



REGIONAL HEALTH AUTHORITY  
CHURCHILL, MANITOBA R0B 0E0 CANADA

## BOARD OF DIRECTORS

Wednesday February 28, 2007  
Board Room @ 4:00 p.m.

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**PRESENT:**

R. Penwarden, Chair (*until 5:52 p.m.*)  
D. Macri, Vice Chair  
J. Massan, Board Member  
S. Kernaghan, Board Member

**TELECONFERENCE:**

P. Kabloona, Board Member  
B. Tattuinee, Board Member

**GUESTS:**

Tim and Patricia Cameron

**ALSO PRESENT:**

M. Lessing-Turner, Chief Executive Officer  
B. Sigurdson, Chief Financial Officer

**REGRETS:**

V. Flett, Treasurer  
J. Brown, MB Health Liaison  
D. Martens, Director of Clinical Services & CNO  
K. Grant, Director of Social Services & CPO  
R. Sweeney, Director of Human Resources

**RECORDER:** K. McGregor, Executive Assistant

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### 1.0 CALL TO ORDER

R. Penwarden called the meeting to order at 4:11 p.m.

**Resolution 08/07**

**Moved by P. Kabloona, seconded by D. Macri that the meeting move in camera at 4:12 p.m.  
CARRIED**

The in camera session ended at 4:50 p.m., with no report and the regular meeting resumed.

The regular meeting began with a public presentation by Tim and Patricia Cameron regarding Chiropractic services as recorded under item #17.0. The public participation session ended at 5:15 p.m.

### 2.0 ADDITIONS TO AGENDA

There were no additions to the agenda

### 3.0 ACCEPTANCE OF AGENDA

**Resolution 09/07**

**Moved by J. Massan, seconded by P. Kabloona to accept the agenda of February 28, 2007  
as presented.  
CARRIED**

### 4.0 MINUTES OF THE PREVIOUS MEETING

**Resolution 10/07**

**Moved by P. Kabloona, seconded by J. Massan to approve the Board of Directors meeting  
minutes of January 25, 2007 as presented.  
CARRIED**

## 5.0 BUSINESS ARISING FROM PREVIOUS MEETING

### 5.1 Tele-Justice

M. Lessing-Turner

Deferred

### 5.2 Process for reviewing CEO reports in other RHA's

M. Lessing-Turner reported that the Board Chair signs her travel / vacation requests. If the chair is not available, then she uses the Vice-Chair or Secretary Treasurer.

D. Macri noted that it is not an issue of the other Board Members approving the CEO requests beforehand, but they should be available to the board or Audit Committee for review.

**Action:**

***M. Lessing-Turner will check with the other CEO's regarding what their process is for approving / reviewing CEO travel and vacation requests.***

### 5.3 Board Education Session February 9, 2007

R. Penwarden and S. Kernaghan attended the Board Education Session that was held in Winnipeg on February 9, 2007. B. Tattuinee and P. Kabloona were not able to fly out due to weather and J. Massan had to cancel for personal reasons.

They provided an overview of the information that was covered during the session.

### 5.4 Contract Renewals

As discussed in 17.0 Public Participation.

M. Lessing-Turner stated that she would like our lawyer to review our contracts. She added that the auditors have recommended that we start evaluating the services provided by external service providers

### 5.5 Strategic Planning

M. Lessing-Turner reported that Strategic Planning Day will be held in March and that we will be introducing a new goal on patient safety.

## 6.0 COMMITTEE SUBMISSIONS

### 6.1 NPTP meeting of January 29, 2007

The NPTP minutes of January 29, 2007 were reviewed for information. M. Lessing-Turner provided an overview of an NPTP complaint regarding escort issues.

## 7.0 CEO MONITORING REPORTS

### 7.1 Emergency Executive Succession (BP-B-50)

M. Lessing-Turner reviewed her Monitoring Report.

**Resolution 11/07**

**Moved by D. Macri, seconded by J. Massan to approve CEO Monitoring Report BP-B-50 Emergency Executive Succession as presented.**

**CARRIED**

**8.0 POLICY VIOLATIONS**

There were no policy violations to discuss.

**9.0 BOARD SELF EVALUATION****9.1 Signing Authority (BP-C-30)**

M. Lessing-Turner reviewed Signing Authority policy BP-C-30. This policy as it relates to the CEO states that the Chief Executive Officer can sign to a maximum of \$60,000.00. She asked if the board viewed the intent of this policy as a single cheque or an accumulation of invoices throughout the year for one service. The Board agreed that they viewed the intent of this policy to mean the Chief Executive Officer can sign individual cheques up to \$60,000.00. S. Kernaghan noted that the same people shouldn't be signing large cheques to the same place on a regular basis.

**Action:**

**M. Lessing-Turner will revise policy BP-C-30 Signing Authority and bring a draft copy to the next board meeting.**

***R. Penwarden excused himself from the meeting at 5:52 p.m. D. Macri chaired the remainder of the meeting.***

**9.2 MB Health Policy, Accountability, Monitoring, Evaluation Health Accountability and Planning (BP-C-100)**

D. Macri asked for clarification of point #3 under item 2.0 Purpose, which states "*To ensure health authorities promote good governance practices in health corporations with which they have operating agreements.*" M. Lessing-Turner said that this statement does not apply to Churchill and that we probably adopted this policy from an RHA's that has a number of facilities under their umbrella.

In regards to point #7 under item 3.0 Policy it states "Development of a position description for the CEO that clearly delineates the role, expectations and lines of accountability of the CEO". D. Macri asked that as we employ M. Lessing-Turner as a Chief Executive Officer and not as a physiotherapist, should she be providing physiotherapy services to patients within the Churchill RHA.

