduced themselves and welcomed them.

### **17.0 IN CAMERA**

**Resolution: 18/09**

**Moved by D. Daley, seconded by S. Kernaghan to go In Camera.  
CARRIED**

**18.0 DATE OF NEXT MEETING**

The next meeting will be held on March 17<sup>th</sup>, 2009.

**19.0 ADJOURNMENT**

The meeting was adjourned at 7:05 p.m.

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Board Chair

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Date Approved