

REGIONAL HEALTH AUTHORITY
CHURCHILL, MANITOBA R0B 0E0 CANADA

BOARD OF DIRECTORS MEETING
Thursday June 25th, 2009
Executive Board Room @ 4:00 p.m.

PRESENT:

D. Daley, Board Member
K. DeMeulles, Board Member
V. Flett, Board Chair

ALSO PRESENT:

D. Martens, Chief Executive Officer
P. MacEwan, Director of Clinical Services
R. Sweeney, Director of Human Resources

REGRETS:

S. Kernaghan, Vice Chair
D. Macri, Board Member
M. Petit, Director of Community Services
B. Sigurdson, Chief Financial Officer

TELECONFERENCE:

J. Brown, MB Health Liaison
B. Tattuinee, Board Member

RECORDER:

Valerie Brew, Executive Assistant

1.0 CALL TO ORDER

V. Flett called the meeting to order at 4:10 p.m.

2.0 ADDITIONS TO AGENDA

D. Marten, added the following items under 13.0 New Business and under 14.0 Correspondence/Information

- 13.5 Election of Vice Chair,
- 13.6 Pandemic Update,
- 13.7 University of Manitoba – Dental Services Contract
- 13.8 Scholarship Application
- 13.9 2010-2011 Health Plan
- 14.3 Health Report June 2009

3.0 ACCEPTANCE OF AGENDA

RESOLUTION: 42/09

Moved by K. DeMeulles and seconded by D. Daley to accept the agenda of June 25th, 2009 as amended. CARRIED

4.0 MINUTES OF THE PREVIOUS MEETING

4.1 Board of Directors Minutes – May 28th, 2009

RESOLUTION: 43/09

Moved by K. DeMeulles and seconded by D. Daley to accept the previous Board of Directors minutes from May 28th, 2009 as presented. CARRIED

5.0 BUSINESS ARISING FROM PREVIOUS MEETING

5.1 By-Law #1

D. Martens reported she found a copy of the by-law #1 in her computer that has been revised but not approved at this table. The by-law will be reviewed and sent to MB Health for approval. J. Brown added to send them to J. Cox, MB Health.

5.2 Revised Ends Policy

Ends policy BP-E-20 (draft) was reviewed and revised at special lunch meeting on June 5th, 2009.

RESOLUTION: 44/09

Moved by K. DeMeulles and seconded by D. Daley to approve the Ends Policy BP-E-20 as amended.

CARRIED

5.3 BP-D-40 Monitoring Performance of the CEO

A special meeting was held on June 5th, 2009 to review the monitoring performance of the CEO and the Board members reported compliance with policy BP-D-40 Monitoring Performance of the CEO.

RESOLUTION: 45/09

Moved by D. Daley and seconded by K. DeMeulles to accept Policy BP-D-40 Monitoring Performance of the CEO. CARRIED

6.0 COMMITTEE SUBMISSIONS

There were no committee submissions

7.0 CEO MONITORING REPORTS

7.1 BP-B-90 Treatment of Public

D. Martens reported compliance with policy BP-B-90 Treatment of Public

RESOLUTION: 46/09

Moved by K. DeMeulles and seconded by D. Daley to approve D. Martens is in compliance with monitoring report BP-B-90 Treatment of Public as presented. CARRIED

8.0 POLICY VIOLATIONS

There were no policy violations reported.

9.0 BOARD SELF EVALUATION

9.1 BP-C-80 Board Members' Code of Ethics

The Board of Directors reported compliance with policy BP-C-80 Board Members Code of Ethics.

RESOLUTION: 47/09

Moved by B. Tattuinee, seconded by K. DeMeulles to approve the Board Members' are in compliance with policy BP-C-80 - Board Members' Code of Ethics. CARRIED

9.2 BP-D-20 CEO Role

The Board of Directors reported compliance with policy BP-C-70 – CEO Role.

RESOLUTION: 48/09

Moved by D Daley and seconded by B. Tattuinee to approve compliance with policy BP-D-20 CEO Role. CARRIED

10.0 POLICY CHANGES

There were no policy changes at this time.

11.0 EDUCATION

No information was submitted.

12.0 COMMUNICATION

12.1 Board Chair's Report

V. Flett reported on the Council of Chairs meeting that took place on June 11th, 2009.

12.2 Nunavut Members' Update

B. Tattuinee reported that Nunavut is working hard on the prevention of H1N1 in all communities and trying not to scare the public. She asked if patients are coming down to Churchill. D. Martens stated that she has been in contact with Dr. S. MacDonald and agreed to take patients from Nunavut.

12.3 Chief Executive Officer's Report*

D. Martens reported on the pandemic planning and explained the development of the plan and the different sections in the plan. Resources were used from Manitoba Health, the World Health Organization and Health Canada as well as other RHAs. Once the draft is completed, it will be given to the applicable areas to identify any problems. It should be finalized in the next couple weeks and ready for the fall.

D. Martens also announced the Health Plan is completed and will be sent to MB Health on Friday, June 26th.

The budget and audit was completed in May.

There has been no response from College of Physicians and Surgeon of MB regarding the accreditation recommendations submitted to the CRHA and to our questions.

12.4 Chief Financial Officer Report*

B. Sigurdson's report was submitted for review. There were no questions.

RESOLUTION: 49/09

Moved by D Daley and seconded K. DeMeulles to approve the Finance Monitoring Report as of March 31, 2009. CARRIED

12.5 Chief of Staff's Report

There was no Chief of Staff's report.

12.6 Director of Clinical Services & CNO Report*

P. MacEwan reported on the months of May and added they are focusing on the pandemic planning but it is business as usual. Numbers in patient areas are holding steady. Clinic area numbers have increased due to visiting consultant.

