



REGIONAL HEALTH AUTHORITY  
CHURCHILL, MANITOBA R0B 0E0 CANADA

**BOARD OF DIRECTORS**

Thursday October 25, 2007  
Board Room @ 5:30 p.m.

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**PRESENT:**

R. Penwarden, Chair  
J. Massan, Board Member  
D. Daley, Board Member

**ALSO PRESENT:**

M. Lessing-Turner, Chief Executive Officer  
D. Martens, Director of Clinical Services & CNO  
R. Sweeney, Director of Human Resources  
K. Grant, Director of Social Services & CPO

**TELECONFERENCE:**

P. Kabloona, Secretary / Treasurer  
B. Tattuinee, Board Member

**REGRETS:**

S. Kernaghan, Vice-Chair  
J. Brown, MB Liaison  
B. Sigurdson, Chief Financial Officer

**RECORDER:**

A. Deschenes, Executive Assistant

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**1.0 CALL TO ORDER**

The meeting was called to order at 5:42 p.m.

**2.0 ADDITIONS TO AGENDA**

There were no additions to the agenda.

**3.0 ACCEPTANCE OF AGENDA**

**Resolution: 67/07**

**Moved by D. Daley, seconded by R. Penwarden to accept the agenda of October 25, 2007 as presented.**

**CARRIED**

**4.0 MINUTES OF THE PREVIOUS MEETING**

**4.1 Board of Directors minutes August 30<sup>th</sup>, 2007**

**Resolution: 68/07**

**Moved by B. Tattuinee, seconded by J. Massan to accept the previous Board of Directors minutes from August 30, 2007 as presented.**

**CARRIED**

**5.0 BUSINESS ARISING FROM PREVIOUS MEETING**

**5.1 ARAMARK Contract**

M. Lessing-Turner stated that we ended our contract with ARAMARK and that the transition was moving smoothly. She also recognized savings in this department that are exceeding our expectations.

## 5.2 CEO Evaluation

R. Penwarden stated that M. Lessing-Turner will not receive an evaluation but that she should feel free to use him as a reference.

## 5.3 Purchase Service Agreements

A Purchase Service Agreement was sent to Dr. B. Lecker, Chiropractor. He asked his lawyer to review the document and has subsequently request more changes. M. Lessing-Turner informed us that we are now running this contract by our lawyer and hoping to resolve this issue very quickly.

## 5.4 J.A. Hildes Event (review)

M. Lessing-Turner commented on the event and said that the feedback she got was very positive. The NMU requested a picture of the plaque to put in one of their upcoming newsletter. R. Penwarden received a card from Mrs. J. A. Hildes thanking him for the event and apologizing for not being able to attend.

### Action:

**M. Lessing-Turner will get a financial report with details on expenses for this event and will present it to the Board.**

## 6.0 COMMITTEE SUBMISSIONS

There were no committee submissions for review.

## 7.0 CEO MONITORING REPORTS

### 7.1 BP-B-60 – Audited Report & Financial Statements

M. Lessing-Turner stated that she was reporting compliance.

#### Resolution: 69/07

**Moved by P. Kabloona, seconded by J. Massan to accept BP-B-60 Audited Report & Financial Statements as presented.**

**CARRIED**

### 7.2 BP-B-30 Financial Condition

M. Lessing-Turner stated that she was reporting compliance.

#### Resolution: 70/07

**Moved by J. Massan, seconded by D. Daley to accept BP-B-30 Financial Condition as presented.**

**CARRIED**

### 7.3 BP-B-110 Compensation & Benefits

M. Lessing-Turner stated that she was reporting compliance.

#### Resolution: 71/07

**Moved by J. Massan, seconded by D. Daley to accept BP-B-110 Compensation & Benefits as presented.**

**CARRIED**

## 8.0 POLICY VIOLATIONS

### 8.1 BP-C-80 – Board Members' Code of Ethics

No changes to policy, only for review.

## 9.0 BOARD SELF EVALUATION

### 9.1 Annual Board Self-Assessment

R. Pendwarden suggested that P. Kabloona & B. Tattuinee look at the Self-Assessment Evaluation and make sure they agree with what was written down. This evaluation will be done once a year. It needs to have all Board members consent before the next meeting.

**ACTION:**

**The Board will meet ½ hour early next meeting to discuss and finalize the evaluation.**

### 9.2 BP-C-10 Appointment of Auditor

The Board appointed BDO as Auditors for the fiscal year 2008.

**Resolution: 71/07**

**Moved by J. Massan, seconded by D. Daley to accept BDO as Auditors for 2008.**

**CARRIED**

### 9.3 BP-C-120 Board Stipends

No changes to policy, only for review.

## 10.0 POLICY CHANGES

There were no policy changes.

## 11.0 EDUCATION

Board members have submitted their forms for the upcoming Provincial health conference in November.

## 12.0 COMMUNICATION

### 12.1 Chairman's Report

R. Penwarden reported that the front steps have to be redone and that we are looking at tenders. The water valve has been repaired. The RHA is looking into getting a separate boiler for the CRHA that can be used to provide back up for the complex as well.

