



REGIONAL HEALTH AUTHORITY  
CHURCHILL, MANITOBA R0B 0E0 CANADA

**BOARD OF DIRECTORS**

Thursday June 26<sup>th</sup>, 2008  
Board Room @ 4:00 p.m.

**PRESENT:**

K. Demeulles, Board Member  
D. Macri, Board Member  
S. Kernaghan, Vice-Chair  
V. Flett, Chair  
D. Daley, Board Member

**TELECONFERENCE:**

J. Brown, MB Health Liaison

**RECORDER:**

A. Deschenes, Executive Assistant

**ALSO PRESENT:**

B. Sigurdson, Chief Financial Officer  
D. Martens, Chief Executive Officer  
M. Petit, Director of Community Services & CPO  
R. Sweeney, Director Human Resources  
K. Slobodesky, Manager of Support Services

**REGRETS:**

B. Tattuinee, Board Member  
P. Kabloona, Secretary/Treasurer

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**1.0 CALL TO ORDER**

The meeting was called to order at 4:04 p.m.

**2.0 ADDITIONS TO AGENDA**

There was one addition under New Business – FIPPA & PHIA Training for Board Members.

**3.0 ACCEPTANCE OF AGENDA**

**Resolution: 32/08**

**Moved by S. Kernaghan, seconded by K. DeMeulles to accept the agenda of June 26<sup>th</sup>, 2008 as amended.**

**CARRIED**

**4.0 MINUTES OF THE PREVIOUS MEETING**

**4.1 Board of Directors minutes June 5<sup>th</sup>, 2008**

**Resolution: 33/08**

**Moved by D. Macri, seconded by S. Kernaghan to accept the previous Board of Directors minutes from June 5<sup>th</sup>, 2008 as presented.**

**CARRIED**

**5.0 BUSINESS ARISING FROM PREVIOUS MEETING**

### **5.1 Accreditation Canada Survey**

Accreditation Canada has provided us with an onsite preliminary report. This report is given to us before the forecast report which determines if we are accredited or not. K. Slobodesky mentioned that 884 standards were reviewed and that we had a 92.67% success rate overall. He also mentioned that we had 8 ROP's to work on in order to meet standards and that we have 6 months to do so. He predicts we will have met all ROP standards by the fall. Ken is confident we will be accredited and is looking forward to working on action plans.

### **5.2 Annual General Meeting October**

It was decided that the Annual General Meeting will be held on October 30<sup>th</sup>, 2008 at 12:00 pm in the cafeteria.

## **6.0 COMMITTEE SUBMISSIONS**

## **7.0 CEO MONITORING REPORTS**

## **8.0 POLICY VIOLATIONS**

## **9.0 BOARD SELF EVALUATION**

## **10.0 POLICY CHANGES**

## **11.0 EDUCATION**

## **12.0 COMMUNICATION**

### **12.1 Chairman's Report**

V. Flett circulated her report for review and no one had any questions.

### **12.2 Nunavut Members' Update**

There was no Nunavut Member's Update.

### **12.3 Chief Executive Officer's Report**

This report is for review only. No one had any questions.

### **12.4 Chief Financial Officer Report\***

B. Sigurdson presented the Financial Monitoring Report for the month ending March 31<sup>st</sup>, 2008.

**Resolution: 34/08**

**Moved by D. Daley, seconded by K. DeMeulles to accept the March 2008 Financial Monitoring Report as presented.**

**CARRIED**

**12.5 Chief of Staff's Report**

There was no Chief of Staff's report.

**12.6 Director of Clinical Services & CNO Report\***

The report was circulated for review. D. Martens mentioned that the Medical Student did an audit on our Chronic Disease Management program and presented it to her. He focused on our Diabetes program and identified areas which we have to attend to. D. Martens will run this audit by Dr. Bruce Martin and then will present it to the Board.

**12.7 Director of Social Services & CPO Report\***

The report was circulated for review. No one has any questions.

**12.8 Director Human Resources Report\***

The report was circulated for review. R. Sweeney also mentioned that we have a Cook starting on Monday and that the EMS Supervisor position was filled.

**12.9 CCHSA Progress Report**

K. Slobodesky has covered everything in 5.1 Accreditation Canada Survey.

**13.0 NEW BUSINESS****13.1 Redirecting Complaints and Concerns**

V. Flett mentioned to the Board that all complaints or concerns expressed by the public should be re-directed to the CEO. A letter was recently sent to the two Nunavut members explaining how to re-direct complaints and concerns.

**13.2 Operationalization of Strategic Plan**

D. Martens advised the Board that Senior Management will meet on July 4, 08 to discuss the operationalization of the strategic plan. They will be developing objectives to accomplish the goals set out in the strategic plan.

**13.3 Kivalliq Contract**

D. Martens advised the Board the Kivalliq Contract we have is very old and a number of pieces need revision. In the next month we will be in contact with the North to revise the contract.

**13.4 Senior Supported Living Update**

D. Martens advised the Board that she had no further update from Jackie Prentice in regards to the Senior Assisted Living. She mentioned she would keep the Board updated.

**13.5 Revision of Board Ends**

The following amended was done to the Board ENDS:

Add section I – it should read:

I. The Churchill Regional Health Authority shall ensure a safe environment for our clients, staff and visitors.

1. Compliance with Patient Safety required operational procedures.
2. Ongoing maintenance of Emergency & Pandemic Plan and Work Place Health & Safety.

A. Deschenes to make changes to strategic plan and present it at the next Board meeting for approval.

### **13.6 Board Training on FIPPA & PHIA as per Audit**

M. Petit advised the Board that a CFS Audit was done in November 2007 and one of the recommendations was that the Board of Directors receives FIPPA & PHIA training. The training will happen sometime in the Fall. He also mentioned that he is presently working on Action Plans to address the recommendations given.

### **13.7 In Camera**

**Resolution: 35/08**

**Moved by D. Macri, seconded by S. Kernaghan to go in camera at 4:55 p.m.**

**CARRIED**

## **14.0 CORRESPONDENCE/INFORMATION**

### **14.1 The Governance Coach**

This is for information only.

### **14.2 Board Leadership**

The Board Leadership subscription is up for renewal. The Board would like to renew the subscription. A. Deschenes will renew.

## **15.0 CONSENT AGENDA**

### **15.1 Clinical Privileges**

**Dr. David McCullough**

**Resolution: 36/08**

**Moved by D. Daley, seconded by S. Kernaghan to approve the clinical privileges for Dr. McCullough.**

**CARRIED**

## **16.0 ADVISORY COUNCIL INFORMATION**

## **17.0 PUBLIC PARTICIPATION**

## **18.0 DATE OF NEXT MEETING**

The next meeting will be held on August 21<sup>st</sup>, 2008.

**19.0 ADJOURNMENT**

The meeting was adjourned at 5:30 p.m.

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Board Chair

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Date Approved