M. Lessing-Turner stated that she has checked with HIROC and she is covered under hospital insurance.

**Action:**

**M. Lessing-Turner will talk to other CEO's who treat patients to see how this issue is handled in their regions.**

**Action:**

**M. Lessing-Turner will revise policy BP-C-100 MB Health Policy, Accountability, Monitoring, Evaluation Health Accountability and Planning and bring a draft to the next meeting.**

### **9.3 Succession Planning for CEO**

The board is in compliance

### **10.0 POLICY CHANGES**

M. Lessing-Turner will review and bring draft revisions of policies BP-C-100 and BP-C-30 to the March board meeting.

### **11.0 EDUCATION**

As discussed in item 5.3 Business Arising.

### **12.0 COMMUNICATION**

#### **12.1 Chairman's Report**

No report.

#### **12.2 Nunavut Members' Update**

No report from Nunavut members. P. Kabloona noted that the house is sitting in March, so he should have more information from the Minister at the next meeting.

#### **12.3 Chief Executive Officer's Report**

M. Lessing-Turner reviewed her submitted report and added that she received a draft of our CFS review. She will review the draft report and provide feedback to Dennis Shellenburg.

#### **12.4 Chief Financial Officer Report**

B. Sigurdson reported that the RHA is sitting in a positive variance. The Children's Centre is in a positive variance of approximately \$16,000.00. The Receiving Home remains over budget due to CFS on-call.

#### **12.5 Chief of Staff's Report**

No report.

#### **12.6 Director of Clinical Services & CNO Report**

D. Martens was unable to attend the meeting but submitted a written report in her absence. D. Macri noted that the completion of the negative pressure unit has been delayed due to other priorities within in the Maintenance Department. The Maintenance report shows that they are busy fixing apartments and she wondered why apartment renovations take priority over completing the negative pressure unit. M. Lessing-Turner responded that because of the nature of damage to the apartment it needed to be dealt with immediately or mould issues would develop.

**12.7 Director of Social Services & CPO Report**

K. Grant was unable to attend the meeting but submitted a written report in his absence. The Board reviewed his report for information.

**12.8 Director Human Resources Report**

R. Sweeney was unable to attend the meeting but submitted a written report in his absence. The board reviewed his report for information.

**12.9 Audit Committee Report**

There was no Audit Committee report.

**13.0 NEW BUSINESS**

There was no new business to discuss.

**14.0 CORRESPONDENCE/INFORMATION**

There was no correspondence / information to discuss.

**15.0 CONSENT AGENDA**

- 15.1 Clinical Privileges
- Dr. Fernando Guijon
  - Dr. David Young
  - Dr. Laurel Snyder

**Resolution 12/07**

**Moved by J. Massan, seconded by S. Kernaghan to approve the clinical privileges of Dr. David Young until November 30, 2006.**

**CARRIED**

**Resolution 13/07**

**Moved by S. Kernaghan, seconded by J. Massan to approve the clinical privileges of Dr. Fernando Guijon as recommended by RHAM's Clinical Privileges Advisory Panel**

**CARRIED**

**Resolution 14/07**

**Moved by J. Massan, seconded by S. Kernaghan to approve the clinical privileges of Dr. Laurel Snyder as recommended by RHAM's Clinical Privileges Advisory Panel**

**CARRIED**

**16.0 ADVISORY COUNCIL INFORMATION**

There was no advisory council information to discuss.

**17.0 PUBLIC PARTICIPATION**

Tim and Patricia Cameron attended the meeting to discuss Chiropractic services in Churchill. They presented a petition with the signatures of 47 community members who are concerned about the lack of Chiropractic services in Churchill for the past three months. They stated that the absence of this service has created a hardship to the Chiropractor's patients and on behalf of the

community members who signed this petition; they came to the meeting to find answers to their questions.

M. Lessing-Turner thanked the Cameron's for bringing their concerns forward and provided an overview of this situation from the Churchill RHA's perspective.

Early in the summer she met with the Chiropractor to inform him that we would need to set up a contract with him. She had been challenged by another external service provider as to why he was not receiving the same cost arrangement as the Chiropractor. When she reviewed the issue she found out that we had no formal agreement with our Chiropractor. We have contracts in place with the other service providers, who do not receive the same cost arrangement as the Chiropractor.

Chiropractic service is not an insured service under Hospital Services. We receive no specific funds from Manitoba Health to cover these costs. We initially informed the Chiropractor that he would not likely be getting the same deal that he has now, as we felt there needed to be consistency in how we deal with all external providers.

The present situation consisted of the Region paying 100% of the Chiropractor's costs; he billed Manitoba Health and the individual patients, and kept 100% of the revenue. In November 2006 we also went through an Internal Audit by Manitoba Health and we were advised that we needed to develop a formal contract with all of our external providers. This added further urgency to getting a contract in place.

The Region did not suspend Chiropractic services in Churchill. The Chiropractor declined our contract offer, which provided him with accommodations, booking services, space, advertisement and the use of our equipment at no cost to him, but we expected him to pay for his flights.

We have a number of other concerns that need to be looked into before we can get the Chiropractor back to Churchill, and these relate to insurance coverage and taxable benefits. We are in the process of resolving these issues and hope to be able to resume services in April. As in the past, we will advertise when services are set to resume on our cable network.

#### **18.0 DATE OF NEXT MEETING**

Thursday March 29<sup>th</sup> at 4:00

#### **19.0 ADJOURNMENT**

**Resolution 15/07**

**Moved by J. Massan, seconded by S. Kernaghan to adjourn the meeting at 6:37 p.m.**

**CARRIED**