### 12.2 Nunavut Members' Update

P. Kabloona informed the Board that his visit with the Deputy Minister went well and that there will be a Mayor's meeting in Baker Lake in November of this year. He also noted that Manitoba

Health had contacted him about his willingness to continue on as a Board member. B. Tattuinee had nothing to report.

### **12.3 Chief Executive Officer's Report**

M. Lessing-Turner previously circulated her report. She pointed out that a couple of Board Members needed to complete their Governance Standards Surveys before the end of the month. These members should contact K. Slobodesky for guidance in completing the survey. She also noted that the Internal Audit spreadsheet was updated and that all financial policies have been revised and are currently being reviewed by Senior Management. The financial policies will have to be reviewed by the Audit Committee before they are finalized.

The variance reporting education has been done in October and all managers are now expected to complete their Variance reports on a monthly basis.

The QHR system is going nowhere and the company is considering giving the RHA a rebate.

Goals & Objectives have been received from most departments and they are working on developing indicators to monitor quality dimensions. The Board has been provided with a report on Goals & Objective as well as Action plans.

The government is going ahead with their plans to eliminate hospital incinerators. This would mean that we will need to ship everything out to be incinerated. The RHA doesn't think this practice will be cost-neutral so M. Lessing-Turner has given Pat O'Connor's name to the committee in charge to discuss issues we have.

There was a CHC Health Services Delivery Working Group meeting and it was requested by Dave Richardson that the RHA take over the Transient Centre in the new fiscal year. A final report is to be sent to the Deputy Minister in December.

### **12.4 Chief Financial Officer Report\***

M. Lessing-Turner presented the financial report for the month of July & August 2007 for B. Sigurdson since she was away.

**Resolution: 72/07**

**Moved by P. Kabloona, seconded by D. Daley to accept the July 2007 Financial Report as presented.**

**CARRIED**

**Resolution: 73/07**

**Moved by D. Daley, seconded by J. Massan to accept the August 2007 Financial Report as presented.**

**CARRIED**

### **12.5 Chief of Staff's Report**

There was no Chief of Staff Report

### **12.6 Director of Clinical Services & CNO Report\***

D. Martens reviewed her submitted report. She added that the CRHA Acute Care Services were contacted by Nunavut by their Dental Program and the RHA was asked to entertain dental patients/clients from the Kivalliq and Katikmeot region since the program in Yellowknife is not running yet. The CRHA agreed to take the referrals.

### **12.7 Director of Social Services & CPO Report\***

K. Grant reviewed his submitted report. He noted that the MHA is looking into moving the Senior's closer together. A plan was submitted last year for a free standing building for senior's living accommodation and it was denied. K. Grant will revamp the plan and resubmit it with the 09/10 Annual Health Plan.

**12.8 Director Human Resources Report\***

R. Sweeney reviewed his written report. He also noted that he will be interviewing a candidate for the Mental Wellness Worker position next week. The Child and Family Services position has been filled and the new employee will start on November 26.

**12.9 Audit Committee Report**

There was no Audit Committee report.

**13.0 NEW BUSINESS**

**13.1 Membership on Audit Committee**

Differed to next meeting due to lack of time.

**13.2 Internal Audit**

Differed to next meeting due to lack of time.

**13.3 Family Services & Housing**

Differed to next meeting due to lack of time.

**13.4 In Camera Session**

**Resolution: 74/07**

**Moved by P. Kabloona, seconded by D. Daley to go in camera at 6:25 p.m.**

**CARRIED**

The in camera session adjourned at 6:45 p.m.

**14.0 CORRESPONDENCE/INFORMATION**

**14.1 Leadership Management**

Differed to next meeting due to lack of time.

**15.0 CONSENT AGENDA**

**15.1 Clinical Privileges**

- **Dr. David Lam**
- **Dr. Micheal Boroditsky**
- **Dr. Mohamed Elkurbo**
- **Dr. Mohamed Alrbar**
- **Dr. Robert Sanders**
- **Dr. Alexander Tolton**
- **Dr. Jeff Ivey**

**Resolution: 75/07**

**Moved by J. Massan, seconded by D. Daley to approve the clinical privileges for Dr. Lam, Dr. Boroditsky, Dr. Elkurbo, Dr. Alrbar, Dr. Sanders, Dr. Tolton and Dr. Ivey.  
CARRIED**

**16.0 ADVISORY COUNCIL INFORMATION**

The minutes of the September 26, 2007 meeting were circulated for review and information only at this time.

**17.0 PUBLIC PARTICIPATION**

Mrs. Georgina Omen addressed the Board with personal concerns about the definition of a medical escort. She would like the Board to re-assess her case and consider sending her down to Winnipeg to care for her daughter under the medical escort policy. M. Lessing-Turner advised her that the CRHA contacted the HSC and were told that there is no need for a medical escort at this time and therefore she did not qualify as a medical escort according to policy. Mrs. Omen was very upset and thanked the Board for taking the time to hear her concerns.

**18.0 DATE OF NEXT MEETING**

The date of the next meeting was not determined.

**19.0 ADJOURNMENT**

The meeting was adjourned at 7:00 p.m.