12.7 Director of Community Services & Chief Planning Officer Report*

D. Martens spoke on behalf of M. Petit and reported the Children's Centre budget is completed, Staff are receiving CODI training and new CFS worker was hired.

12.8 Director Human Resources Report*

R. Sweeney reported HR is continuing to post for RNs with one possible hire. Children's Centre is recruiting one ECE II. Community Services is recruiting a full time Community Wellness Worker and reviewing resumes. HIS is recruiting one full time HIS technician and resumes are starting to come in for this position. EMS hired two technicians however one has resigned and this position is posted.

12.9 Accreditation Canada Update

D. Martens reported the ROP's are continually being worked on.

13.0 NEW BUSINESS**13.1 Audited Financial Statement for the year ended March 31, 2009 - Draft**

The audited financial statement was reviewed at special meeting held on June 25th.

RESOLUTION: 50/09

Moved by K. DeMeulles and seconded by B. Tattuinee to approve the Audited Financial Statements for the year ended March 31, 2009. CARRIED

13.2 Subscription Renewal (Board Leadership)

The Board of Directors agreed to renew the subscription for the Board Leadership issues.

ACTION: V. Brew will renew the subscription.

13.3 Advisory Committee - Date & Chair

The Board of Directors requested that V. Brew contact the members of the Advisory Committee for a date of the next meeting and one of the Board members will chair the meeting.

13.4 Annual General Meeting - Date

After a discussion, the Board Members agreed the date for the AGM will be on Tuesday, September 1st, 2009 at 12 noon in the telehealth room

13.5 Election of Vice-Chair

TABLED

13.6 Pandemic Update

D. Martens reported that Churchill has been busy with preparing, planning and implementing an incident command system for pandemic influenza. Each director has been given a role/section with specific responsibilities. B. Sigurdson – Finance, P. MacEwan - Operations, M. Petit- Planning, D. Martens – Command & R. Sweeney – Logistics. Each group has individual teleconference with other

RHAs representatives and the information from those meetings are reported back which keeps everyone working at the same phase.

The community stakeholders have been updated and no one locally has been admitted. There was one confirmed case (not local). Not much strain to emergency or clinic care areas. Our staff has done really well following the plan.

The Board of Directors commended on how well all the staff is doing in preparing and implementing the plan.

13.7 University of Manitoba Dental Services Contract

P. MacEwan circulated the Churchill Dental Clinic finance budget 2008/09 to review. D. Daley questioned if University of MB is meeting the contract. P. MacEwan stated the dental contract is opened ended and not very clear. They will be here except for mid July and is scheduled to the end of the year. Also identified is the need for administration support Monday-Friday.

D. Daley suggested posting the dates in advance for OR dental slates and dental clinics around the community, on the community channel and on the door of the dental clinic. He would also like a community survey conducted with question such as “are you satisfied with the dental services”

Other concerns were surgical procedures on adults such as having a wisdom tooth extracted. Currently Dr Vos is able to do extractions of wisdom teeth however if there are various degrees of difficulty he would refer the patient to an oral surgeon. Transportation cost for these services are not covered.

Also noted was the surgical team that comes monthly to Churchill are only covered for children up to age 12.

P. MacEwan will speak to Dr. Brothwell, University of Manitoba Oral Health regarding getting a surgeon for adults once a year.

13.8 Scholarship Application

D. Martens announced that one application was received from Stepan Mudrak who is enrolled in the pre-dentistry program with the University of Manitoba in the fall.

RESOLUTION: 51/09

Moved by D. Daley and seconded by K. DeMeulles to approve to award Stepan Mudrak a scholarship for \$1000. CARRIED

13.9 2010-2011 Health Plan

D. Martens reported the Health Plan is completed for 2010-2011. Some of the information was put forth from the previous year and other areas were updated. The specialized equipment list for 2010-2011 included a Lifepak 12 monitor defibrillator, Whirlpool Tub and Portacount Fit Testing Equipment. New Initiatives will not be addressed however, it was submitted.

K. DeMeulles noted that Whirlpool tubs with front door access are not good. This is uncomfortable for patients sitting in the tub, undressed get cold while waiting for the tub to fill with water.

RESOLUTION: 52/09

Moved by B. Tattuinee and seconded by K. DeMeulles to approve the 2010-2011 Health Plan. CARRIED

14.0 CORRESPONDENCE/INFORMATION

14.1 Provincial Health Leadership 2009

This is a one-day conference on Wednesday, October 28th, 2009. Board Members were asked to let V. Brew know if they will be attending.

14.2 RSV Newsletter

The Northern RSV Surveillance Study Newsletter was circulated for information. D. Martens noted that Churchill RHA was enrolled in the study along with Greenland, Yellowknife, Edmonton, Ottawa, Winnipeg, Puvirnituk, Kuujuaq and Montreal. Churchill reported 15 cases.

14.3 Healthcare Reform Report

For information only.

15.0 CONSENT AGENDA

15.1 Clinical Privileges for Renewal

There were no clinical privileges renewed at this time.

16.0 PUBLIC PARTICIPATION

There was no public participation.

17.0 IN CAMERA

RESOLUTION: 53/09

Moved by D. Daley and seconded by K. DeMeulles to proceed with an In Camera session. CARRIED

18.0 DATE OF NEXT MEETING

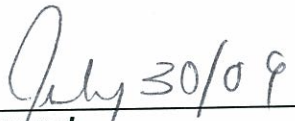
The next meeting will be held on Thursday, July 30th, 2009 at 4:00 pm in the Executive Board Room

19.0 ADJOURNMENT

The meeting was adjourned at 5:50 p.m.



Churchill RHA Inc. Board Chair



Date Approved